MIT AILG Board Meeting
Board Meeting Minutes
Thursday, March 6th, 2008 at 6:30PM Room W59

In Attendance: Board Members: Steve Baker, Jim Bueche, Bob Ferrara, Tom Holtey, Ernie Sabine, Lisa Tatterson and Susan Woodmansee Also: Scott Klemm and John Covert

The meeting commenced at 6:47pm

I.   Last meeting's minutes – Ernie Sabine: There was a motion, seconded and passed (MSP) to adopt the minutes of the Feb 7, 2008 board meeting as amended.

II.   Accreditation Committee

        a. Report – John Covert: have not yet received reports from Marshall's 2/9 team; the process going well according to feedback from house members; a short email was sent to Dean Benedict with first two finished reports; the board requested positive reports be sent to board as well; there was a discussion about private section of reports – Kaya had suggested that section be eliminated but the Accreditation Committee decided to keep it but share it with the FSILG only; the reports will be kept for 10 years for any possible reference. The board discussed whether the private section should be retained. Private comments will be distributed to the Board on paper only for only those groups that fail accreditation.

        b. Fenway House meeting with Benedict – Steve Baker and Bob Ferrara met with Dean Benedict on Feb 29 at Fenway House's request. Three graduate students and three undergraduates attended. Larry affirmed the AILG position and told them that all FSILGs must be a member of the AILG in order to be part of MIT. Larry acknowledged that the metrics of accreditation were not transparent and need to be made clear to groups including acceptable standards, guidelines and expectations. Larry has asked the Accreditation Committee to create clear documentation and guidelines. The Board requested the Accreditation Committee comply with Larry's request. Fenway House had been given a Feb 22nd deadline to respond. They have not responded yet. The Board requested the Accreditation Committee confirm the April 5th accreditation review date and requested Fenway House's form be submitted by Saturday March 22 as a deadline. The Board MSP to present Fenway the criteria and if unmet, they will not be accredited.

III.   Plans for Annual Meeting – The Annual Meeting will be held at the Faculty Club on Wed. June 11th. The board decided that if the cost goes over budget any group sending more than three should cover the cost of those exceeding that number. Bob Ferrara offered to pay for any MIT attendees over seven. Non-house, Non-MIT (vendors, etc.) will not be invited.

       a.   Proposed Agenda

       Intro of Guests
       Dinner
       Speaker
       Annual Meeting
       Budget
       Elections of Directors and Ombudsman
       Presentation of Awards

       Suggested to discuss and resolve budget at April plenary meeting with motion for adoption without discussion at the annual meeting.

       b.   Speaker: Suggested Dean Benedict – Steve Baker will invite him.

       c.   Venue: MIT Faculty – Cocktails at 6:00 Dinner at 7:00pm

IV.   Board Composition for 2009 – Steve Baker

       a.   Nominations: Lisa and Susan were asked to solicit alumnae as well as getting Pan-Hellenic to suggest nominees
       b.   Likely officers for next year were discussed

       c.   Resignations: Lisa Tatterson and Chris Rezek are resigning; Susan Woodmansee will not stand for nomination again

V.   Budget Preparation Process: Jim Bueche The next AILG budget will use same format as prior ones(programmatic), a zero-based budget. It will consider budget on expense side versus revenue side. About $50,000 of the budget came from DSL (50%) this past year. Going forward we will need to prepare a budget with solicitation from AILG community with a transparent process in place for inviting comments, input and feedback. The goal is to prepare a draft budget for April plenary presentation. The board requested Jim Bueche set a new budget working meeting date and send an email to the AILG community inviting participation in that meeting to develop the draft budget. Also invited should be MIT's FSILG team. The goal is to adopt a budget without extensive discussion at the Annual meeting.

VI.   Incorporation Progress – Jim Bueche/ Steve Baker: We have filed with federal which has acknowledged receipt and are waiting for its reply; still collecting accession documents.

VII.   Candidates for annual FSILG Awards – Bob Ferrara: Bob needs nominations submitted by the end of April. Jim Bueche was appointed to Weedon Award committee meeting on April 9th, 12:30-2:00pm.

VII.   Committee Reports

a.   IRDF Community Network Upgrade Grant – Scott Klemm: In process.
       b.   Facilities – Bob Ferrara: There was a request from Kaya re: parent inquiries about lofts and roof decks because of last weekend's death. There were also questions about safety of sleeping areas.

Bob requested a crisp, truthful response from AILG. Steve and Bob will draft a response.

     c.   Education – Bob Ferrara: No report.

     d.   Treasurer (including Insurance) - Jim Bueche: Jim has submitted liability and property information but will need corrections on the documents. Dollar amounts will decrease on building insurance premiums. Jim is waiting for feedback on liability coverage costs from Kirklin.

     e.   IRDF Update - Tom Holtey: Group approved total funding for network upgrade and fire radios, if feasible. It placed a moratorium on individual project grants but not on EOG and community grants. It is investigation financial resources and alumni funding participation. Many people are donating to the fund.

     f.   Volunteer Committee – Bob Ferrara: Met with IS&T, which will respond in next two weeks.

     g.   Emergency Preparedness – Tom Holtey: met with MIT EP group. They are focused on pandemic and notification schemes but are not prepared to discuss details yet.

Announcements: 10/4 – 50th anniversary of Smoot Celebration

     4/5 Accreditation Reviews

 Upcoming events

Apr 16 - AILG Breakfast Meeting, Mezzanine Lounge, Student Center, 7:00 - 9:00 am
Apr 16 - Alumni Risk Management Advisor Program - community meeting - featured guest: Dr. Alan Siegel, Chief, Mental Health Services, Pritchett Hall in the Walker Memorial, 6:30pm-8:30pm

VI. Other

Meeting adjourned at 9:07pm