

**MIT AILG Plenary Meeting  
Meeting Minutes  
Wednesday, February 13<sup>th</sup>, 2008 at 7:30AM Student Center Mezzanine Lounge**

The meeting was called to order at 7:35am

Steve Baker welcomed everyone and led a round of introductions.

**FSILG Office Update:** Kaya Miller - Kaya introduced the new IFC President Alberto Mena and Tiffany Guo, the new president of the Panhellenic Association.

Announcements:

CPW:

will be held on the weekend of 4/10-4/13,  
expect about 1,000 parents,  
check in house members for planning that weekend  
class of 2012 planning for mailing to parents with ILG info;

Judicial update: There were 2 IFC hearings.

Marlena Martinez reminded everyone that first year students CANNOT move into a group on second semester; ensure registered MIT students are the only ones living in the house;

**Sorority Extension and other news:** Lauren Wojtkun – M.I.T. has invited sorority nationals to entertain establishing a chapter at MIT and 11 have submitted applications. DSL will review and invite 3-4 for on-campus presentation in March/April timeframe and then select one for Sept 2008 establishment. DSL will increase the sorority limit to 90 women to accommodate the house. KAT has been offered a home. One sorority cited for a minor recruitment violation.

**Accreditation – Summary of Last Year's Results and Findings:** Herman Marshall reviewed handout including best practices and lessons learned – parental concerns decline as students get settled in house.

**Formation of an AILG Safety, Health, and Emergency Response Committee:** Lisa Tatterson – MIT has plans in place for emergency response. The AILG board is looking for a committee chair and members to help in coordinating ILG planning with MIT. Undergraduate and alumni risk managers will be informed as well

**Incorporation and Insurance Update:** Jim Bueche

AILG Incorporation: We have filed an application with state of MA and the corporation has been registered. We will next submit federal application for 501(c) (6) status.

Insurance: We met with MIT's attorney and have determined those working in an AILG role are covered. Nineteen houses now purchase Kirklin's insurance through the FCI office. We are now working on improving risk ratings (and lowering cost) because of AILG involvement and oversight.

AILG Membership: Each living group will need to sign a consent form to join AILG corporation. Please fill out, sign and return to Scott Klemm at FCI.

**FSILG GPA Publication Committee Report:** Steve Baker – Steve reviewed the history of GPA distribution with many comments both positive and negative. He formed an alum/undergraduate committee to review the distribution policy and the committee recommended the policy be kept in place as is. The AILG board requested a plenary vote to approve GPA release policy as presented. The motion to adopt the policy, no second required because from it came from the committee, was passed unanimously.

**House Renovation Case Study (Sigma Chi):** Karl Buettner – Karl shared lessons learned including approvals from various agencies including the Back Bay Neighborhood Association, the Zoning Board of Appeals, and the Back Bay Architectural Commission. By virtue of being an old building in Back Bay many houses are recognized as a “historic building”. Hence the group cannot make significant changes but are allowed fund raising through a historic organization. Karl also reviewed ISD and groundwater regulations and discussed changing sewer collection to recharge groundwater.

**IRDF Community Network Upgrade Projects:** Ash Dyer – The IT and Telecomm subcommittee reviewed existing IRDF funded network upgrades and concluded it would be economical to upgrade ILGs’ networks “in batch”. The work will progress in two stages:

1. Review each house and come up with cost for base spec upgrade and then award to subcontractor
2. Also can add upgrades for features not covered by IRDF funding

There will be a form for each group to fill out and return by 2/28. There will be a session following this plenary meeting to review in detail.

### **Committee Reports**

- a. Accreditation: John Covert – Plans for this Spring – Accreditation Teams have reviewed five houses this month; He asked for more team volunteers for March 1 and April 4 reviews.
- b. Facilities Committee: Scott Klemm (for Steve Summit) – Jay Flynn will be starting pre-inspection cycle of houses this month.
- c. Education Committee: Bob Ferrara – reviewed January 2008 FSILG IAP courses; These were not attended as well as liked. The content is good but they need better marketing. Bob would like to review strategy with persons interested and asked for volunteers to review it.
- d. Treasurer: Jim Bueche - IAP course expense is a significant budget expense item. The current AILG account balance is \$70,000. We will need a new budget line item for Federal filing expenses.
- e. Volunteer Committee: Bob Ferrara – The committee has two major functions:
  1. Alumni Leadership Conference preparation,
  2. Determining who the volunteers areWe now have a specification for a volunteer web site which is being reviewed by IS&T for pricing and implementation date
- f. IRDF: Tom Holte – The network upgrade program is approved. We have shortened the grant application window from 12 to 6 months to allow time for the grant committee to complete reviews on a timely basis.

**Announcements:**

Fran Miles: DSL has a representative available for the Daffodil Days event. You can buy flowers - \$10 for a bunch of Daffodils. The proceeds go to the American Cancer Society

Kaya Miller: NASPA is having its national conference in March in Boston. The FSILG office will have a reception in the Bush Room on Sunday 3/9 from 7:30 to 9:00pm. All are invited.

Bob Ferrara: The Oliver Smoot measurement is having its 50<sup>th</sup> anniversary (1958) with a 10/4 celebration date co-sponsored by Lambda Chi along with class of '58 and the Alumni Club of Boston. They will sponsor a bridge cleanup and plaque setting followed by a party at the MIT Museum (50s theme) that evening.

Steve Baker: The DSL Dean search continues. The position description is finalized. The search firm will solicit candidates and create a candidate list for May review.

Bob Ferrara: Risk Management held a Jan 23<sup>rd</sup> first group meeting. Capt Bill Evens, commander of Back Bay region and MIT Captain presented their perspective followed by Q&A session. The Back Bay police trust the MIT community. Our IFC risk management program counts for a lot. The next session will be held on 4/16 (Wed).

Steve Baker: Board elections – Steve Baker and Susan Woodmansee's positions are expiring and Lisa Tatterson is stepping down early. Steve will run but the board needs two others and encourages anyone to run for the three seats

Steve Baker: The next Plenary Meeting will be on Wednesday, 4/16. The Annual Meeting at the Faculty Club will be held in mid-June.

The meeting adjourned at 8:56 am.