

**MIT AILG Plenary Meeting  
Meeting Minutes  
Thursday, April 17<sup>th</sup> 2013, 7:30AM in W20, Twenty Chimneys**

The meeting was called to order at 7:32AM

Members Present: Alpha Chi Omega, Alpha Epsilon Pi, Alpha Phi, Beta Theta Pi, Chi Phi, Delta Kappa Epsilon, Delta Tau Delta, Delta Upsilon, Epsilon Theta, Fenway House, Kappa Alpha Theta, Kappa Sigma, Lambda Chi Alpha, Nu Delta, Phi Beta Epsilon, Phi Delta Theta, Phi Gamma Delta, Phi Kappa Sigma, Phi Kappa Theta, Phi Sigma Kappa, pika, Pi Lambda Phi, Sigma Alpha Epsilon, Sigma Chi, Sigma Phi Epsilon, Sigma Nu, Student House, Tau Epsilon Phi, Theta Chi, Theta Xi, Zeta Beta Tau, Zeta Psi.

Members Absent: Alpha Delta Phi, Alpha Epsilon Phi, Alpha Tau Omega, Number Six Club, Pi Beta Phi, Sigma Kappa, Theta Delta Chi, WILG.

Student Leaders and Community Members Present: Philine Huizing (Panhellenic President), Zuzanna Balewski (LGC Speaker), Andrew Dorne (IFC President), Marlena Martinez Love (FSILG Office), Scott Klemm (FSILG Cooperative), Robert Ferrara (MIT DSL), Cat Sohor (FSILG Office), Charlie Frick (Stewart Howe), Katie O'Hara (Stewart Howe), Mick McGill (Willis) and Henry Humphreys (Dean of Student Life).

**Welcome and Introductions** – Ernie Sabine initiated a round of introductions of attendees.

**FSILG Office Update – Marlena Martinez Love (marlenam@mit.edu).** Marlena thanked groups for their response to Marathon and maintaining contact with members. CPW went off without a hitch, and Marlena thanked groups for their participation.

IFC President Andrew Dorne reported that PKT, PSK, DU and others helped to house marathon runners. Presidents Council is looking at a variety of topics including supporting LGBTQ communities within the IFC and risk management issues.

Panhellenic President Philine Huizing reported a successful CPW and had a lot of parent panels about sorority life at MIT. They are now focusing on recruitment and orientation.

LGC Speaker Zuzanna Balewski reported that their members were happy with the number of prospective freshmen who heard about and visited the ILGs. They are in the process of updating their risk management policies.

The FSILG Awards ceremony is May 8<sup>th</sup>, please mark your calendar. There is an event tonight on Kresge Oval to mark the Marathon tragedies. Adam McCready will be touching base with groups about their RA programs and any new searches that are ongoing.

Ernie congratulated those groups who won the D. Reed Wheedon award this year.

### **FSILG Community Strategic Plan Executive Update – Steve Baker (sbaker@alum.mit.edu).**

Steve presented the Strategic Plan update handout (see <http://ailg.mit.edu/committees/plenary/> for the handout) and discussed in detail the work about initiative 3.3 regarding property management.

Peter Cooper and Steve Baker presented an example property management matrix. This matrix outlines which management activities groups should perform, who should do them, and with what frequency. They asked for groups to fill out this matrix and return them to Steve.

They also presented the models that are available for use for property management and solicited feedback. These models include:

- All volunteer shared alumni-student model (either chapter-owned house or leased)
- Leased housing model--e.g. KAT and Pi Beta Phi,
- Outside property manager model—either group-by-group or cooperative

Feedback was solicited on what frustrations we have in maintenance of our properties. These included inconsistent performance of tasks, meeting AILG requirements and respect of IRDF funded property, managing rent increases, maintenance, access of the property to vendors, officer training transition, cultivating pride of ownership, time management and lack of participation, communication between alumni and undergraduates regarding severity of issues, deciding when to do big projects yourself, freshmen on campus don't have enough sense of ownership, undergraduates making unlicensed repairs, finding good contractors and quotes, setting priorities about when to spend money, ad hoc contracting, dealing with regulatory authorities, consistency with daily tasks, capital planning, undergraduates having a required skillset, not having a signed lease, lack of accountability, managing clutter and egress pathways.

**IT Upgrade to Fiber and Network Maintenance – Ash Dyer (ashdyer@alum.mit.edu).** Ash announced that the upgrade to fiber for most of our off-campus chapters will arrive early, this fall! Ash presented a proposal for a network maintenance program that will be required by MIT for maintaining access to the MIT 18.x.x.x network. This Building Network Maintenance Program (NMP) will be provided by the IT Committee/AILG for \$1,000 per year and will be billed through the FCI, ~~or can be provided through an MIT IS&T approved outside vendor.~~

**SECRETARY'S NOTE: The preceding clause was reported in the meeting but is being stricken out as it is not true.** Those houses being upgraded to fiber will be "charged" \$1,000 per year for 10 years for the fiber upgrade, which will automatically be deducted from the house's annual IRDF Educational Operating Grant. Those houses upgrading to fiber who have paid for 100MB service through Verizon will no longer need to pay for that costly service once the upgrade has occurred. Details are included in the handout packet (<http://ailg.mit.edu/committees/plenary/>).

**Treasurer's Report – Sara Wilmer (drebbel@alum.mit.edu) (Presented by Ernie).** Sara reported via e-mail:

We are generally on track with where we'd expect to be with our expenses right now. I expect that we will come in under budget on our expenses, won't know the exact results until annual meeting costs come in in June.

Comments on proposed budget:

- Education budget adjusted for lower expected expenses
- Accreditation budget adjusted to account for additional printing / travel expenses
- Legislative budget adjusted to account for increasing food costs
- Building Network Support addressed during network discussion
- Strategic Planning budget adjusted for lower expected expenses
- BNS Purchased Support and Education Contribution from MIT/DSL adjusted to match expenses

This budget will be presented for a vote at the Annual Meeting and is available in the handout packet (<http://ailg.mit.edu/committees/plenary/>).

**AILG Committees Q&A – All.** Ernie opened the floor to questions for the committee chairs or any special announcements by the chairs not mentioned in their written reports, which are available on-line at (<http://ailg.mit.edu/committees/plenary/>).

**Education – Ryan Andrews (randrews@alum.mit.edu).** Ryan outlined the upcoming Education program items (see below) and solicited for RSVPs.

**Finance – Rich Possemato (posse@alum.mit.edu).** The Preliminary AILG Housebill survey is included in the handout packet. Thank you for participating in a timely fashion this year. There is still time for the few groups who have not yet responded to participate. The final report will be provided by the Annual Meeting in June.

**Willis Presentation – Willis** provided an overview of the AILG Insurance Program. The slides presented are available on-line in the handout packet.

### **Announcements**

The Board is looking for three new members for the Board for the upcoming year. Member organizations are encouraged to recruit candidates to stand for election.

27 groups are holding Reunion Open Houses--reply to Katie Maloney if you want to be included.

Phi Gamma Delta announced that they have submitted a formal proposal to the MIT President to be reinstated as a chapter at MIT.

### *Education Program Events:*

Thursday, April 18, 8-9:30 pm in W11 Dining Room –AILG Strategic Plan seminar “How to Effectively Transition the Offices of President, Treasurer, and New Member Educator” Please RSVP to Ryan Andrews (randrews@alum.mit.edu).

Thursday, April 25, 6:30-7:30 pm in NW35 Hulsizer Room –AILG Alumni Connections seminar, with a social hour in the Thirsty Ear Pub afterwards. Please RSVP to Ryan Andrews (randrews@alum.mit.edu).

Tuesday, April 30, 8-10 pm in W11 Main Dining room — Treasurer 101. Session geared towards individuals who feel they have at least a basic understanding of accounting software (e.g., Quickbooks), record keeping, and budget making.

Thursday, May 2, 8-10 pm in Flowers Room of Maseeh Hall — Treasurer 101. Session geared towards individuals who are relatively new to accounting software, financial record keeping, and/or budget making.

FSILG Awards Reception--Wednesday, May 8, 7pm in W20-306 Twenty Chimneys

The next AILG Board meeting will be May 30<sup>th</sup> at 6:30pm in W59.

AILG Annual Meeting--Wednesday evening June 12, MIT Faculty Club. The keynote speaker will be internationally recognized author on leadership and change, John Kotter '68.

The meeting was adjourned at 9:03AM.