

Date: Mon, 07 Sep 2009 16:51:23 -0400  
From: John R Covert <covert@MIT.EDU>  
To: Accreditation Visiting Committee Volunteers <>nulldev@covert.org>  
Subject: AILG Fall 2009 Accreditation Visiting Committees

Dear fellow alumni volunteers in the MIT FSILG system:

Those of you receiving this email have volunteered or otherwise been identified to serve on Visiting Committees for the AILG Accreditation Reviews.

As announced earlier this week, we are beginning the Fall 2009 cycle of reviews. The reviews will be on 3 Oct, 24 Oct, and 14 Nov. We have eliminated 19 Sep, a date which proved undesirable. All of these dates are Saturdays.

RIGHT NOW I am specifically trying to fill the Oct 3rd date. There will be three FSILGs reviewed on that date. I have one confirmed volunteer so far, and need five more. Three of the volunteers will be asked to do reviews in both the morning and afternoon, and three will only be needed for the morning, and will be free after lunch.

For the rest of the Fall Semester, I will need four to five additional teams, or at most 15 additional volunteers, for a total of at most 21 volunteers this Fall. The volunteer pool receiving this email consists of 30 members, but some of you may not be available on any of these days. I hope that enough of you are available on enough days that I will only have to schedule volunteers for a single Saturday this fall.

As most of you know by now, each visiting committee will be headed by an experienced volunteer who participated in previous reviews, and will include two or three additional volunteers. We are requesting that volunteers be available for one or more of the review dates from 8:15 am through 4pm. We are continuing our schedule with a single morning and a single afternoon visit. Breakfast and lunch will be provided. In some cases, one of our committees may not need to conduct an afternoon review and would be finished after lunch.

If you are willing to participate in this important community project, please reply with your availability on each of the dates, and I will begin building the teams for each date. Six of you have already replied, and I have scheduled all six respondents, one only tentatively as we discussed (Jonathan Jackson), one just now (Bob Ferrara, 24 Oct), and the other four on dates we already confirmed by email.

Please see <http://web.mit.edu/covert/ailgreviews/> and especially the Visiting Committee Information paged linked from that main page for more information on the process. The chart with the information I have received from some of you already as well as your assigned dates is on the Visiting Committee page; please make sure your availability is correct, especially for 3 October. These web pages are updated frequently as I receive responses from the FSILGs and the volunteers.

Expect to keep receiving frequent messages, and if necessary, phone calls from me until I have filled in your availability on the chart at <http://web.mit.edu/covert/ailgreviews/visitors.html>

If you have moved away from the area, or are otherwise no longer available to participate in accreditation reviews, please let me know.

If you would like further information, please call me.

Regards,  
John R. Covert

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p.s.: nulldev@covert.org is not a distribution list; it is a black hole so that "reply-all" messages do not go to the volunteer list.