

**MIT AILG, Inc. Board Meeting Minutes
Thursday, September 8, 2011 at 6:30PM, W59-237**

Board Members in attendance: Sara Wilmer, Alice Leung, David Hutchings, Ernie Sabine, Stan Wulf and Rich Possemato. Also attending: Bob Ferrara, Tom Holtey, Scott Klemm, John Covert, Jim Bueche, Steve Baker and Ryan Andrews.

The meeting commenced at 6:30pm.

I. Review Minutes of 8/11 Board Meeting – Stan Wulf. The Board reviewed and made a motion, seconded, and passed (MSP) to adopt the August 11th Board Meeting minutes as amended.

II. Review of AILG Financials Year-to-Date – Sara Wilmer. The Board reviewed the August 2011 Profit and Loss Budget vs. Actual statement. Several organizations have still not paid their dues and Sara is in discussion with these groups. On the expense side, there is a BSF payment still outstanding from last fiscal year.

III. FSILG Update – Sara Wilmer and Bob Ferrara. Sorority recruitment went well, giving out 173 bids (vs 180 last year). All groups reached campus total. There is a new FSILG assistant director, Adam McCready, formerly of UNH. The FSILG Office is moving to W59. Pi Beta Phi is moving into the property at 405 Memorial Drive starting in Fall 2012. Overall there were few noise and trash complaints over the summer. Marlena has been named head of a new anti-hazing group to ensure that MIT has a strong anti-hazing culture. Kim Novak, speaker and consultant for risk management and anti-hazing, will be on-site October 25th to 28th. She will be speaking at the October CARMA meeting on October 27th at 6:30PM. On September 11th at 8:30AM there will be a memorial in Lobby 10. Family Weekend is on October 14-16th. Several groups have events at their chapter and Katie Casey Maloney is accepting listings from individual groups for a program that is provided to parents.

IV. Discussion of 9/14 Plenary Meeting Agenda:

- 7:30 Welcome and Introductions
- 7:35 FSILG Office Update – Marlena Martinez Love
 - Initial recruitment report
 - Other items of interest
- 7:50 Treasurer’s Report – Sara Wilmer
 - Presentation of Financials
- 7:55 Strategic Planning Committee – Steve Baker
- 8:15 Committee Reports
 - Accreditation – David Hutchings
 - Education – Ryan Andrews
 - Facilities - Steve Summit
 - Finance - Rich Possemato
 - Insurance – Jim Bueche
 - IT/Telecom – Ash Dyer/Bob Ferrara
- 8:45 IRDF Update - Tom Holtey
- 8:55 Announcements
 - Alumni Leadership Conference September 15-17
 - Board meets on 1st Thursday of month (10/6, 11/3) at 6:30 pm in W59
 - Next AILG Plenary Meeting – November 16th at 7:30AM **IN W11**

- Family Weekend – October 14th-16th
 - Update AILG Contact Information with the FCI
- Adjourn at 9:00 am.

V. Discussion of Board Goals for the Year – Ernie Sabine. The Board discussed progress on the 2010-2011 goals as well as new and continued areas of focus. The Board settled on the following goals:

- 1) Strategic Planning (Steve Baker)
- 2) Long Term Financial Planning (Finance Committee)
- 3) Improve communication with IFC, Panhel and LGC (Dave Hutchings)
- 4) Continuing current AILG programs (Stan Wulf)
- 5) FSILG chapter house livability (Facilities Committee)

VI. Discussion of AILG Strategic Plan Work Plan – Steve Baker. Steve presented and the Board reviewed the Strategic Plan work plan. There was a discussion about the key stakeholders that could be included in the process including DSL, DUE and the faculty.

VII. Committee Reports and IRDF Report

- a. **Accreditation – David Hutchings.** Accreditation reviews for the Fall have been set up. The annual report will be completed shortly. The Committee is receiving the Great Dome award next Saturday. The new BDF is shorter and can be filled in on-line. The off-cycle review will continue in a pilot program again this semester.
- b. **Facilities Committee – Scott Klemm.** All of the Boston houses have had their BFD inspections. Six houses are being revisited in three weeks. While the overall inspections were better, the biggest issue was missing, non-functional smoke alarms in the bedrooms. The BSF will be scheduling an inspection for Cambridge houses soon.
- c. **Education – Ryan Andrews.** The Committee is considering polling the undergraduates to get feedback on student needs and interests. Scheduling for courses is still being determined.
- d. **Insurance – Jim Bueche.** Jim is in discussions about liability insurance adjustments.
- e. **IT/Telecom – Bob Ferrara.** The revamped AILG website has been launched. The 27 FSILGs with LAN service may be offered to upgrade from 10mbps to 100mpbs service. An announcement to mitailg@mit.edu will go out soon.
- f. **IRDF – Tom Holtey.** The IRDF annual report will be ready for the plenary. The IRDF will be trying to improve process time by requiring all grants to have receipts and signatures before being considered. Donations totaled about \$390K, and inflows and outflows are expected to match this year.

VIII. New Business

There was a discussion about student grade confidentiality.

IX. Announcements

Next AILG Plenary Meeting Date: Wednesday 9/14, November 16th at 7:30AM **IN W11**
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Family Weekend – October 14th-16th
Update AILG Contact Information with the FCI

The meeting was adjourned at 8:35pm.