

**MIT AILG, Inc. Board Meeting Minutes**  
**Thursday, February 3, 2011 at 6:30PM, W59-237**

Board Members in attendance: Steve Baker, David Hutchings, Ernie Sabine, Sara Wilmer, Stan Wulf and Rich Possemato. Also attending: Dave Burmaster, Bob Ferrara, Tom Holtey, Scott Klemm, Marlena Martinez Love, Herman Marshall, John Covert, Bryan Owens Bryson, and Steve Summit.

The meeting commenced at 6:30pm.

**I. Review Minutes of 1/6 Board Meeting – Rich Possemato.** The Board reviewed and made a motion, seconded, and passed (MSP) to adopt the January 6<sup>th</sup> Board Meeting minutes.

**II. Review of AILG Financials Year-to-Date (YTD) – Sara Wilmer.** The Board reviewed the February 3<sup>rd</sup> profit & loss statement. We paid the FCI and webhosting bills in January. AEPi and Pi Kappa Alpha still have dues outstanding. Sara anticipates being on budget for the current fiscal year.

**III. Recap of 1/31 FSILG Shared Vision Retreat– Marlena Martinez Love.** There were representatives from the IFC, Panhel, LGC, FSILG Office, FCI and AILG in attendance at the annual Shared Vision Retreat. Ernie suggested that there be increased communication between the AILG and undergraduates, perhaps a designated alumni liaison to attend an occasional IFC/Panhellenic/LGC meeting. There was a discussion about the degree to which the LGC is well supported by its members.

**IV. Spring Rush – Marlena Martinez Love.** There are a number of groups running a Spring recruitment (ILGs and some fraternities). There was interest in knowing the recruitment numbers for each FSILG over the past several years; Marlena agreed to provide these figures, at least in aggregate.

**V. FSILG Office Report – Marlena Martinez Love.** FSILGs have been notified by the MIT Insurance Office that they are not afforded collision and liability coverage under MIT corporate agreements with Budget & Avis for vehicle rentals. The FSILG organizations must purchase the collision and liability insurance offered by the rental car agencies or make appropriate arrangements to cover this exposure.

**VI. Discussion of 2/9 Plenary Meeting Agenda:**

**7:30 Welcome and Introductions**

**7:35 FSILG Office Update – Marlena Martinez Love**

- Review of living group activity
- Other items of interest

**7:45 MIT Update – Bob Ferrara**

**7:50 Treasurer's Report – Sara Wilmer**

- Presentation of Financials

**7:55 Update on AILG Goals – Ernie Sabine**

**8:05 AILG/FSILG Participation in MIT150 – Ernie Sabine and others**

**8:20 Committee Reports**

- Accreditation – David Hutchings
- Facilities - Steve Summit
- Insurance - Jim Bueche

- Finance – Karl Buettner
- IT/Telecom – Ash Dyer
- Education – Bryan Owens Bryson

**8:50 IRDF Update - Tom Holtey****8:55 Announcements**

- AILG Volunteer Seminar: Wednesday March 30th at 7:00-8:30PM
- Campus Preview Weekend: Friday-Sunday April 8-10
- Next Plenary: Wednesday April 13
- MIT Open House: Saturday April 30
- Board meets on 1st Thursday of month (the 3<sup>rd</sup> in March) in W59 at 6:30pm
- CARMA meeting on February 24<sup>th</sup>

**Adjourn at 9:00 am.**

Scott needs handouts for printing by 5PM on Monday.

**VII. Committee Reports and IRDF Report**

a. **Accreditation – David Hutchings.** The trial for an off-year review for houses that passed in Spring 2010 is going forward as planned. Dave asked the Board to consider requiring groups to agree to an accreditation date within 30 days or face non-accreditation. MSP that this matter be sent to the Accreditation Committee to set a policy, Stan dissenting. Dave asked that the Board consider requiring that the BDF be submitted 8 days before the accreditation visit, otherwise that group will automatically receive a reservation. MSP that this matter be sent to the Accreditation Committee to set a policy, Stan and Rich dissenting.

b. **Facilities Committee – Steve Summit.** The Committee would like to reach out to alumni house managers for a discussion at the May facilities meeting. Several houses continue to have heat issues, including burst pipes, signaling that we must continue to get the message out about heating issues in the winter. Clearing, salting and sanding sidewalks is required by law (and a Supreme Judicial Court decision) and may lead to liability issues in the event of injuries. The paperwork from the City of Boston (Certificates of Inspection, which are required to be posted) has still not been sent for 11 or so houses inspected most recently. There is concern that problems could arise from not physically having these certificates. Some houses do not have their supporting paperwork when the inspection occurs, frustrating inspectors. Steve Baker suggested having Tom Stohlman call ISD to inquire about the paperwork. Tom Holtey suggested asking the BSF to send a letter to houses with no certificate of inspection, which they can put in the place of their certificate to assuage problems.

c. **Education – Bryan Owens Bryson.** The volunteer seminar is on March 30<sup>th</sup> at 6:30PM in 20 Chimneys. All of the presenters have confirmed. Bryan is looking for a speaker for Treasurer 101. There was discussion about how best to disseminate more essential information in the interim while some of the courses are being revamped.

d. **IT Committee – Bob Ferrara.** Bob suggested that we might have need for a volunteer to work with Matt on revamping the AILG website. Matt concurs the new Alumni Association iModules software looks promising for AILG usage. Sara Wilmer offered to help.

e. **Insurance – Stan Wulf.** Directors and Officers insurance for individual house corporations will likely be available in the April bill. Jim has been collecting the list of houses which are going to sign up. MIT has requested in writing that the FSILG liability policy increase to \$10M and cited other concerns about coverage. This matter has not yet been considered by the insurance committee. There was discussion about how best to go about addressing MIT's request.

- f. **Finance – Rich Possemato.** The Housebill Survey is ready to be launched at the next plenary. Questions to assess capital reserves may be included as well. Ernie has produced a capital reserve model which he presented to the Board.

### **VIII. New Business.**

**MIT150 Planning.** Dave Burmaster presented his plan for a schedule of events through which the FSILGs can celebrate the MIT 150<sup>th</sup> anniversary. There was discussion about whether a button or lanyard should be produced for FSILG undergraduates or alumni to wear. Unresolved questions include design, number to produce, distribution and funding. Dave has applied for a booth at the MIT Open House and is awaiting their decision regarding whether a booth will be provided and where it will be located. Bob is coordinating updating the MIT FSILG Wikipedia page. Dave also suggested submitting appropriate materials to the MIT archives.

Henry Humphreys, the new Dean of Residential Life, would like to get to know the FSILG community and our environment much better. Marlana and Bob Ferrara will be with him on an informal tour of a few houses for some new members of the FSILG office after the Wednesday Plenary. If anyone wishes to invite Dean Humphreys in to their houses, that would be much appreciated.

Marlana will no longer be able to give academic information (i.e. CAP actions) to chapter advisors or any other alumni advisors. However, RAs can continue to get information about CAP actions.

### **IX. Announcements**

Next AILG Plenary Meeting Date: Wednesday 2/9

Next Board Meeting Date: Thursday 3/3

AILG Volunteer Seminar: Wednesday March 30th

CPW: Friday – Sunday April 8-10

MIT The Next Century Convocation: Sunday April 10

MIT Open House: Saturday April 30

Cambridge Science Festival: April 30 – May 8

The meeting was adjourned at 9:03pm.