2019 Green Team Code of Ethics

Green will uphold the following principles to honestly and admirably develop a high quality product.

Integrity
Above all, we will hold ourselves to a high character standard at all times.
- We will be truthful and transparent in all elements of this product. Represent the product clearly and accurately, especially when considering results and risks.
- We will respect ourselves, our teammates, and the space we share, as well as the course instructors, mentors, shop staff, and users. Be mindful and considerate of others’ time.
- Our integrity shall not be limited to the context of the class; as engineers we will strive to uphold integrity wherever we are and with whatever we design

Work Ethic
We will take responsibility for our own work, use common sense, and maintain a safe, productive environment.
- We will complete assigned tasks per schedule and put our best effort forward at every stage.
- If we cannot fulfill our responsibilities, we will communicate this early and clearly with our task force and larger team through Slack or another appropriate medium, giving our teammates sufficient time re-distribute tasks. When needed, we will ask for help in advance.
- We will take turns doing different roles, including but not limited to designing, building, testing, researching, preparing for milestones, and presenting.
- We will ensure that everyone has opportunities to learn and practice a diverse set of skills as desired, recognizing that 2.009 is foremost a learning experience.
- We will prioritize helpfulness and always work towards a larger goal beyond our individual responsibilities.
- We will apply sound engineering judgement and seek multiple perspectives before making important technical and design decisions. We will verify analyses and check assumptions with other teammates, mentors, or instructors.
- We will work diligently and safely in the shop as per the shop rules and guidelines.

Communication
We will create an open and safe space that values opinions and feedback.
- All team members will have a chance to give input before decisions are made.
- Decisions will be made as a group by thoughtful and systematic voting based on criteria, which will be defined by SIs and agreed on by team members prior to team decision-making. Prior to decision making, we will define what a majority vote means as a team.
- We will give and seek constructive feedback openly from each other on areas of development for ourselves and the tasks at hand by challenging or endorsing ideas not people and practicing FNAP (facts not assertions please).
- We will go to great lengths to avoid conflict by being respectful and responsible.
- When conflicts arise, we will resolve them by directly approaching involved parties when feasible, or by involving the Yodas and instructors when needed.
● We will prepare for meetings and read notes and agendas in advance to promote productivity during lab.

● When interacting with customers or users, we will uphold our integrity and work ethic by fairly representing Green team, by communicating our product truthfully, and by soliciting honest feedback, not validations.

**Budget**

*We will treat the project budget with the utmost respect. Team funds will only be used in good faith for our project in accordance with all course rules.*

- We will follow purchase processes established by the financial officers, including using tax exemptions and retaining receipts.
- We will consult with financial officers if we need to purchase materials that have not been budgeted for or approved in advance.
- We will strive to be sustainable in our use of materials by justifying and confirming the need for materials before purchasing them.

**Team Members**

*This code of ethics is agreed upon by all team members:*

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<thead>
<tr>
<th>Mateo Correa</th>
<th>Max Kessler</th>
<th>Madi Pickett</th>
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<tr>
<td>CJ Escobedo</td>
<td>Alyssa Li</td>
<td>Abenezer Samuel</td>
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<td>Nick Fritzinger-Pittman</td>
<td>Heyi Li</td>
<td>Robbie Silvestri</td>
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<td>Remi Godinez</td>
<td>Harith Morgan</td>
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<td>Ben Gray</td>
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<td>Henry Hanlon</td>
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