

**MIT AILG Board Meeting  
Board Meeting Minutes  
Thursday, August 7<sup>th</sup>, 2008 at 6:30PM Marriott Kendall**

In Attendance: Board Members: Steve Baker, Jim Bueche, Dave Burmaster, Sara Pierce, Ernie Sabine, and Stan Wulf Also attending: Bob Ferrara, Scott Klemm, Tom Holtey, Herman Marshall, and Raffaella Wakeman

The meeting commenced at 6:35pm with a round of introductions.

I. The board motioned, seconded and passed (MSP) to accept the minutes of June 26<sup>th</sup> 2008 board meeting as amended

II. Board Elections: The board MSP to elect officers as follows:

Steve Baker, Chair  
Stan Wulf, Vice Chair  
Jim Bueche, Treasurer  
Ernie Sabine, Secretary

III. Review of AILG financials Year-to-Date (YTD): Jim Bueche presented financials and the new AILG Chart of Accounts. The AILG financials are now maintained in a separate QuickBooks account by the FCI office. The new chart of account structure has greater granularity for clarity. The work of creating the new account was conducted by Charley Mills and Scott Klemm in the FCI office. Jim will be working with Scott to review and amend the Chart of Accounts structure and categories as required. Jim noted the budget is slightly higher than last year held in reserve for possible increases in IT, education and other areas.

IV. Discussion of Chart of Accounts form and content: Steve Baker presented the proposed chart of accounts structure created by Scott Klemm and Charley Mills. Several changes were recommended. Jim Bueche suggested each board member it review on their own time and submit suggested changes to him. Completion of the discussion was deferred until the next board meeting. Tom Holtey suggested the AILG financials be made available to board members on a monthly basis and posted quarterly on each AILG member's FCI account.

V. Discussion of board goals for the year – Steve Baker provided the list of possible goals as recorded at the June 26<sup>th</sup> board meeting. Steve suggested culling the 60 plus entries into a manageable number. Steve solicited the board for any missing goals. Tom Holtey suggested adding the Ad Hoc committee for addressing dues and expense structure, the goal of intervention be dropped, improving web content be added as well as creating quantitative goals for volunteer committees. The board proceeded to winnow the list of goals which Steve will distribute for the next meeting.

VI. Discussion of AILG role/response in housing emergencies (a la ATO): Steve Baker summarized the events at ATO. He suggested the AILG draft a policy and recommendations for summer house resident occupancy and review with Marlena Martinez in DSL before distributing to the AILG community.

VII. Discussion of new DSL Dean Colombo and AILG's next steps: Steve Baker noted the board wants to build a strong relationship with the new dean and will invite him to plenary and board meetings in the fall. Steve will send him a copy of the DSL Visiting Committee presentation and make an appointment for a meeting with himself and Stan Wulf with the dean as soon as possible.

VIII. Committee Reports

- a. Accreditation: Herman Marshall presented the Fall review schedule.
- b. Facilities Committee: Scott Klemm noted the City of Boston has a new Deck Inspection ordinance requiring compliance by next June, The City of Cambridge will be inspecting bedroom. The City of Boston Fire Department inspections will occur earlier than before, during work week.
- c. Education Committee – No report
- d. Insurance: Jim Bueche will have a teleconference to discuss D&B insurance to clarify the information required.
- e. Volunteer Committee – No report
- f. IRDF & Network Grant progress: Bob Ferrara reported the network upgrades will begin at the end of August

IX. New Business

- a. Bob Ferrara distributed the list of AILG volunteers and requested review and corrections.
- b. Rafaella Wakeman requested suggestions and advice for conducting the ombudsperson session between ATO and AEPi.

The meeting adjourned at 9:01pm