

3rd Annual AILG Alumni Connections Seminar

April 26, 2012

ERNIE SABINE

AILG OVERVIEW

AILG – Association of Independent Living Groups

- **Incorporated as 501C4 in 2007**
 - formerly FSILG alumni group
 - IRS def'n: “Civic League, Social Welfare Organization, or Local Association of Employees”
- **Mission: “principal voice of the FSILG system with MIT and other entities”**
 - vehicle for sharing best practices and lessons learned
 - provide long-term continuity, advice and guidance to the FSILG community
 - act as an advocate for FSILG community to MIT, municipalities, neighbors and others
- **All volunteer organization**
 - ~ \$120,000 Annual Operating Budget
 - **Income**

Sources	Expenses (all contracted)
• AILG member annual dues	FCI Administration/Web
• IRDF Grant to fund SLI/BSF Program	SLI/BSF Facilitator
• MIT/DSL Grant	Accreditation Coordinator
	Education/Training Courses
 - **Vision:**
 - Ensure LGs are Operationally Sound
 - Enable long-term viability in MIT Community

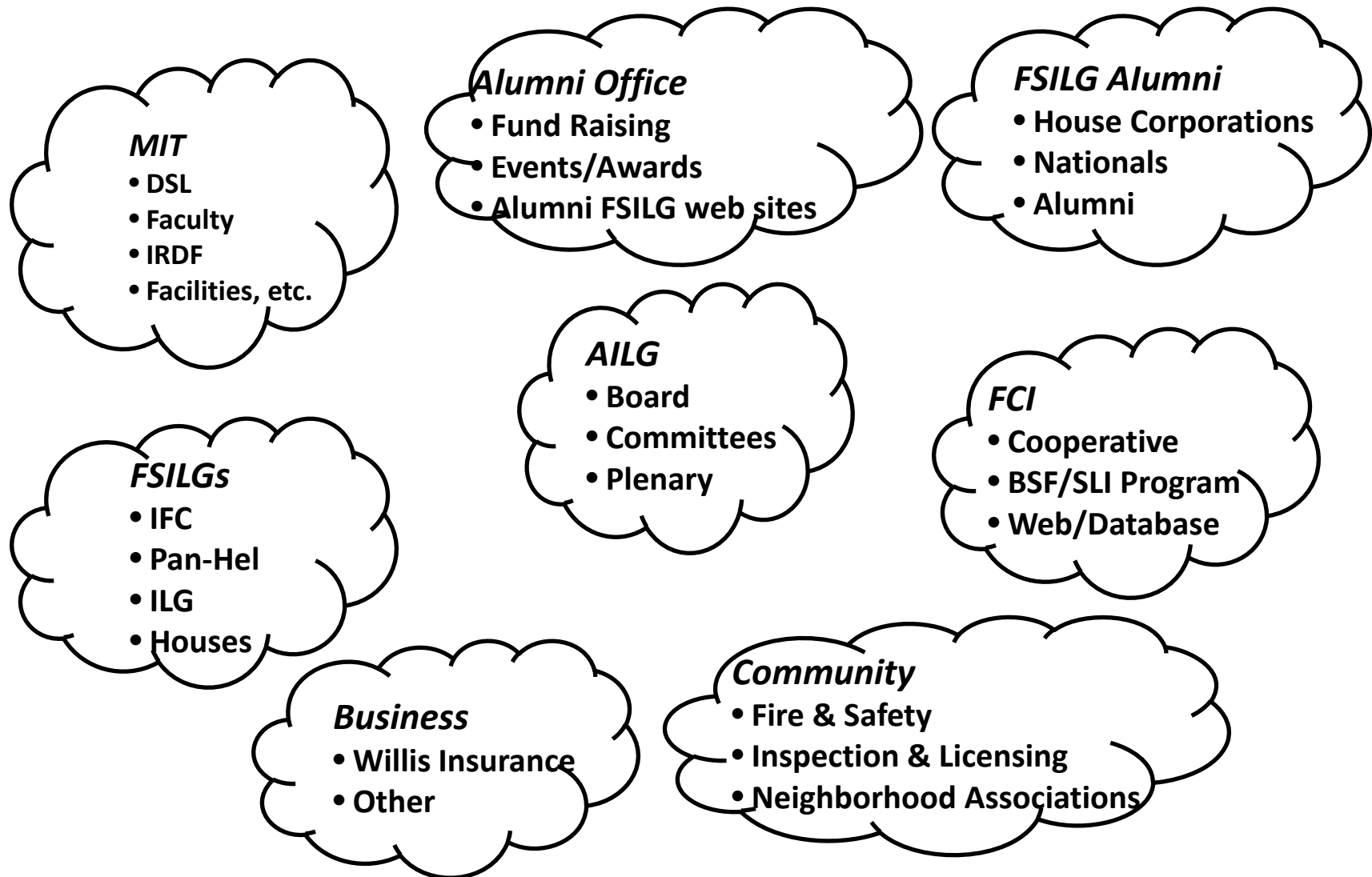
There are many ways you can volunteer – just ask!

AILG – Association of Independent Living Groups

- **Board**
 - members serve three year staggered terms
 - current board representation:
 - Chair: Ernie Sabine, Student House
 - Treasurer : Sara Wilmer, ΣK
 - At Large: Alice Leung, EΘ, David Hutchings, ZBT
 - Ombudspersons: Tom Yu, Fenway House and Steve Stuntz, ΣΦE
 - Vice-Chair: Stan Wulf, ΦΔΘ
 - Clerk: Rich Possamato, ΝΔ
- **Programs**
 - Accreditation
 - SLI/BSF
 - Risk Management
- **Committees**
 - Currently Active:
 - Accreditation
 - Facilities
 - Finance
 - Insurance
 - Formed at behest of AILG community
 - Volunteer based

There are many ways you can volunteer – just ask!

AILG – Interaction with Many Entities



AILG – The Accreditation Program

▪ Mission

- **Provide a program for community to exchange ideas for self improvement**
- **Support FSILG members by operating the Accreditation Program as peers**
- **Provide MIT an evaluation of the overall health of each FSILG**
- **Program unique to MIT**

▪ The Team

Coordinator: John R. Covert

Committee: David Hutchings, Chairman, David Burmaster, Bob Ferrara, Sara Wilmer, and Ernie Sabine

Review Teams: Many volunteers from Alumni FSILG community

▪ Activities

- **Manage Accreditation Review Process (~30 per year)**
- **Maintain Accreditation Web Site and Basic Data Form (BDF)**
- **Coordinate Reporting**
 - **FSILGs**
 - **AILG Board**
 - **MIT**
- **Share/Disseminate best practices and lessons learned**

AILG – The Accreditation Review Process

▪ Review Process Steps

AILG Coordinator schedules; recruits alumni volunteer review team; appoints team chair

Chapter and alumni officers complete Basic Data Form (BDF) Questionnaire

BDF data kept confidential by review team & coordinator

Review team reads BDF prepared by chapter

Chair consults with FSILG staff

Review occurs at FSILG

Organization comment period

AILG Board reviews & approves adverse reports

Report submitted to FSILG and MIT

▪ Accreditation Review Finding

– Recommended for Accreditation

- Next review in two years**

– Recommended for Accreditation with Reservations

- Follow-up review scheduled in 6 months.**

– Not Recommended for Accreditation

- Staff-led full-scale intervention launched to address major deficiencies noted.**
- Next review scheduled in 6 months or when advised by staff.**

SCOTT KLEMM

FSILG COOPERATIVE OVERVIEW

FSILG Cooperative, Inc. (FCI) Overview

- A for-profit purchasing cooperative wholly owned by all 35 of the FSILGs @ MIT
- Professional staff
- Board of Directors (5) - elected each year
- Reduce costs by presenting a single large professional purchaser to vendors
- Income source - Post invoice discounts (prompt payment credit)
- Excess income rebated back to shareholders annually
- We work for you, not MIT

FCI Available Resources

Resources we offer you:

- Recommended vendors list
- Access to MIT internal vendors
- Payroll services
- Online "lockers" of invoices, documents, licenses, plans, etc.
- SLI, IRDF services
- Historical knowledge that survives officer transitions
- Knowledge of City, IRDF, MIT requirements and options
- Problem solving the interactions between undergraduates and vendors

FCI Lockers

- Contact Management
- Invoices & Statements
- Document Storage
- Vendor List
- Vendor Contacts
- SLI Licensing Documents and status

Programs

- Vendor resource
- SLI (Safety Licensing & Inspection) Program
- MIT Lease Administration Program
- FSILG Insurance Operations Program
- IRDF Grant Program

Vendors

- Utilities: oil, gas, steam, electricity, water, phone, trash, recycling, waste grease
- Food: multi line vendor, dairy, meat, produce
- Occasional services: catering, handyman repairs, general contracting, glass repair, plumber, electrician, network, pest control, composite
- Vendors are brought in on recommendation, Recommend Vendors to us and Let us know your experience

SLI Program

- FCI tracks Licensing and Safety related documents
- Automatic reminders when things are expiring
- Help understanding the process
- Recommendations for vendors
- Allows information sharing with DSL and AILG

FSILG Cooperative, Inc. (FCI)

FCI is a resource for you

Scott Klemm, Executive Director
sklemm@fsilg.coop

Selena Rose, Systems Manager
roses@fsilg.coop

617-452-4053 W20-020a <http://fsilg.coop>

Do not put off a small problem, they tend to grow!

BOB FERRARA

MIT ALUMNI ASSOCIATION RESOURCES
THE IRDF PROGRAM
FUNDRAISING HELP FOR FSILGS

Alumni Association Support for FSILGs

The MITAA helps our groups by:

- Communications
- Event Planning Help
- Awards & Volunteer/Donor Recognition
- Fundraising support
- FSILG Toolkit
- More to come (web hosting, social media, etc.)

Email Listservs

- All chapters have @alumlist.mit.edu listservs for their alumni
 - Announcement-only
 - Designated editors
 - Appropriate alumni officers
 - Current member Alumni Relations Chair
 - Members can unsubscribe at anytime
 - Go to Infinite Connection
 - “My Account” → “Email Group Subscriptions”

FSILG Toolkit

<https://alum.mit.edu/volunteering/VolunteerTools/FSILGVolunteerToolkit>

FSILG Volunteer Toolkit | MIT Alumni Association's Infinite Connection - Mozilla Firefox

File Edit View History Bookmarks Tools Help

mit.edu https://alum.mit.edu/volunteering/VolunteerTools/FSILGVolunteerToolkit

Most Visited Getting Started Latest Headlines

FSILG Volunteer Toolkit | MIT Al...

Home > Volunteering > Volunteer Tools > FSILG Volunteer Toolkit

FSILG VOLUNTEER TOOLKIT

Help Advance the FSILGs

Want to improve your fraternity? Build support for your sorority? Get your living group involved in campus events? The FSILG Volunteer Toolkit can help. It provides valuable resources to get you started, including volunteer roles and best practices, historical living group information, links to campus offices serving the FSILG community, email and list request tools, and much more. **Select a topic on the right to access the information you need.**

Along with the Alumni Association, the following organizations are devoted to sustaining and improving the future of the FSILGs:

- [AILG](#) -the Association of Independent Living Groups
- The [FSILG Office](#) of the Division of Student Life
- The [FSILG Cooperative, Inc.](#) -the FSILG-owned purchasing and member services cooperative

Donors to the FSILGs help maintain this vital community which provides such a valuable experience to hundreds of MIT undergraduates. Names of alumni and friends who supported this community in fiscal year 2009 can be viewed under [Donor Listings](#). We are grateful for your support.

networks
benefits & services
volunteering
learn
travel
news & views

MIT STUDENTS
PARENTS ASSOCIATION

GIVING TO MIT

Volunteer Annual Report

Alumni Leadership
Conference

Become a Volunteer

Profiles

Recognition & Awards

Volunteer Tools

NOMINATIONS GUIDE

FSILG VOLUNTEER TOOLKIT

Roles & Recognition
Event Planning &
Fundraising
Networking &
Communication
Donor Listings

PROJECT FUNDRAISING

CLASS VOLUNTEER TOOLKIT

GETCONNECTED

CHANGE COLOR SCHEME << >>

LOGIN

Login Name

Password

LOGIN

[Forgot login name or password?](#)
[Not registered yet?](#)

CLOSE

MYLINKS

What is the IRDF (Independent Residence Development Fund) ?

- The IRDF was created to specifically promote the interests of MIT's FSILGs.
- All transactions between MIT & Alumni Corporation
- Made possible through tax-deductible contributions to MIT from alumni/ae (i.e. from us)
- There are four kinds of funding assistance:
 - IRDF Construction Loans
 - IRDF Educational Project Grants
 - IRDF Educational Operating Grants
 - IRDF Community-wide Grants

General IRDF Information

- The FSILG Cooperative, Inc provides application support for all IRDF grants and loans - sklemm@fsilg.coop or 617.452.4053
- All forms available on IRDF web site at <http://web.mit.edu/irdf/>
- The IRDF also grants for key community-wide safety & educational initiatives, such as:
 - Carbon Monoxide sensors
 - Insurance administration
 - Part of the Safety, Licensing, & Inspection (SLI) Program
 - Fire Radio – replacement of analog phone lines for alarms
 - Community Network Upgrade Project (a \$2M+ project!)
 - **Coming → Bandwidth Upgrades to all non-campus FSILGs**
- Applications are auditable, and may be reviewed in detail by MIT's attorneys
- A word to the wise: consult with the FCI and apply early – well before your fiscal year end or before a project begins

Fundraising Campaign Help for FSILG Alumni House Corporations

- AILG Finance Committee
 - experienced campaign people can consult
 - maintenance model under development
 - contact tholtey@alum.mit.edu or rferrara@mit.edu
- MIT Alumni Fund – [FSILG Fundraising Guide](#)
 - Meet with Annual Fund Director Steve McAlister
 - Identify MIT donors with major capacity, discuss strategy
- Society for the Preservation of Greek Housing ([SPGH](#))
 - Good “Third party” solution for older houses
 - Most FSILGs qualify at 90% of project cost
 - Chi Phi, Theta Chi, Sigma Chi, Lambda Chi experience @ MIT
- Donor Recognition from MIT
 - If given via IRDF, full class credit
 - If given to chapter or SPGH, new Alumni Association [web site](#)
- Other ideas on the [FSILG Toolkit](#)

MARLENA LOVE

FSILG OFFICE OVERVIEW

FSILG Team



Marlena Martinez Love
Assistant Dean and Director



Cat Sohor
Assistant Director - Fraternities

Educator
Values Aligner
Collaborator
Advisor
Administrator
Researcher
Innovator
Leader



Adam McCready
Assistant Director – Sororities and ILGs



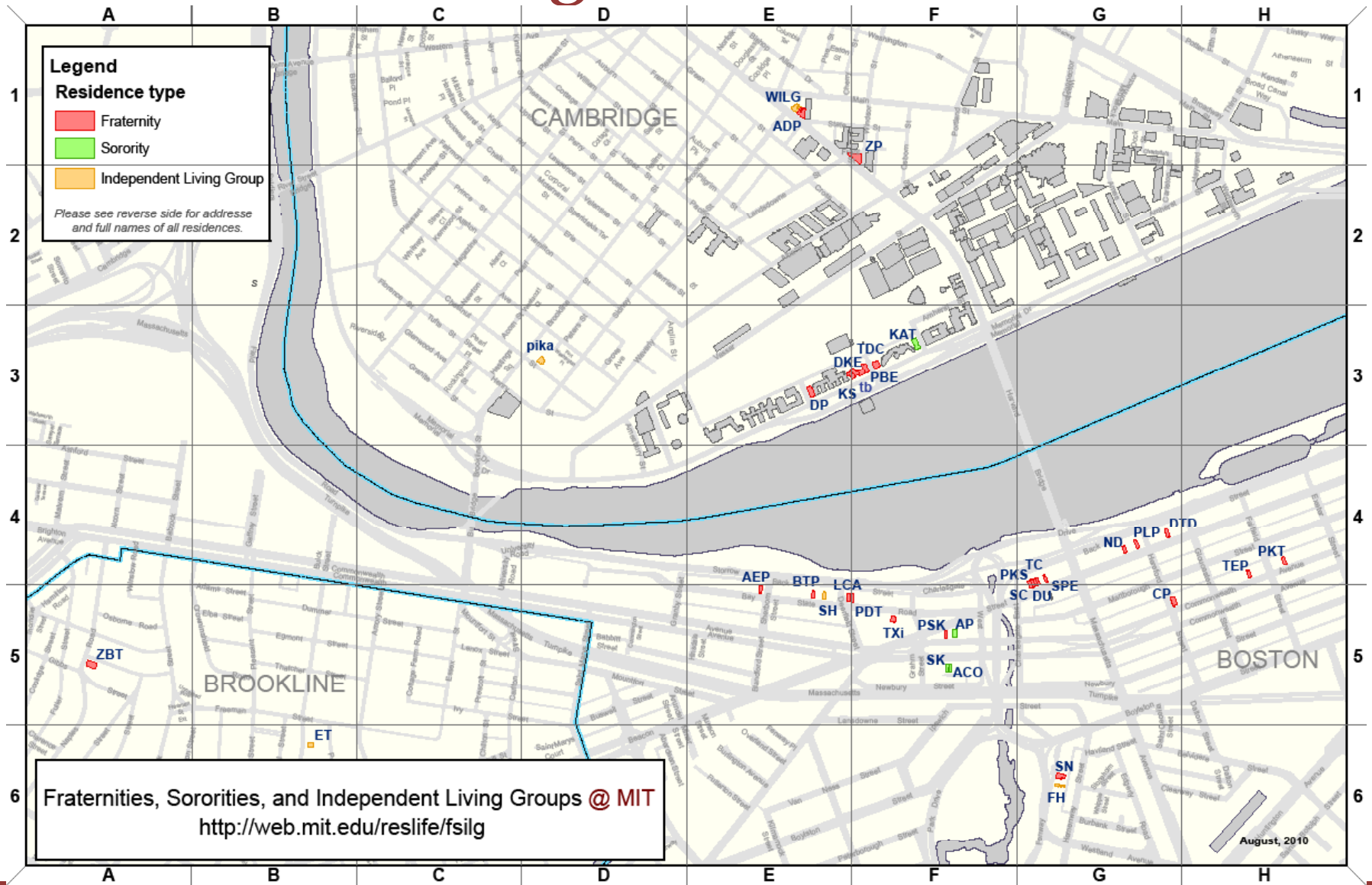
Mary Wislowski
Graduate Assistant

Visit us! Heinz Bldg W59-200
Email: fsilg-office@mit.edu

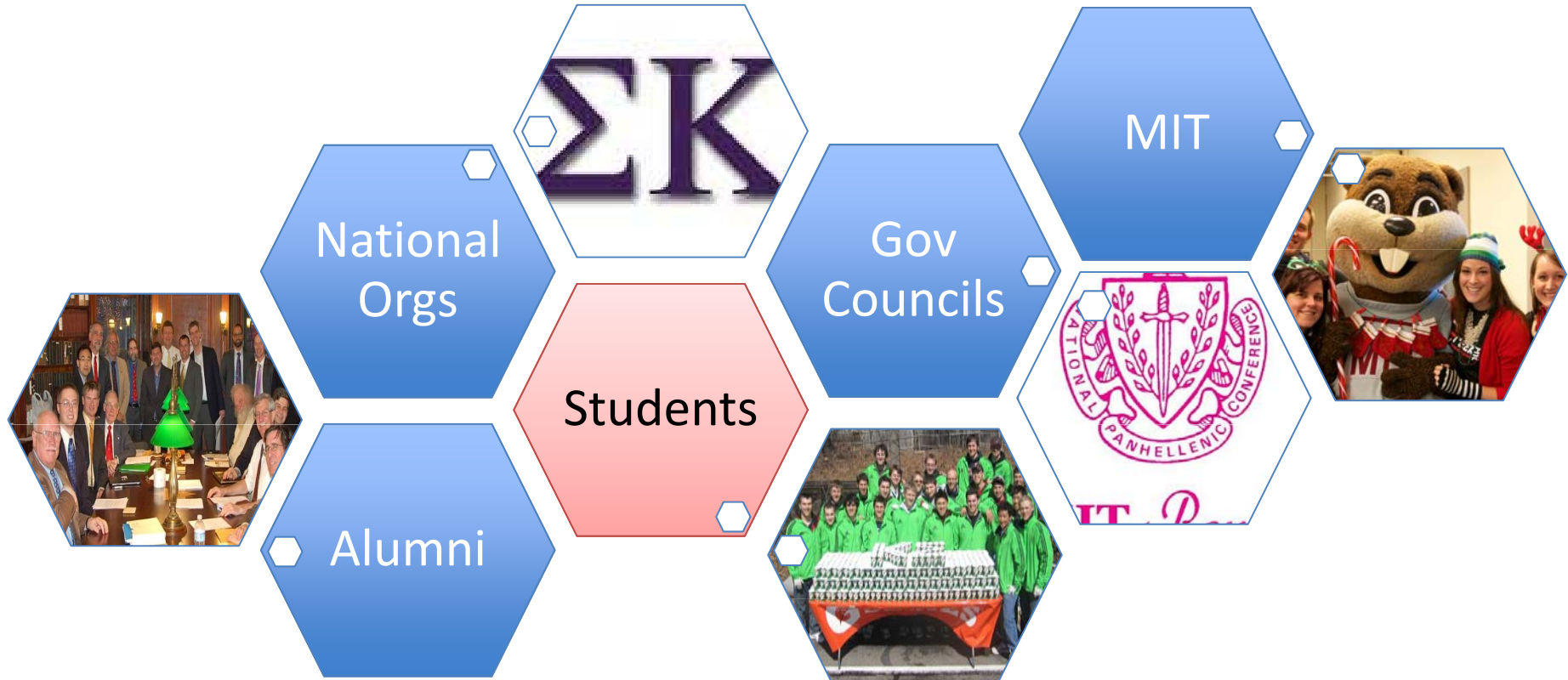
FSILG Community Snapshot

- 26 Fraternities – all but 2 nationally affiliated, 1 new colony
- 6 Sororities – five have 100+ members
- 6 Independent Living Groups – great variety
- Over 1,100 undergraduate beds
- 52% of men, and 36% women are affiliated
- 32 alumni-owned buildings, worth \$100M+
- 9 other buildings, owned or leased by MIT

Boston, Cambridge, Brookline



A Complex System



Support Network

- Mental Health Liaisons, MedLinks, Student Support Services, MIT Offices CDSA, VPR, OSC
- Resident Advisors
 - Live in professionals, trained annually
 - Main point of contact for emergency response and student concern
 - Employed by house corporation, FSILG Office oversees program
- CARMA (Chapter Alumni Risk Management Advisors)
 - Holistic risk man (mental health, sexual assault, LGBT issues, safety, not just alcohol at parties)
 - FSILG Office, CDSA, Wellness, AILG
 - 2 educational sessions per semester
 - One-on-one consultation
 - Programming stipend

Thank you!



STEVE BAKER

AILG STRATEGIC PLANNING

FSILG Community Strategic Plan

Why a Strategic Plan?

- Set the community agenda for 3 – 5 years
- Focus on common goals
- Speak with one voice
- Align with MIT DSL strategic objectives
- Work together!

FSILG Community Strategic Plan

Plan Development Process

- Interviewed 20+ stakeholder groups
- More than 1,000 comments and ideas suggested
- Worked with community to develop 5 themes and 22 initiatives
- 5 working groups developed action plans for each theme

FSILG Community Strategic Plan

Theme #1: We will Enhance the FSILG Member Experience

- Provide educational guidance for leadership development
- Assist FSILGs to define and articulate the missions and values of their organizations
- Provide a framework for members' personal growth
- Create opportunities for community building on the MIT campus

FSILG Community Strategic Plan

Theme #2: We will Strengthen Our Partnership with the Institute

- Clarify the relationship between FSILGs and MIT
- Ensure that FSILGs are integrated into the campus housing plan
- Build stronger relationships with faculty and staff
- Clarify the Resident Advisor (RA) program

FSILG Community Strategic Plan

Theme #3: We Will Revitalize Our Facilities

- Create a plan to bring every property up to par with on-campus residence halls
- Create “sand boxes” to encourage collaborative work and study
- Develop a sustainable property management model
- Educate our member groups about capital planning
- Address lease inequities in MITIMCo-owned housing

FSILG Community Strategic Plan

Theme #4: We Will Enhance the Reputation of Our Community

- Make the recruitment program more effective and efficient
- Engage with MIT to better integrate recruitment program with the MIT first-year experience
- Develop tools to better inform the community of the positive aspects of FSILG membership
- Develop tools to perform more outreach to parents

FSILG Community Strategic Plan

Theme #5: We Will Strengthen Alumni/ae Involvement with Our Community

- Develop new models to encourage engagement between alumni/ae and FSILGs
- Foster undergrad mentoring programs
- Expand alumni/ae communications
- Develop fundraising infrastructure and support
- Continue to improve on excellence of alumni/ae community-wide programs

FSILG Community Strategic Plan

Next Steps

- Adoption by 4 governing councils and student leadership groups
- Build community-wide engagement and support
- Recruit “champions” to lead each initiative
- Implementation begins in early fall

Thank you for your time and attention.

Please join us for a reception across
the hall at the Thirsty Ear Pub!