

**MIT AILG, Inc. Board Meeting Minutes**  
**Thursday, January 5<sup>th</sup>, 2012 at 6:30PM, W59-237**

Board Members in attendance: David Hutchings, Ernie Sabine, Stan Wulf, Alice Leung and Rich Possemato. Also attending: John Covert, Scott Klemm, Tom Holtey, Bob Ferrara, Steve Baker, Ryan Andrews and Marlena Martinez Love.

The meeting commenced at 6:30 pm.

**I. Review Minutes of 12/8 Board Meeting – Board.** The Board reviewed and made a motion, seconded, and passed (MSP) to adopt the December 8<sup>th</sup> Board meeting minutes as amended.

**II. Review of AILG Financials Year-to-Date – Board.** The Board discussed the status of AEPi, which has 2 years of outstanding dues. The AILG has been invoiced by the BSF for his services.

**III. FSILG Update – Marlena Martinez Love and Bob Ferrara.** The committee to review orientation is continuing to meet. There was a discussion about how the public meetings went. The committee should come forward with recommendations in the near future; however, decisions resulting in immediate changes to recruitment are not expected, although recommendations about recruitment may be made. Other groups formed are a Chancellor's committee on how we support our students and another on focusing on the safety and security of our students.

There was a death of a community affiliate who was involved in a bicycle accident near Mass Ave and Vassar Street, where there is a memorial.

The semi-annual letter from Bob to our alumni is going out on January 26<sup>th</sup> and he is looking for topics that should be included.

**IV. FSILG Strategic Initiative update – Steve Baker.** All of the key stakeholders have completed SWOT analyses with the exception of the faculty/housemasters. Bob is optimistic that a meeting with the housemasters will occur. At the strategic planning meeting next week all members who attended last month are encouraged to attend. There will be a discussion on the strategic initiative themes at the annual retreat. Upon reviewing the analyses to date, the steering committee has arrived at 5 main themes, which were presented to the Board. These are:

1. We will enhance our undergraduate members' experience
2. We will strengthen our connection with MIT
3. We will revitalize our facilities
4. We will strengthen the Recruitment Program
5. We will strengthen Alumni involvement in the FSILGs

There was a discussion on the goals of the strategic initiative, expectations, implementation and prioritization. The Board expressed their appreciation to Steve and the committee for their efforts thus far.

**V. Discussion of Board Goals for the Year – Ernie Sabine.** The Board discussed the 2011-2012 goals:

- 1) Strategic Plan (Steve Baker). See IV above.
- 2) Long Term Financial Planning (Finance Committee). The committee has not met and has no Chair.

- 3) Revitalize communication undergraduate leadership (Dave Hutchings). Dave met with the outgoing and incoming Panhel leadership and will continue to maintain a dialogue over the next semester.
- 4) Sustain and promote existing AILG programs (Stan Wulf). All of the programs are currently operating as expected, although the Education program needs some discussion. It was suggested that there be a discussion about education programs before the next Board meeting. There may need to be a reassessment of the education needs of the undergraduates.
- 5) FSILG chapter house livability (Facilities Committee). No progress has been made and it may be beyond the scope of the committee.

These goals will be posted to the website.

#### VI. Committee Reports and IRDF Report

- a. **Accreditation – David Hutchings.** The Accreditation committee will no longer be doing off-year reviews, but will be asking groups to update their contact information every year. Jennifer Meredith is keeping a database of this contact information for alumni and undergraduates. The next reviews are at the end of March.
- b. **Facilities Committee – Scott Klemm.** Nothing to report.
- c. **IT/Telecom – Bob Ferrara.** The 10 to 100 megabit upgrade may not have yet occurred. The committee is expecting information on a community wide solution soon. There is a need for the website to be updated more frequently.
- d. **Insurance – Scott Klemm.** Renewals will be occurring soon and there will be a meeting in January to discuss the policy with MIT.
- e. **Volunteer – Stan Wulf.** The committee is still looking for new volunteers. It was suggested that talking to current volunteers would be fruitful.
- f. **IRDF – Tom Holtey.** The December 1<sup>st</sup> letter describing how much each house has received from the IRDF was sent out. The IRDF expects to showcase photos of projects funded by the IRDF on the website.

#### VII. New Business

- a. FSILG Strategic Initiative: Planning for Announcement/PR, rollout, etc. to the MIT community. It would be ideal to perhaps have a student, alumnus and MIT staff member for each theme who would be responsible for pushing that theme along. Announcements about the report in the Tech, by e-mail, and to individual groups were discussed. Other topics: announcement and working group at the alumni leadership conference in the fall, recruiting undergraduate support.
- b. Discussion of moving the AILG annual meeting from June to May. The Board discussed the merits of a May or June date. Scott will see if there are appropriate venues for 5/2 or 5/9 for the annual meeting.
- c. Stan is looking into getting the Board a tour of Maseeh hall. It was suggested that the Board meet there next month.

#### VIII. Announcements and Upcoming Events

AILG Accreditation Committee meeting: Thursday, Jan 5<sup>th</sup> at 4:30PM in W59.

Strategic Planning Session: Wednesday, January 11<sup>th</sup>, 4:30-6PM in W20-491.

FSILG Office sponsored joint planning session with IFC, Panhel, and LGC: Monday, Feb. 6

AILG Board Meeting: Thursday, Feb. 2<sup>nd</sup> at 6:30PM

AILG Plenary Meeting: Wednesday, Feb. 15<sup>th</sup> at 7:30AM

Alumni Affairs for FSILGs, February 15<sup>th</sup> at 12PM W20-PDR3.

The Board went into executive session to discuss the Phi Beta Epsilon accreditation report. Ammendations were made and the final decision upon the report was deferred until PBE had the opportunity to issue a response.

The meeting was adjourned at 8:33pm.