

**MIT AILG, Inc. Board Meeting Minutes**  
**Thursday, November 3<sup>rd</sup>, 2011 at 6:30PM, W59-237**

Board Members in attendance: Sara Wilmer, David Hutchings, Ernie Sabine, Stan Wulf and Rich Possemato. Also attending: Bob Ferrara, Jim Bueche, Scott Klemm and Ryan Andrews.

The meeting commenced at 6:35 pm.

**I. Review Minutes of 10/6 Board Meeting – Rich Possemato.** The Board reviewed and made a motion, seconded, and passed (MSP) to adopt the October 6<sup>th</sup> Board Meeting minutes as amended.

**II. Review of AILG Financials Year-to-Date – Sara Wilmer.** The Board reviewed the September 2011 Profit and Loss Budget vs. Actual statement and payments made during the past month. Pi Kappa Alpha's dues have been forgiven as they are dissolving as a group. Alpha Epsilon Phi has been contacted about not paying their dues for the past two years and have not yet responded. The AILG is also awaiting dues from Alpha Tau Omega and Phi Gamma Delta for this year.

**III. DSL Status Update – Bob Ferrara.** Bob read a report from Marlena which is summarized below:

- a. IFC Elections were on 11/2 and Panhel slating will be on 11/5 and the results will be made available as soon as they are known.
- b. Marlena would love feedback on Kim Novak's visit.
- c. The Orientation Review Committee open forums are targeted mostly to students and Marlena would like us to encourage additional student participation. (There was discussion on this point and it was suggested by a member of the Orientation Committee that it would be OK for alums to attend).
- d. There are many resources MIT offers students and RA teams on mental health. In light of recent events, this has become a major area of focus.

There was a discussion about police activity during Halloween weekend.

**IV. AILG Strategic Planning Process Update – Sara Wilmer.** The committee has conducted SWOT assessments with a number of groups and had individual discussions with several faculty members. Meetings with the IFC presidents, FSILG office, DUE staff and the MIT Club of New York are upcoming. Findings are expected to be presented in February with the final report in May. There has been good feedback, including items that the Committee found surprising or unexpected. The AILG Strategic Planning group has scheduled a "outline drafting" session on December 8 from 1 to 5PM.

**V. Discussion of 11/16 Plenary Meeting Agenda – All**

- 7:30 Welcome and Introductions**
- 7:35 FSILG Office Update – Marlena Martinez Love (marlenam@mit.edu)**
- 7:55 Treasurer's Report – Sara Wilmer (drebbel@alum.mit.edu)**
  - Presentation of Financials
- 8:00 AILG Strategic Planning Committee Update – Steve Baker (sbaker@alum.mit.edu)**
- 8:15 Discussion of AILG Goals**
- 8:25 Committee Reports**

- **Volunteer Committee – Stan Wulf (sawulf@alum.mit.edu)**
- **Accreditation – David Hutchings (djhutch@alum.mit.edu)**
- **Facilities - Steve Summit (scs@alum.mit.edu)**
- **IT-Telecom – Bob Ferrara (rferrara@mit.edu, Chair needed)**
- **Finance – Rich Possemato (posse@alum.mit.edu, Chair needed)**
- **Insurance - Jim Bueche (jbueche@alum.mit.edu)**
- **Education – Ryan Andrews (randrews@alum.mit.edu, additional members needed)**

**8:40 IRDF Update - Tom Holtey (tholtey@alum.mit.edu)**

**8:50 Announcements**

Board members who are responsible for individual AILG goals should send a paragraph about that goal to Ernie before the Plenary meeting for presentation by the end of next week, Nov. 10. There was a discussion of the handouts necessary for the Plenary. The following people will prepare handouts: Accreditation – John Covert, Volunteer committee – Bob Ferrara, Finance Report – Sara & Scott Klemm, AILG Goals – Ernie Sabine.

## **VI. Committee Reports.**

- a. **Accreditation – David Hutchings.** Nothing to report.
- b. **Facilities Committee – Scott Klemm.** Fire Department permits are ready to be picked up at the FCI.
- c. **Education – Ryan Andrews.** Nothing to report. Additional volunteers are needed. Bob suggested having training session(s) before each semester. There was an extensive discussion about the needs and resources available for education.
- d. **Insurance – Jim Bueche.** The Committee is working on reaching an understanding with MIT about expectations on insurance coverage.
- e. **Finance – Rich Possemato.** There is no chairman for this committee and no meetings scheduled. The Housebill survey will be relaunched again this year in the spring.
- f. **IT/Telecom – Bob Ferrara.** Four houses elected to increase their bandwidth for a monthly fee. The Committee is meeting in mid-November with the IS&T Network Manager to hear estimates of the cost for putting in fiber to all houses.

**VII. IRDF Update – Bob Ferrara.** Eight chapters submitted project grant requests. Two chapters are planning major multi-million dollar renovations that will rely heavily on the IRDF .

## **VIII. New Business.**

- a. **Volunteer Recruitment for AILG Committees (Finance, IT/Telecom).** Stan has volunteered to relaunch the Volunteer Committee to recruit new volunteers.
- b. **Review Committee on Orientation planning.** There was a discussion about the goals and focus of the review committee and the possibility that the committee may want to move FSILG recruitment to later in the year. There was also a discussion about how to communicate on the committee to the Plenary. The next meetings are on November 10 (in 32-123, Stata) and November 23 (in 10-250) at 7PM. The Committee will produce a report in January 2012. Board members are strongly encouraged to attend the November 10<sup>th</sup> meeting. There will be an informal meeting afterward for discussion.
- c. **AILG Holiday Party:** The date for Holiday Party & December Board meeting was moved from Thursday, Dec 1 to Thursday, Dec 8. There will be a short Board meeting before the Holiday Party. The venue will be the Thirsty Ear again this year. Just prior to this, the AILG Strategic Planning group has scheduled a “outline drafting” session.

## **IX. Announcements**

- Daylight Savings Time Ends - Sunday, Nov 6th
- Review Committee on Orientation Update: Friday, November 10 at 7 pm in the Stata Center, 32-123 and Monday, November 21 at 7 pm in 10-250
- AILG Plenary Meeting – Wednesday, Nov. 16th at 7:30 in the Student Center

The FCI annual meeting was not well attended. A rebate will be issued soon.

The Board went into Executive Session to discuss committee programming.

The meeting was adjourned at 8:25 pm.