

**MIT AILG Board Meeting
Board Meeting Minutes
Thursday, September 4th, 2008 at 6:30PM W98-202**

In Attendance: Board Members: Jim Bueche, Dave Burmaster, Sara Pierce, Ernie Sabine, and Stan Wulf
Also attending: Bob Ferrara, Scott Klemm, Tom Holtey, and Emily Marcus

The meeting commenced at 6:37pm with a round of introductions.

I. The board motioned, seconded and passed (MSP) to accept the minutes of August 7th 2008 board meeting as amended

II. Review of AILG financials Year-to-Date (YTD) - Jim Bueche: Jim is in the process of closing out the balance from last year. AILG dues have been billed and are in the process of being paid. The QuickBooks Chart of Accounts will be finalized by the September plenary meeting. Financial reports will be distributed at board meetings going forward.

III. Discussion of 9/17 Plenary Meeting Agenda:

It was suggested Steve or Stan extend an invitation to Dean Colombo to the plenary meetings.

7:30 Welcome and Introductions

7:35 FSILG Office Update – Kaya Miller

- Recruitment results
- Judicial Update
- Other items of interest

7:50 AILG Goals Development – Steve Baker

8:00 Treasurer's Report – Jim Bueche

- Presentation of Financials

8:05 Community Network Upgrade Project – Ash Dyer

8:10 Incorporation Update – Steve Baker

8:20 Committee Reports

- Accreditation – John Covert
- Facilities - Steve Summit
- Finance (Insurance) - Jim Bueche
- IRDF Update - Tom Holtey
- Education -

8:50 Announcements

- Smoot Celebration Day Plans - October 4
- Board meets on 1st Thursday of month (10/2 in W98, 11/6 in W59) at 6:30 pm

Adjourn at 9:00 am.

- IV. Discussion of remote participation via teleconference – Ernie Sabine
- V. Next steps with new DSL Dean Colombo – Stan Wulf

Stan will contact Steve and coordinate an invitation to plenary meetings.

- VI. Presentation of final draft of board goals for the year – Stan Wulf

The discussion was deferred until Steve Baker completes the draft.

- VII. Committee Reports

- a. Accreditation – The schedule is in place for Fall visits and houses have been contacted for review dates. New and existing review volunteers have been contacted as well. The accreditation web site pages and online forms have been updated. Procedures are also being documented.

- b. Facilities Committee – Scott Klemm: The FCI is working on Amherst alley cleanup and cooperation issues. The BSF contract is in process. Boston Fire Department inspections are going well.

- c. Education Committee – Dave Burmaster: Dave has offered to manage the course on Financials 101 during IAP – he cannot run the course at other dates. He would continue to use Bill Heitin. Two issues were discussed: 1. Is IAP best time for giving courses; 2. The need for more Alumni education; one topic for training is form 990 filing. Emily Marcus suggested coordinating with IFC leaders to encourage student participation. The board suggested more aggressive recruitment for course attendance. Bob Ferrara will take on putting educational package of courses together.

- d. Insurance – Jim Bueche: Kirklin has been acquired by Willis Group, a much larger company but same team will maintain contact with the AILG. The Directors and Officers (D&O) insurance cost for the AILG officers and volunteers would cost \$2,000 which is in the budget. D&O insurance could also be offered to those AILG member groups who have liability insurance through Kirklin for \$2,000. This will be considered in some form for next year.

- e. Volunteer Committee – Bob Ferrara: Bob encouraged everyone to come to the Smoot event on October 4th.

- f. IRDF & Network Grant progress – Scott Klemm: Scott noted that Network Upgrade contracts will be going out to houses soon for immediate approval. All extra requested work will be included as part of the work and needs to be reimbursed. The board noted that no houses have yet received quotes for the extra work and would require consideration by their respective boards for approval of the expense. Hence the time for signature approval may be longer than the Network Committee has anticipated.

- VIII. New Business

- a. Stu Schmill will be presenting risk management issues in the Bush Room 9/10 at 18:00.

Next Plenary Meeting Date: Wednesday Sept. 17
Smoot Celebration Day Plans - October 4

The meeting adjourned at 9:27pm