

MIT AILG Accreditation Committee

Attending: Herman Marshall, Bob Ferrara, John Covert, Marlana Martinez Love.

Notes from the previous meeting (9/30) were distributed by e-mail and are assumed to be approved with the correction of the meeting location from bldg 59 to W59.

1- John sent out a second version of the 2012-13 Accreditation Committee report. He also sent out a spreadsheet with items from last year's review reports: Best Practices and Areas of Excellence, Areas that Need Improvement, and Lessons Learned. Herman and Marlana will complete their nominations of the top items to select for the report and then Herman and John will include the top choices in Appendices A-C of the report. We should also settle on the text of section 5, which includes plans for the current year and suggestions for changes to the Accreditation program.

2- Review status: Reports are all in for the reviews that were held on Sept. 28, except for Fenway. The Fenway review report is being held up by the AILG Board. Fenway still hasn't responded to the report and there was a suggestion by the Board that the ILG Ombudsman be involved (who, as it turns out, is a Fenway alumnus). Review teams for 11/16 and 11/23 are all set, although there was some discussion about finding an additional person for the 11/23 review of TEP and PBE. We set the dates for the reviews in the Spring: 2/22, 3/8, and 4/5.

3- Presentation of Accreditation Results for the Feb. Plenary: We started planning how to present the Accreditation program's findings at the first plenary meeting in 2014. Briefly, the first 5 minutes would give a summary of the objectives, the next 10 min would concentrate on calling out common and useful best practices, areas needing improvement, and lessons learned. The final 10-15 min would allow the attendees to ask questions and obtain more detailed explanations. We agreed that it would be useful to make similar presentations to representatives of the undergraduate leaders such as the Panhel delegates' meeting, and the IFC presidents' meeting. These occur approximately weekly to biweekly, so presentations to them would take place once per semester, perhaps in the spring each year. These presentations could come under Theme 5 of the Strategic Plan.

4- Toward developing uniform review standards: Marlana articulated the need for more uniform standards by which living groups are reviewed. We talked about several methods that might not work well, such as assigning letter grades or developing a point system. One interesting suggestion is to develop a survey such provided by Survey Monkey that is filled out by the review team members and by the living group attendees where statements covering a wide range of areas are given a rating from 1-5 (e.g., "strongly agree" to "strongly disagree" or "area of excellence" to "needs

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improvement"). We can get help developing the survey from within the Division of Student Life. Adam could also be involved in developing the survey.

5- Interventions: We put off discussion of how to commence or support interventions using accreditation review results. This will be a primary topic for the next meeting.

The next meeting will be on Monday, Dec. 2 at 4PM in W59, 2nd floor.