

# Presentation Skills

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# Overview

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# Presentation Details

Wednesday November 28 at 7PM in 32-123  
(3 days after Thanksgiving weekend)

<b>11</b>	<b>12</b> Veterans Day holiday	<b>13</b> Terrascope lunch 12-1pm Rm 16-168	<b>14</b> Rm 32-123	<b>15</b>	<b>16</b> Rm 3-270	<b>17</b>
<b>18</b>	<b>19</b> Rm 32-123	<b>20</b> No lunch	<b>21</b> Web site due, Please be on time with this	<b>22</b> Thanksgiving	<b>23</b> no class	<b>24</b>
<b>25</b>	<b>26</b> Practice for Final presentation 32-155 5-midnight	<b>27</b> Terrascope lunch 12-1pm Rm 16-168 Practice 6- midnight	<b>28</b> Final Presentation 7pm-10pm 32-123	<b>29</b>	<b>30</b>	

Presenters and Q&A call at 6PM  
Everyone else call at 6:30PM

# Preparation

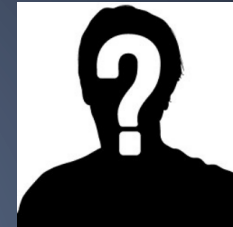
Choose Q&A and presenters ASAP

Write speech a few days before

Memorize your speech (notecards can help)

Practice in 32-155: 5PM-midnight on Monday

6pm-midnight on Tuesday



# Clothing

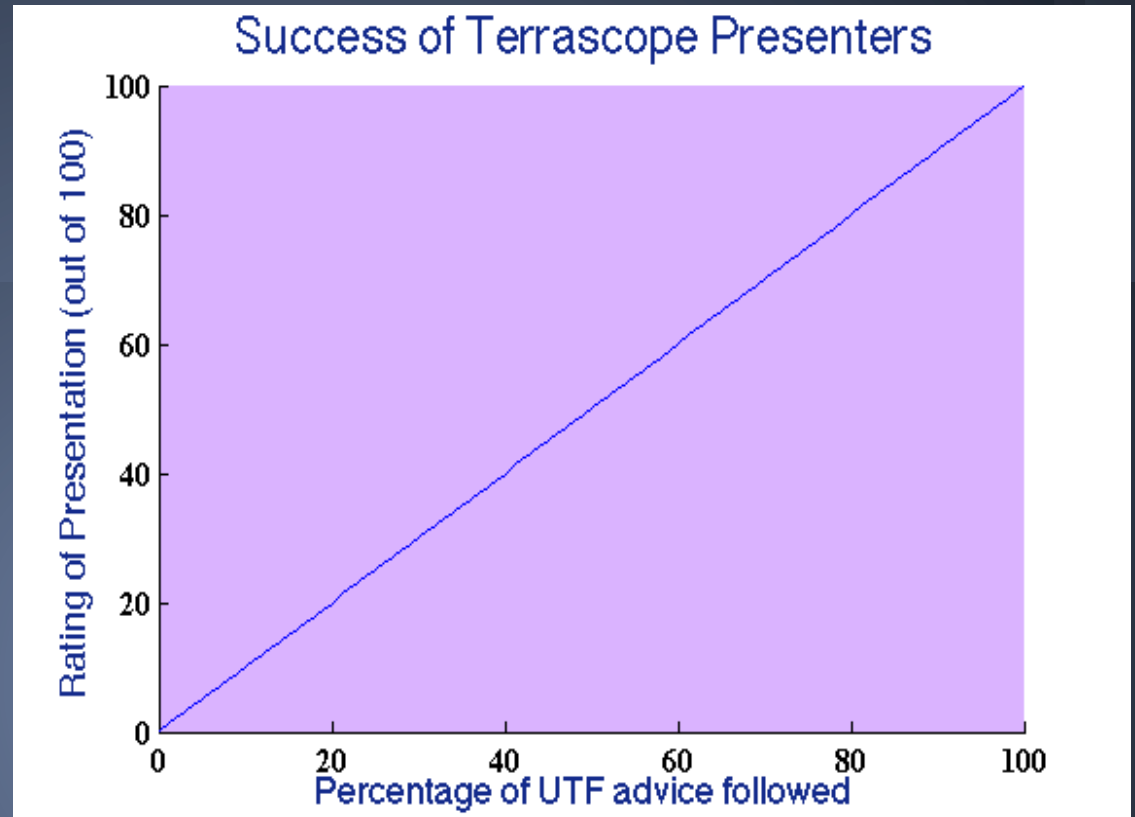
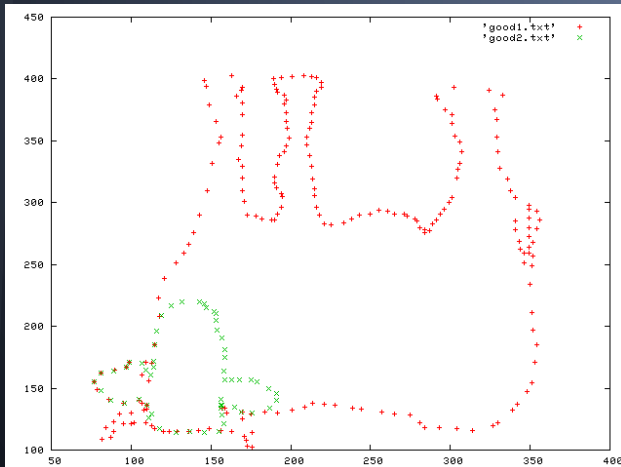
Business casual for everyone (including non-speakers)

Only wear shoes you can walk in properly



# Slides

- Minimal text
- Key points only
- Legible graphs



← This is not good

↑ This is good

# Bad Presenting

Looking at the screen  
behind you

Pacing (Simple  
Harmonic  
Oscillation)

Smile inappropriately

Talk too fast

Ums/uhs/likes/stuff

Stupid jokes

Sarcasm

Up-talking

Hands in pocket

Playing with jewelry/  
hair

Don't wing it

# Good Presenting

Look at audience  
Control your motion  
Talk slowly and clearly  
Project!



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# Questions?

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