Code of Values
Orange Team
Fall 2019

Core Values

Truthfulness
Team members shall be honest.
- Team members shall update task force leads and/or SI's of encountered challenges as soon as they are discovered, even if there is a plan to overcome the challenges.
- All data or research must be obtained legitimately and include citations.

Feedback should be ongoing, action-oriented, and focused on creating positive change.
- Yodas will touch base with the team after every milestone to check-in on team dynamics and address any necessary changes.
- An anonymized Google Form will be available throughout the term.
- All team members should feel comfortable and respected in raising concerns to yodas, SIs, TAs, and lab instructors.
- Yodas and SIs should be the first point of contact, but sharing feedback with TAs or lab instructors is encouraged vs. not sharing feedback.
- Feedback should include an action item, and SIs and yodas can work with individual to establish a milestone/timeline for having made these changes.

Accountability
All team members are responsible for completing tasks on time and ensuring that the team fulfills set goals.
- Individuals are responsible for their assigned tasks.
- All team members are accountable for meeting team project deadlines.

Work Habits
Team members shall strive to be efficient and look out for each other's wellbeing and safety.
- Assigned tasks shall have clearly stated objectives/action items.
- We will maximize our efficiency by assigning tasks based on both known strengths/weaknesses as well as desired areas of growth.

Budget
Project budget shall be used in accordance with the rules stated by the course administrator.
- All services/products acquired should be paid for appropriately and used only for the purposes of the project. Purchases may only be returned unused and in good faith.

Teamwork
Team members shall recognize the value of a team and work to promote a cohesive, positive working and team environment.
- Team members must complete assigned tasks and communicate with others to keep the group updated on the progress.

Meetings shall focus on creating action items for each team member, and team members are responsible for executing on these items.
- If someone anticipates challenges with this, they should communicate this as early as possible (ideally no later than 24 hours before), through the respective Slack channel.
- Although team members and task forces may have own action items, all team members are encouraged to collaborate and use each other (and course staff) as valuable resources.
Respect

We will act with respect for each other and course staff/mentors.
- We will understand that these people are human too and respect the ideas and opinions of all team members.
- We will respect that all team members and staff are trying to help the team succeed, and we will respect their feedback.

Decision Making

The goal shall be to strive for consensus rather than leave major decisions to a vote.
- Decision making shall be a reflection of the idea and what is best for the team, not a reflection of the individual who generated or presented the idea.
- Prior to any decision making process, all team members should be aware of how the decision making will take place. If voting will be necessary should consensus fail, all team members should be aware of this.

Behavior

The team shall work hard and in good faith on 2.009, but safety and health are more important than any single milestone/task. Sleep is necessary.
- No team members should be in lab/shop after 2am. This includes Pappalardo, PDL, MakerWorks, MITERs, or any other shop.

During lab and meetings
- Individuals should arrive to team meetings on time. Anyone running late should message the group to let them know the estimated time of arrival.
- Unless necessary for lab activities, we will keep screen time to a minimum. If using a screen (for slack notes, etc), all work should be related to the meeting.

Coordination

Team members shall collaborate and work together efficiently to maximize their potential.
- Team members will reliably communicate and update availability in the proper channels. Team members will supply status updates when requested by team members and SI's.

Experience

Team members shall all strive for a productive and positive 2.009 experience.
- Team members should keep the ultimate goal in mind and ensure that they share the same vision.
- Team members shall be encouraged to maximize their 2.009 experience while being respectful of all team members.

Orange Team 2019

Emily Berzolla          Max Drake          Charlotte Folinus
Lex Groark             Mitch Guillaume    Effie Jia
Jenn Lu                Mason Massie      Ony Onyemelukwe
Philip Phan            Frankie Pineda     Helen Read
Nick Saavedra          Emily Sheng       Daniel Taylor
Seb Wah                May Wu