

**MIT AILG, Inc. Board Meeting Minutes**  
**Thursday, October 6, 2011 at 6:30PM, W59-237**

Board Members in attendance: Sara Wilmer, Alice Leung, David Hutchings, Ernie Sabine, and Stan Wulf. Also attending: Bob Ferrara, Tom Holtey, Scott Klemm, John Covert, Marlena Love, Steve Summit, Herman Marshall, Steve Baker and Ryan Andrews.

The meeting commenced at 6:32 pm.

**I. Review Minutes of 9/8 Board Meeting and 9/14 Plenary Meeting – Stan Wulf.** The Board reviewed and made a motion, seconded, and passed (MSP) to adopt the September 8<sup>th</sup> Board Meeting and September 14<sup>th</sup> Plenary Meeting minutes as amended.

**II. Review of AILG Financials Year-to-Date – Sara Wilmer.** The Board reviewed the September 2011 Profit and Loss Budget vs. Actual statement. Two organizations have still not paid their dues for two years, and five members have not yet paid their dues for this year. The cost of the August Board Meeting was discussed and a question raised as to how to budget this expense for next year.

**III. DSL Status Update: Marlena Martinez Love.** The current status of the Pi Kappa Alpha colony was discussed. Adam McCready started work on Monday. Marlena and her staff will move to building W59 on Tuesday October 11. There was a broken window at KS early in the morning which required boarding up; the Chapter or the alumni are responsible for finding a contractor, not the DSL. KS went before the Cambridge License Commission and overall the meeting was very positive. The Halloween party weekend is Saturday October 29, and all FSILGs are requested to register their parties early and behave in a risk-free manner. Kim Novak, the risk management consultant, has some free time to meet individually with FSILGs during her visit to campus late this month.

**IV. AILG Goals – Ernie Sabine.** Ernie reviewed the five goals as recorded in the September 8, 2011 Board Meeting minutes. He asked that each person responsible for a goal submit a paragraph describing that goal which will then be submitted to the membership at the next Plenary.

**V. SWOT Focus Group Analysis – Steve Baker.** Steve presented the AILG mission statement as developed by his strategic plan committee and asked the Board to review and approve the statement before the next Plenary session. The mission statement is:

“The Association of Independent Living Groups at MIT (AILG) shall:

- Assist our member FSILGs to teach values and life skills that are complementary to the MIT educational curriculum
- Be a presence at MIT, to represent and be a voice for the FSILG system and its alumni
- Provide tools to improve our FSILG member groups
- Promote diversity of choice of residence for students within the FSILG community
- Promote FSILG group responsibility and accountability.”

Steve then guided the attendees in a SWOT analysis of the FSILG community, assisted by Sara Wilmer.

**VI. Committee Reports.**

- a. **Accreditation – David Hutchings.** Accreditation reports have been written and submitted to the administration. There are more than enough volunteers for the Fall accreditation visits.
- b. **Facilities Committee – Steve Summit.** The Fall inspections went well.
- c. **Education – Ryan Andrews.** The only course scheduled for this Fall was the Alumni Affairs for FSILGs on October 3; about 18 people attended.
- d. **Finance.** There is no chairman for this committee and no meetings scheduled.
- e. **IT/Telecom – Bob Ferrara.** The revamped AILG website is up and running. We need a web coordinator for the website. Only a few chapters are interested in the internet speed upgrade; the cost is proving prohibitive and some chapters are finding ways to reduce clogs. A new committee chair is needed to replace Ash Dyer.
- f. **Insurance – Scott Klemm.** The committee is investigating the insurance status and coverage of the RAs.

**VII. IRDF Update – Tom Holtey.** Educational project grants are due November 1.

**VIII. New Business.** Bob Ferrara will draft a recruiting email to search for volunteers for the several committee leadership openings.

**IX. Announcements**

Family Weekend, October 14<sup>th</sup>-16<sup>th</sup>

AILG Strategic Planning Committee Focus Group Workshop, Tuesday October 25, 6:30 pm

CARMA meeting with Kim Novak on Thursday October 27, 6:30 pm

FSILG Coop annual meeting on Wednesday November 2

Board meets on 1st Thursday of month (November 3) at 6:30 pm in W59

AILG Plenary Meeting on Wednesday November 16 at 7-9 am \*\*IN W11\*\*

The meeting was adjourned at 8:29 pm.