

MIT AILG, Inc. Board Meeting Minutes
Thursday, May 5, 2011 at 6:30PM, W59-237

Board Members in attendance: Sara Wilmer, David Hutchings, Ernie Sabine, Stan Wulf and Rich Possemato. Also attending: Bob Ferrara, Scott Klemm, John Covert, Marlena Martinez Love, and Alex Denhert.

The meeting commenced at 6:35pm.

I. Review Minutes of 4/7 Board and 4/13 Plenary Meeting – Rich Possemato. The Board reviewed and made a motion, seconded, and passed (MSP) to adopt the April 7th and April 13th Board Meeting minutes as amended.

II. Review of AILG Financials Year-to-Date – Sara Wilmer. The Board reviewed the May 4th Profit and Loss Budget vs. Actual statement. Sara is awaiting some invoices from the BSF. The Annual Dinner is expected to come in on budget. Pi Kappa Alpha and Alpha Epsilon Phi still have dues outstanding. There was a discussion about the funds requested from the IRDF and the information requested by them about the use of those funds.

III. Discussion of FY2012 Budget – Sara Wilmer. The FSILG Office has agreed to fund the accreditation and education programs at the requested levels. The IRDF Grant Advisory Board also indicated support, but has requested a more complete description of the SLI program and Insurance Administration items.

IV. AILG Board policy on member e-mail lists – Rich Possemato. The Board reviewed the AILG Board policy on member e-mails lists. More effort is needed to populate the MITAILG-discuss list.

V. AILG Annual Meeting/Dinner Planning. The keynote speaker has been confirmed (Eric Grimson, incoming MIT Chancellor). Ernie will send out an invitation to AILG members tomorrow. The list handouts that need to be made were outlined (volunteer list, outstanding alumni awards, proposed budget, accreditation status, agenda, direct donor recognition offer). Board member and ombudsperson turnover was discussed. Each house will be able to bring two members (for free).

VI. Update on Committee to review IFC judicial process – Ernie Sabine. Eric Grimson has put together a group of stakeholders to make suggestions to the IFC regarding the IFC judicial process. Ernie updated the Board on the issues discussed by the committee including appeal and review of IFC rulings.

VII. Committee Reports and IRDF Report

- a. **Accreditation – David Hutchings.** The final five accreditation reviews for the semester are on Saturday.
- b. **Facilities Committee – Scott Klemm.** All but two of the Lodging House licenses for Boston and Cambridge have been received and are ready to be picked up by member organizations. Certificates of Inspection are forthcoming. The BSF reports will be posted to individual group's FCI lockers once they have been produced.
- c. **Education – Bob Ferrara.** The Committee needs a new Chair and potentially interested members were discussed. One hour training session programs may be implemented by the FSILG Office for key officers. Summer House managers meeting (run by the FSILG Office) is next Wednesday.

- d. **Insurance – Stan Wulf.** Seventeen chapters have signed up for directors and officers insurance (\$1M for alumni and undergraduate officers). The Committee is meeting with MIT administration about their request to raise each chapter's liability insurance limit.
- e. **Finance – Rich Possemato.** The Committee anticipates having a final housebill report in time for the annual meeting.
- f. **IT/Telecom – Bob Ferrara.** The WordPress web building tool has been tested by the Committee and was found to work well. A student will be hired to design the website, which will be hosted by SIPB. Increasing bandwidth for Boston houses may be making progress. Chapters are asked to inform the FCI if the uninterruptible power supply (installed during the network upgrade) is beeping.
- g. **IRDF – Bob Ferrara.** The IRDF will be giving 75% reimbursement for safety and educational expenses for all grants submitted with fiscal years ending in 2011. A question was raised as to whether the maximum reimbursement for educational equipment was now \$7,500 or \$10,000 (subsequent verification against IRDF meeting notes found the maximum reimbursement will be \$7,500).

VIII. New Business

- Collection of historically important documents. Dave Burmaster will be coordinating the collection of artifacts for the MIT archivist. Small (8.5"x11") items such as histories, articles of incorporation, by-laws, and composites will be accepted. Marlena's FSILG Office will be able to receive these items.
- The occupancy of the Alpha Tau Omega house is an upcoming item of discussion. It has been earmarked for occupancy by an FSILG in Fall 2012.
- Pi Kappa Alpha is struggling with their recruiting efforts.
- Sigma Alpha Epsilon is formally a colony and has obtained housing in the Alpha Epsilon Pi annex.
- The AILG shared 3 tables with Residential Life at the April 30 MIT open house. These were staffed by Ernie, Dave Burmaster, Bob, Marlena, and Lauren Davis Wojtkun. There were 20,000 people in attendance for the Open House and there was a lot of energy. Some parents of incoming students asked about what life was like at MIT/FSILGs.
- Bob reported that Dean Colombo is interested in engaging the AILG Board this summer in more strategic discussions on future FSILG community challenges and how MIT & DSL can support them. We will try to work out convenient times over the summer.

IX. Announcements

AILG June Board Meeting – June 2
MIT Commencement – June 3
FSILG Open Houses – June 3, 3-5PM
AILG Annual Meeting - June 8, MIT Faculty Club

The Board went into Executive Session to discuss the Lambda Chi Alpha accreditation report and accepted the report as written.

The meeting was adjourned at 8:23pm.