

APPENDIX A

Summer 2004 Tuition Subsidy and Internship Rate for Graduate Students

The summer tuition subsidy plan, in effect since 1999, has been developed to reduce the cost of a graduate student to a research grant, and to improve the quality of faculty life. It is not intended to enable growth in the size of graduate programs, or to lengthen the time to a degree.

Graduate students who are enrolled in a research degree program, and who are not taking courses, will have their summer tuition subsidized (that is, paid from other Institute sources). Candidates for professional degrees will be charged tuition if registered for the summer.

The following rules apply:

- New graduate students, or continuing graduate students in normal resident status during the preceding spring term, who register only for thesis or pre-thesis research credit in the summer term will be eligible for a tuition subsidy from Institute general funds. Each department has created special pre-thesis research subject(s) that are recognized by the Registrar as eligible for the subsidy *. In Physics, for example, the subjects 8.391 or 8.392 ("Special Problems in Physics") qualify as pre-thesis subjects, and are therefore eligible for the subsidy.
- Graduate students who register for any summer subject other than those recognized by the Registrar as thesis or pre-thesis research subjects (*) will be charged tuition on a per unit basis up to the maximum tuition. Tuition for such subjects may not be charged to research grants.

* If you have questions about the subjects that currently qualify as thesis or pre-thesis for your department, please feel free to consult David Micus of the MIT Registrar's Office, 3-4228, dmicus@mit.edu.

- Graduate students registered in professional programs will pay tuition at the rate established for their particular programs. These programs, as defined by the Provost's Office, are MBA, SDM, Sloan Fellows, MOT, M.Eng. (except those with off-campus internship components), CRE, CAES, and SM12 Geosystems.
- Beginning in Summer 2002 (and in subsequent Fall and Spring terms), an intern tuition rate will apply to students registered exclusively (no additional MIT subjects) for structured off-campus internships. This tuition rate (35% of the term's tuition) currently applies to Materials Science M.Eng (off campus option), EECS VI-A and VI-PA, Chemical Engineering Practice, the Program in Science Writing, and LFM Programs.

The following pages provide further detail on the specific tuition basis codes used by the Registrar, as well as some sample scenarios, for use by those interpreting summer tuition policy and those processing student appointments and subsidies.

SUMMER TUITION CODES

The Registrar's Office uses tuition basis codes as a convenient way to explain the basis for a student's tuition. The tuition basis code appears on the Graduate Aid Entry Form in MITSIS (RPAGAAID) in the key block, field name BCODE. Please note the following **tuition basis codes** as follows:

- **Subsidized:**

1. **REAS** – Tuition basis code for students in non-professional programs registered for thesis or pre-thesis subjects only. In this case, the student will receive a full tuition charge which will be fully covered by the subsidy.
2. **EM1W** – Early thesis for continuing masters level students. These students will receive a one (1) week minimum charge; this charge will be higher if the thesis is turned in later. In this case, the tuition will be 100% subsidized.
3. **ED2W** – Early thesis for continuing doctoral students. These students will receive a two (2) week minimum charge; this charge will be higher if the thesis is turned in later. In this case, the tuition will be 100% subsidized.
4. **EDHF** – Early thesis for a doctoral student who was on non-resident status during the Spring Term. This student will be charged a minimum of half of the regular Fall Term tuition, which will be 100% subsidized. This charge will be higher if the thesis is turned in later, but will still be subsidized.
5. **EDMX** – Early thesis for a doctoral student who was registered during the Spring Term, but not registered for thesis. These students will be charged \$10,200 (full Summer tuition charge), and will be 100% subsidized.

- **Unsubsidized:**

1. **PROF** – Tuition basis code for students in a Professional Program [MBA, SDM, Sloan Fellows, MOT, M.Eng. (except those with off-campus internship components), CRE, CAES, and SM12 Geosystems].
2. **GSUM** – Tuition basis code assigned to students registered for:
 - a) thesis related subject AND non-thesis related subject(s)
OR
 - b) non-thesis related subjects

The student will be charged tuition on a per-unit basis (@ \$322 per unit) for **all units of registration**, up to the maximum charge of \$10,200.

3. **GFMA** – Early thesis for masters level students who were not registered at all during the Spring Term. The tuition charge for these students will be \$15,300, and will NOT be subsidized. The tuition cannot be charged to a research account, and the **55/45** tuition split cannot be used.
4. **GFDC** - Early thesis for doctoral students who were not registered at all during the Spring Term. The tuition charge for these students will be \$22,945, and will NOT be subsidized. The tuition cannot be charged to a research account, and the **55/45** tuition split cannot be used.
5. **ITXX** – Tuition basis code for students registered and participating exclusively in off-campus internship programs during the summer term. The tuition charge for these students will be \$3,570, and will NOT be subsidized. The tuition cannot be charged to a research account, and the **55/45** tuition split cannot be used.

The following scenarios attempt to illustrate and interpret the tuition basis codes described above:

Question 1:

What is the tuition charge for a graduate student in a non-professional course who registers for thesis only for the Summer?

The student will be charged full tuition (\$10,200). The tuition charge will be fully subsidized from Institute general funds.

Tuition Basis Code: REAS

Question 2:

What is the tuition charge for a graduate student in one of the professional programs (as defined by the Provost's Office)?

Students registered in professional programs during the summer will be charged full tuition, whether taking subjects, or thesis, or both. These programs are not eligible for the tuition subsidy.

Tuition Basis Code: PROF

Question 3:

What is the tuition charge for a student in a non-professional course who enrolls for thesis plus a subject that is not designated as "thesis" or "pre-thesis"?

Tuition will be charged on a per-unit basis (@ \$322 per unit) for all units of registration, up to the maximum charge of \$10,200. This charge will not be subsidized. **Tuition**

Basis Code: GSUM

Question 3a:

What happens if the student in question #3 drops the subject that is not designated as "thesis" or "pre-thesis"?

The tuition basis code will change from GSUM to REAS and the student will be charged full tuition of \$10,200. Since the student will now only be enrolled in thesis-related subjects, **the student will now be eligible for the 100% subsidy.** See the instructions below on adjusting the subsidy to cover the full tuition charge.

Question 3b:

What happens in the opposite case – that is, the student in question #3 drops the subject designated as "thesis" or "pre-thesis"?

The student will be charged on a per unit basis (@ \$322 per unit) for **all units of registration**, up to the maximum charge of \$10,200. The tuition basis code **will remain as GSUM**, but the amount of tuition owed will be lower as a result of fewer units in the tuition calculation.

Question 4:

What happens when a graduate student in a non-professional course (who has been registered in the previous Spring Term) registers for thesis and submits the thesis early in the summer?

The student will initially be charged full summer tuition (\$10,200), and assigned the tuition basis code REAS. Upon completion of the thesis (and departmental notification to the Registrar), the tuition charge will be reduced to the appropriate level as indicated on the pro-ration chart, as included in the recently distributed Schedule of Fees. The subsidy will cover the amount of the pro-rated tuition under the new basis code = EM1W, ED2W, EDHF, or EDMX, depending on the situation. Please refer to the basis code definitions for a greater understanding. In these cases, the tuition will be 100% subsidized. See the instructions below on adjusting (in this case – REDUCING) the summer subsidy.

Question 5:

If tuition is subsidized, can the student still receive a Graduate Appointment?

Yes, students may receive a STIPEND ONLY research assistantship or fellowship.

In the cases of students who are readmitted for the summer term, and are returning to complete a masters level or doctoral thesis over the summer, the \$15,300 (MS) or \$22,945 (DOC) tuition charge is NOT subsidized, and the tuition CANNOT be charged to a research account. If this student does not complete the thesis over the summer, the tuition charge will revert to full summer tuition, which may be subsidized.

ADJUSTING THE TUITION SUBSIDY using OLD MITSIS:

Graduate Administrators (or those involved in awards processing) are responsible for adjusting the tuition subsidies should there be changes after registration. A MITSIS report has been developed to identify any changes in the tuition basis codes. You can run this report as frequently as you need to throughout the summer. To access the report:

Go to the RPIGASUB Form (easily accessed via the *GSUBSIDY Menu). Enter the department number, page down, and a list of students with discrepancies should appear.

To change the subsidy, administrators should enter the ID number on the RPAAWRD screen. The following information should be plugged into the fields in the Awards Block, to reflect the appropriate NEW subsidy amount (which can be adjusted up or down).

This example illustrates the application of a full summer subsidy....

Fund Column:	TU2004
Stat (for Status):	ACTUAL
Offered:	10200

Commit (Shift F6)