

Department of Mechanical Engineering
2.010 CONTROL SYSTEMS PRINCIPLES

Laboratory Rules

In the interests of safety, security, and to minimize the risk of damage to the equipment we must insist that the following rules be observed:

- Unsupervised student access to the laboratory is not allowed. There must be present a faculty member, teaching assistant, or a designated supervisor at all times,
- No equipment or components are to be removed from the laboratory at any time. This includes a ban on all lending of equipment to research groups.
- No external equipment (other than that provided within the laboratory) is to be connected to the computers or power amplifiers without the express permission of the faculty member in charge.
- Missing equipment or components must be reported immediately to the laboratory supervisor. Otherwise you may be blamed for the loss of equipment. It is suggested that you do a quick inventory of the major items at the start of each session.
- The laboratory work area is to be left clean and tidy at the end of each session. Cables and components must be returned to their drawers and racks, all unwanted/damaged components should be placed in the trash cans, and the desk left clean and neat.
- No software is to be installed on any of the lab computers without the express permission of the faculty member in charge.
- The computer configuration (software and hardware) is not to be changed except through icons provided on the desktop. The “control panel” may not be used to change the configuration, and under no circumstances should the BIOS setup be invoked.