

**MIT AILG Board Meeting  
Board Meeting Minutes  
Thursday, February 7<sup>th</sup>, 2008 at 6:30PM Room W59**

In Attendance: Board Members - Steve Baker, Ernie Sabine, Jim Bueche, Bob Ferrara, Tom Holtey, and Lisa Tatterson. Also attending - John Covert, Herman Marshall and Emily Marcus

The meeting began at 6:30pm.

I. Minutes of Jan 10, 2008 board meeting were presented by Ernie Sabine. There was a motion, seconded and passed (MSP) to adopt the minutes as amended.

II. Accreditation update: Herman Marshall and John Covert – There will be 16 reviews scheduled over the next three months. The schedule dates have been set. Prior to each review date we will meet with Kaya for an update and any other useful information prior to the house reviews on the following Saturday. John: The first set of reviews on are scheduled for Feb. 9 – TEP, PLP, PKS, DKE, and ZP. The review forms have not been returned from many houses yet but John is vigorously pursuing them. There are emails and password protected web pages for the documents needed by review teams as well as for uploading review results. There are many volunteers for March 1st, and some for April 5th. Steve requested Lisa's assistance in finding another reviewer to replace her.

III. Discussion of Fenway House's announcement of their leaving the AILG and what to do about accreditation: John had sent an accreditation review request to Fenway. The ensuing email dialog resulted in negative response from house and that they had decided not to join the AILG. Their action was discussed with Steve and Karen Nilsson and forwarded to AILG Board. Dean Benedict stated "this will not be allowed".

Steve Baker followed up with email messages encouraging Fenway to join the AILG and received email from Tom Yu of Fenway House Corporation stating they had not yet made a decision. Steve also had a dialog with Fenway undergraduate Yulia who was unsure of their ongoing status. Steve, Bob and some of AILG board met with Karen and Kaya who stated their expectation that all FSILGs become members of the AILG and undergo accreditation review. If an FSILG refuses participation then the Accreditation Committee will notify Karen that the group cannot be accredited. All Steve's messages were about accreditation and all of Fenway's responses were about membership and not accreditation. The Fenway board's response (Tom Yu) recognizes the differences between membership and accreditation. The next communication to them will make it clear that house corporation is the one responsible for the review.

The Board MSP with none opposed: Steve will contact Tom Yu and advise that if Fenway House Corporation has not responded affirmatively in the accreditation process and scheduled a review by Feb 21st then the AILG will report to MIT that the AILG cannot recommend accreditation for Fenway House.

## IV. Committee Reports:

- a. Incorporation Update – Baker & Bueche: We have submitted a request to the state of MA for a Federal ID (for use in subsequent submittal to Federal). We expect a response from the state within a week. We are working on forms for submittal to Federal. The fiscal year will begin on July 1. Our lawyer has advised the AILG not to solicit membership until the incorporation is complete. Membership adoption will be discussed and a membership form will be presented at the February AILG plenary.
- b. GPA Committee ratification – Baker: Steve convened a committee to review the current publication and distribution process. The committee met in January and unanimously ratified the existing process. It also recommended expanding access to living groups of the GPAs of their individual members.

MSP: Board put the GPA reporting method up for approval by the plenary

- c. Facilities – Summit: no report
- d. Education – Ferrara: IAP Sessions: Issues: IAP had many no shows; Alumni Affairs AA 1.28 went very well; BF 1.29 Business and Finance were attended by very few. We need to rethink its approach. HM1.31 went well but few attended. It also needs a way to make it more engaging. ITT 1.31 was well attended. There was discussion of how to make courses more productive. The board will solicit from plenary to form an Education Committee to investigate.
- e. Treasurer (including Insurance) – Bueche: Insurance policies start on 4/1 every year. Kirklin asked for additional information to convince its brokers that FSILGs are a “good” risk in the form of the AILG. Much data was required which required significant effort. Information was supplied about Resident Advisors, the SLI and BSF programs, the CO detector project, event management of parties, TIPS training, and Safe Ride transportation. The breakdown by house of men and women counts was also provided. We met with MIT’s attorneys who are giving us support and reviewing our insurance policies. They verified agents working for the AILG are covered but that the liability coverage amount probably is too low. We will ask Kirklin for quotes for \$10MM liability coverage.
- f. IRDF Update – Holtey: There was a joint meeting on Jan 31 of the Board of Allocation and the IRDF. There were two decisions made – 1. The Committee wants to return to a process whereby grants be met with a matching alumni contribution and 2. The Network Infrastructure Upgrade be 100% funded by IRDF. 3. The minimum loan will be \$100,000 going forward.
- g. Volunteer Committee – Ferrara: Data collection now has a complete specification which has been forwarded to IS&T for review and scoping. We are now waiting for their estimate. A meeting will be held when IS&T estimates are available.

## V. Review Draft Agenda for Feb 13 Plenary Session

1. Introductions and Welcome
2. FSILG Office update – Kaya Miller & Marlena Martinez
3. Sorority Extension & housing option for KAT – Lauren Wojtkun
4. Accreditation Presentation – Lessons Learned and Q&A – Hermann Marshall
5. Emergency Response Committee Solicitation: Lisa Tatterson
6. GPA Committee report – Steve Baker
7. Chapter Renovation report for Sigma Chi – Karl Buttner
8. Incorporation Progress – Jim Bueche
9. Committee Reports
  - a. Accreditation - Herman Marshall & John Covert
  - b. Facilities - Steve Summit
  - c. Education – Bob Ferrara
  - d. Treasurer (including Insurance) - Jim Bueche
  - e. IRDF Update - Tom Holtey
  - f. Volunteer Committee – Bob Ferrara
10. Other MIT items
  - a. New Dean Search – Steve Baker
  - b. NASPA Conference March 8-10 – Kaya Miller
11. Announcements

Adjourn by 9:00 am

## VI. Other

DSL Dean Search – Steve Baker: The FSILG's importance was been incorporated in the job search text. Thesearch firm (Isaacson, Miller) is gathering names for committee consideration in May.

Parent Orientation Brochure: needs its cover letter updated/rewritten

Susan Woodmansee wants to resign as her job requirements now interfere with meeting times. There will be recruitment to replace board members whose term expires in June. The board will encourage Susan to remain on the board until then.

The meeting adjourned at 8:27pm