

**MIT AILG Plenary Meeting  
Meeting Minutes**

**Wednesday, April 13<sup>th</sup> 2011, 7:30AM in Twenty Chimneys, Student Center**

The meeting was called to order at 7:30AM

**Members Present:** Alpha Chi Omega, Alpha Delta Phi, Chi Phi, Delta Kappa Epsilon, Delta Tau Delta, Delta Upsilon, Epsilon Theta, Fenway House, Kappa Sigma, Lambda Chi Alpha, Nu Delta, Phi Beta Epsilon, Phi Delta Theta, Phi Gamma Delta, Phi Kappa Sigma, Phi Kappa Theta, Phi Sigma Kappa, Pi Beta Phi, Sigma Alpha Epsilon, Sigma Chi, Sigma Kappa, Sigma Nu, Sigma Phi Epsilon, Student House, Tau Epsilon Phi, Theta Chi, Theta Delta Chi, Theta Xi, WILG, Zeta Beta Tau, Zeta Psi

**Members Absent:** Alpha Epsilon Phi, Alpha Epsilon Pi, Alpha Phi, Alpha Tau Omega, Beta Theta Pi, Kappa Alpha Theta, Number Six Club, Pi Lambda Phi, Pi Kappa Alpha, pika

**Other Community Members Present:** Gordon Wintrob (IFC President), Marlena Martinez Love (FSILG Office), Kimberly Sparling (Panhel President), Lauren Davis Wojtkun (FSILG Office), Scott Klemm (FSILG Cooperative), Jennifer Meredith (FSILG Office), Chris Colombo (DSL), Robert Ferrara, Cat Sohor (FSILG Office) and Dennis Collins (Housing).

**Welcome and Introductions** – Ernie Sabine initiated a round of introductions of attendees.

**Treasurer's Report –Sara Wilmer.** Sara reviewed the FY2011 budget and current year to date profit and loss statements. Sara anticipates that we will be on target with the FY2011 budget. Sara also presented the proposed budget for FY2012, which will be voted on at the Annual Meeting in June. Changes include a decreased education budget and a preliminary insurance administration charges, the cost of which had previously been covered by the IRDF. Dues will be maintained at FY2011 levels. Ernie thanked DSL and the volunteers for their great contributions.

**FSILG Office Update – Marlena Martinez Love.** The Greek Week kickoff will be on April 28, with a Keynote speech by Andrew Houston of Phi Delta Theta, the founder of Dropbox. Alumni participation at this event is encouraged.

There are several FSILGs who are looking for new RAs. House Presidents have been receiving e-mails and applications for new candidates who have been screened by the FSILG office. The FSILG office asks that new RAs be appointed by mid-May.

Cat reported on the IFC Judicial Committee hearings.

There is a new IFC risk management policy. Gordon Wintrob (IFC President) presented these changes which included eliminating several blanket rules which do not apply to every chapter. These included an expanded role of the chapter risk management advisor. The new policy no longer has a requirement for BYOB or 3<sup>rd</sup> party vendor alcohol management (although house funds are still not allowed to purchase alcohol), and additionally eliminates a single capacity limit for all FSILGs. Some National organizations have rules which are stricter than and thus supersede the IFC risk management policy. The new risk management policy places more responsibility on individual houses for risk management.

The City of Boston has a function space capacity limit, but Cambridge chapters will need to work with the City and the FSILG office to set capacity limits. Steve Baker pointed out that the legal limit on the property is not necessarily a safe number of people to have in the building for a party. Ernie and Gordon are members of a committee charged by the MIT administration to review and make suggestions on the IFC Risk Management policy.

The IFC is having a large faculty dinner on Wednesday April 27<sup>th</sup>, as well as a \$1,000 cash prize for each award presented at the awards ceremony.

There will be a summer resident occupancy form which will go out to each chapter to report summer occupancy through the FSILG Office. They will be meeting with chapter presidents and house managers to discuss summer safety in the coming weeks. The City of Boston stipulates that only MIT students reside in the facilities, but some organizations have been petitioning the City of Boston to host non-MIT students during the summer. A number of organizations have submitted exemption requests with the City and to date these have been approved. Cambridge does not have any restrictions for MIT versus non-MIT students for summer housing.

**AILG10 Proposal – Akil Middleton.** Akil proposed the creation of a new committee charged with

- 1) Directly engaging recent MIT alumni to keep them involved and interested in FSILGs. This would keep recent alumni informed about current goings-on in the FSILG community, and hopefully increase the AILG volunteer pool.
- 2) Provide a point of contact and serve as a liaison between the undergraduate student groups (IFC/Panhel/LGC) and the AILG.

### **Committee Reports**

**Accreditation Report—David Hutchings.** Dave presented the current accreditation status of all groups. There is only one additional accreditation review session for this semester. The schedule of chapters to be reviewed in the fall has been set, and in May there will be an invitation to schedule a fall date. Chapters must respond to set up a date by the beginning of the fall semester in order to be accredited. The committee is revamping the BDF for the fall accreditation reviews to try to shorten and simplify it. Several houses participated in an off-cycle informal review this year. The committee found this successful and would like to continue this practice going forward. The committee is always looking for new volunteers for accreditation visiting committees.

**Facilities Report –Tom Stohlman.** All of the Cambridge and many Boston FSILGs come up for inspection this spring. Pre-inspections have been completed and full inspections are ongoing. Typical problems include house cleanliness and keeping egress routes clear. Chapters are asked to pay particular attention to exit signs and lighting. The committee was asked to come up with a recommendation about reliable hardware for exit signs and lighting.

**IT/Telecom – Ash Dyer.** The committee is working on revamping the AILG website for an initial release in the next few months. The committee is also working with MIT IS&T on increasing the bandwidth for Boston houses. It would be helpful if chapters are able to provide data on educational uses for bandwidth that exceeds the current capacity.

**Finance – Rich Possemato.** The committee is working on a Housebill survey and a Capital reserve survey for 2011. A preliminary report for the Housebill survey will be provided over e-mail after the plenary meeting. The committee has also produced a tool to predict future project costs in the long term and several chapters have been testing this tool.

**Insurance – Jim Bueche.** Property and liability insurance renewals have been completed and have been billed to individual groups. Directors and Officers insurance will cost \$250 per chapter and 11 chapters have signed up for this insurance. Chapters still have the option of signing up for D&O insurance by May 1<sup>st</sup>. MIT has requested that we raise the liability insurance limit and the committee has been investigating the cost of this additional insurance.

**Education – Bryan Owens Bryson.** The Alumni volunteer seminar was held on Wednesday March 30<sup>th</sup>. There will be a new Treasurer 101 course in the fall run by Tom Holtey. The Education Committee is looking for new volunteers. Bryan announced that he will be graduating and the plenary thanked him for his dedication and work on the committee.

**IRDF Update – Tom Holtey.** Current round of educational grant applications have been submitted on time and processed. In order to match inflow of donations with the outflow of grant money, the IRDF is anticipating lowering the reimbursement for safety items to less than 100%. The IRDF is going to be discussing the exact limits in the near future. Nevertheless, there still remains a significant pool of money available to loan to FSILGs for large scale projects.

### New Business and Announcements

Bob reports that the next CARMA meeting will be at 6:30 (food) or 7PM (presentation) on Tuesday April 26<sup>th</sup>. Bob encourages all chapters to have a CARMA representative. The Tech Reunions Open house will be held on June 3<sup>rd</sup> at 3-5PM (after MIT commencement).

### Upcoming Meetings and Events

- CARMA meeting on April 26<sup>th</sup> at 6:30-8PM W20-407
- MIT Open House: Saturday April 30
- Board meets on 1st Thursday of month (the 5<sup>th</sup> of May) in W59 at 6:30pm
- AILG Annual meeting is Wednesday June 8<sup>th</sup>.

The meeting was adjourned at 8:47AM.