

**MIT AILG, Inc. Board Meeting Minutes
Thursday, February 2nd, 2012 at 6:30PM, W59-237**

Board Members in attendance: David Hutchings, Ernie Sabine, Stan Wulf, Alice Leung, Sara Wilmer and Rich Possemato. Also attending: John Covert, Scott Klemm, Adam McCready, Herman Marshall, Bob Ferrara, Steve Baker, Ryan Andrews, Steve Summit and Marlana Martinez Love.

The meeting commenced at 6:30 pm.

I. Review Minutes of 1/5 Board Meeting – Rich Possemato. The Board reviewed and made a motion, seconded, and passed (MSP) to adopt the January 5th Board meeting minutes.

II. Review of AILG Financials Year-to-Date – Sara Wilmer. Sara reviewed the payments made in the past month. The BSF payment has been made and the accounts payable and receivable are largely as expected. AEPHI dues are still outstanding and there are discussions ongoing with community members and AEPHI's national organization regarding non-payment of dues.

III. FSILG Update – Marlana Martinez Love. A Superbowl safety message will be going out shortly and the Kenmore Square area will be under increased security. The committee to review orientation is not expected to make any specific recommendations regarding recruitment, although it is expected that a subcommittee will be appointed to look into the timing, impact and cost of recruitment. Adam McCready has taken over administration of the RA program and he described future work to be done to review the RA program including candidate selection, accountability and oversight. There was a discussion of the RA program, its history, the RA role and residence hall GRTs. The FSILG office is asking for RAs to report on the programming efforts for the chapter (these had been required previously, but collection of these have not been enforced).

IV. Discussion of 2/15 Plenary Meeting Agenda:

- 7:30 Welcome and Introductions
 - 7:35 FSILG Office Update – Marlana Martinez Love
 - Review of living group activity
 - Other items of interest
 - 7:50 Treasurer's Report – Sara Wilmer
 - Presentation of Financials
 - 7:55 FSILG Strategic Plan Update – Steve Baker
 - 8:25 Committee Reports
 - Accreditation – David Hutchings
 - Education – Ryan Andrews
 - Facilities - Steve Summit
 - Insurance – Stan Wulf
 - IT/Telecomm – Bob Ferrara
 - 8:50 IRDF Update - Tom Holtey
 - 8:55 Announcements
 - Next Plenary: April 11, 2012
 - Next AILG Board Meeting: Wednesday February 8
 - CPW: Thursday-Sunday April 19-22
 - Board meets on 1st Thursday of month in W59 at 6:30pm
- Adjourn at 9:00 am.

Scott requested handouts be sent to him by the end of the day on Monday the 13th.

V. FSILG Strategic Plan Update – Bob Ferrara. Steve Baker sent out a letter today about the Strategic Plan themes and initiatives which will be presented at the next strategic planning meeting on Monday the 6th at 3-6PM in PDR 1&2 of the student center. There are quite a few RSVPs from students and some from alumni already—others are encouraged to attend and RSVP.

VI. Committee Reports and IRDF Report

- a. **Accreditation – David Hutchings.** Nothing to report.
- b. **Education – Ryan Andrews.** There will be an alumni volunteer seminar on April 26th at 6:30PM. Another education committee meeting is being scheduled.
- c. **Facilities Committee – Steve Summit.** The committee is concerned about the responsiveness of houses to responsibilities to their facilities (e.g. regulatory requirements). There is an ongoing lack of educational outreach to chapters on their responsibilities to house maintenance. DSL and the AILG may need to collaborate on this educational outreach.
- d. **Insurance – Scott Klemm.** The insurance policy renewal is under way. There are discussions ongoing about MIT's expectations of coverage. Individual chapters must have signed agreements/licenses with their members and failure to do this may have significant impact on insurance claims.
- e. **Finance Committee – Rich Possemato.** The 2011-2012 Housebill survey will be launched at the February Plenary.
- f. **IT/Telecom – Bob Ferrara.** The four houses that upgraded their bandwidth capacity have now gone live. There is meeting scheduled in early February to look at initial estimates of what it will cost to upgrade all houses to fiber. The AILG website is being updated, but could use more work in some areas.

VII. IRDF – Bob Ferrara. All of the approved project grants will have sufficient funding. One application was not granted because of poor giving history. The IRDF Photo gallery had 12 winning pictures and will be hosted by the Alumni Association. It is expected to go live before the Feb 15 Plenary.

VIII. New Business

The date of the AILG annual meeting is still up in the air and Scott is still looking into the availability of the Faculty Club on May 2nd or 9th. The date should be finalized by the plenary.

Adam McCready is having a “State of the ILG” meeting on February 15th at 6PM. The board reviewed a report about the current state of the ILGs and their undergraduate membership as well as the health of the LGC and their communication with the FSILG office.

Bob's semi-annual e-mail letter to all FSILG alumni was sent out this afternoon. He reported a large number of responses already. .

Upcoming AILG related events:

FSILG Strategic Planning Session/Retreat: Monday, Feb 6, 3-6PM, PDR 1&2

Next AILG Plenary Meeting Date: Wednesday 2/15

Alumni Outreach for FSILGs: 2/15 at noon in W20-PDR 3

Next Board Meeting Date: Thursday 3/1

CPW: Thursday – Sunday April 19-22

Cambridge Science Festival: April 20 – May 29

The Board went into executive session to discuss the Phi Beta Epsilon accreditation report and accepted the report as amended.

The meeting was adjourned at 8:08pm.