In Attendance: Steve Baker, Jim Bueche, Ernie Sabine, Chris Rezek, Lisa Tatterson, and Susan Woodmansee. Also attending were Herman Marshall, Bob Ferrara, Tom Holtey, Steve Summit, Scott Klemm, Jon Covert, Dan Geer, Dave Burmaster, and Jay Goldman.

The board meeting was called to order at 6:50pm

I. Reviewed minutes of 8/2 board meeting - Ernie Sabine
   Amended attendance list
   MSP to accept as amended

II. Discussion of Incorporation & Bylaws - Chris Rezek

   Chris noted the documents are in good shape for vote at plenary meeting. The vote is in order to allow the AILG to become incorporated as non-profit and provide firm legal and financial operations
   Have had minor feedback and received mostly positive feedback
   There was one member who asked if proper notification had been made. Chris had sent a notice; board discussion of what happened – notice was sent but not the full set of documents – decided to bring up “motion to consider” at plenary meeting next week and if not a consensus then will postpone consideration until the November meeting with more notification in the interim
   MSP to move forward to pursue execution of incorporation and to bring to plenary for vote

III. Reviewed agenda and time allocation for September 19 Plenary Session

AGENDA:
1. Introductions and Welcome
2. Dean's thoughts for coming year - Larry Benedict
3. FSILG Office update - Kaya Miller (including recruitment results)
4. Incorporation Proposal - Chris Rezek (vote required)
5. Committee Reports
   a. Accreditation - Herman Marshall
   b. Facilities - Steve Summit
   c. Education - Steve Baker
   d. Treasurer (including Insurance) - Jim Bueche
   e. IRDF Update - Tom Holtey
6. Other MIT items - Bob Ferrara
   a. Alumni Leader Conference - Sept 28-29
   b. "Smoot's Ear" lecture on Sept 25 & 50th anniversary plans
7. Announcements Adjourn by 9:00 am
IV. Discussion of policy concerning FSILG GPA reporting
There was some discussion by board of recurring email war every semester
The GPA distribution policy was adopted/accepted by AILG plenary in the past
The issue comes up every semester – need to clarify with plenary
The Board will convene a meeting with undergrads to craft a joint response.
The Board agreed to delay review with plenary until Feb meeting, prior to fall grades.

V. Bob Ferrara: Data Collection Proposal
Volunteer Committee made significant progress – came up with new way to look at info as
detailed in email sent to board members.
AILG BarBQ attendees also shaped the current proposal.
Waiting for final review and board approval; the actual operation will be contracted with FCI to
collect info – people entering data will check off release of info;
Next steps –
  o come up with final design (forms, etc.) and implementation work requirements
  o Scott will then get quotation(s) of price for implementation (estimated at ~$10K)
  o contract the implementation work
  o put system into production
  o email request for information to living groups on annual basis
Information to be used as both data collection and contact info
Implementation will also facilitate improvements in FCI and SLI applications by consolidating
common information and underlying databases
MSP to move forward with final design for pricing

VI. Dan Geer: Email Management and Operation
Issues:
  1. Whether there should be more than 1 list, some send only and some allowing replies – there
     are five to eight but realistically only two need the bulk of maintenance
  2. Spam filtering – filtering rules need to be updated regularly
  3. User List Maintenance – identifying new users
  4. User access rights
  5. Latency of getting new users on list

Problems: get all sorts of trash; no lockouts on multiple maintainers; hard to find new (first-time) users

Issue of how to protect from spam –
  will continue to need human moderator going forward
  use mailman system for distribution
  Dan does maintenance daily for approximately fifteen minutes
  The maintenance workload varies depending on the varying load of spam

There was much discussion about issues, problems and procedures; some suggested each house/group
maintain its own list; there was an attempt to list and prioritize issues and problems; there were a
combination of technical, procedural and policy related issues raised.

At the end of the discussion period the board assigned management issues and solutions to the IT
Committee for in-depth consideration with attention to moderation and censorship as well as the other
issues. The committee will report back with recommended changes and steps. Steve Summit has
graciously offered to assist with both the email list serve resolution and the volunteer data collection
proposals.
VII. Steve Summit: Facility Committee Plans
   Committee met on Tuesday – set goals for the year
   Most important goal is to improve SLI
   With MIT’s consolidation of FSILG Office under Karen Nilsson, will investigate possible access to
dorm (DSL) facilities operation, maintenance, etc. for ILGs
   Are planning to define lease administration
   Committee will investigate creating a capital planning model
   Will do HM101 – will determine number of members to run course
   Will solicit additional members for Committee at next plenary

VIII. Herman Marshall: Accreditation Committee
   Have begun program for accreditation
   Opened part-time position for administrator; sent email request for hire – got 1 response
   Have existing reports in shape soon for distribution
   Will start next round of reviews again soon in Oct
   Some accreditation reviews that were not completed by reviewers may never be turned
in/reconstructed hence we will need to start anew for those living groups

Bob Ferrara– Announcements
   As part of getting ready for ALC, there is a phone tree (for each own chapter) and for other
contacts to them remind about ALC
   Will not be able to attend 10/4 board meeting, but will reserve W59
   Tom Holtey - Back Bay Courant printed good article on positive benefits of Houses in the area

Board Meeting adjourned at 9:10 pm