

**MIT AILG Plenary Meeting  
Meeting Minutes  
Wednesday, November 12<sup>th</sup> 2013, 7:30AM in W20, Twenty Chimneys**

Members Present: Alpha Chi Omega, Alpha Phi, Beta Theta Pi, Chi Phi, Delta Upsilon, Epsilon Theta, Fenway House, Kappa Alpha Theta, Kappa Sigma, Lambda Chi Alpha, Number Six Club, Phi Beta Epsilon, Phi Delta Theta, Phi Kappa Sigma, Phi Kappa Theta, Phi Sigma Kappa, Pi Lambda Phi, pika, Sigma Alpha Epsilon, Sigma Chi, Sigma Nu, Sigma Phi Epsilon, Student House, Theta Chi, Tau Epsilon Phi, Theta Delta Chi, Theta Xi, WILG, Zeta Beta Tau, Zeta Psi.

Members Absent: Alpha Delta Phi, Alpha Epsilon Phi, Alpha Epsilon Pi, Alpha Tau Omega, Delta Kappa Epsilon, Delta Tau Delta, Nu Delta, Phi Gamma Delta, Pi Beta Phi, Sigma Kappa

Student Leaders and Community Members Present: Philine Huizing (Panhellenic President), Zuzanna Balewski (LGC Speaker), Andrew Dorne (IFC President), Marlena Martinez Love (FSILG Office), Adam McCready (FSILG Office), Scott Klemm (FSILG Cooperative), Charlie Frick (Stewart Howe), Dennis Collins (MIT Housing Office) and Henry Humphreys (Dean of Student Life).

The meeting was called to order at 7:30AM

**I. Welcome and Introductions** – AILG Chair Steve Baker initiated a round of introductions of attendees.

**II. Treasurer's Report – Anya Kattf ([anya\\_kattf@yahoo.com](mailto:anya_kattf@yahoo.com)).** AILG Treasurer Anya Kattf presented the budget and year to date profit and loss statement. Both income and expenses are on track at this time with one change: the AILG board approved a plan to allocate \$200 per house to defray the cost of analyses to support new assembly occupancy figures. The total cost, estimated at \$7,800, would be drawn from AILG reserve funds.

**III. FSILG Office Update – Marlena Martinez Love ([marlenam@mit.edu](mailto:marlenam@mit.edu)).**

**Search for new Assistant Director** - currently reviewing applications and have conducted phone interviews. First candidate invited for in-person will be on campus on November 25th. Goal is to have new Assistant Director in place by January 6th.

**Panhellenic Association:** Applications for executive board positions are being sought. Junior Panhellenic Association has been restructured to encourage greater involvement.

**IFC:** Elections will take place the first week of December. IFC also updated the JudComm bylaws to create a more succinct Judicial process and amended the IFC Constitution to redistribute responsibility of certain positions on the Executive board.

**IV. Review of RA Task Force Report – Henry Humphreys, Marlena Love, Adam McCready**  
Marlena and Adam presented the RA Task Force report, covering the history of the position, the impetus for the review, the task force's methodology, their findings, and next steps. Starting in August 2014, these will be the terms of the RA program.

- MIT should assume employment responsibilities through graduate assistantships.
- RAs will be graduate students of either MIT or other graduate schools in the area.
- The RA selection process will be fundamentally unchanged. House corporations will continue to be involved in hiring decisions.
- Compensation for RAs will be done through a stipend comparable to those offered to MIT Graduate Resident Tutors.
- FSILG chapters hosting RAs will be provided with a subsidy based on the square footage of the RA's room. The RA room should be at least 120 square feet, and should be a designated room that is not subject to room lottery.
- Men and women who serve as RAs for their former MIT living group must be at least two years removed from graduation.

There will be an effort to inform FSILGs and house corporations about the changes, and current RAs have already been advised of the new program terms.

#### **V. FSILG Community Strategic Plan Executive Update – Steve Baker (sbaker@alum.mit.edu).**

Steve presented the Strategic Plan update handout (see <http://ailg.mit.edu/committees/plenary/> for the handout).

#### **VI. Report on the DSL Visiting Committee – Bob Ferrara, Henry Humphreys**

Bob and Henry gave some comments about the DSL Visiting Committee, and Steve Baker offered some comments based on his experience as a member of the committee.

The Visiting Committee comprised representatives from a number of academic institutions and individuals. The Visiting Committee is in the process of preparing its reports for the MIT Corporation. A major focus of the committee's work was on the first-year experience of students, and FSILG life was a major concern.

#### **VII. AILG Committee Reports – Alice Leung.**

Reports were distributed for the Accreditation, Facilities, IT and Strategic Planning Committees. These reports are available at <http://ailg.mit.edu/committees/plenary/>

#### **VIII. IRDF Update – Bob Ferrara.**

An IRDF report was distributed to the plenary. The total requested amount for 2014 project grants submitted prior to the November 1st deadline was below the \$200K allocated. The Grant Advisory Board will notify the applicants by January 1. Also, Steve Stuntz noted that the IRDF Board of Allocation is seeing a record amount of loan requests. This is good news as houses are investing once again.

Fiber upgrade continues, and is on track to be operational by year end.

IRDF 50th celebration will be Saturday, April 26, 2014. Four FSILGs have stepped forward as sponsors for the event, and more are being sought.

#### **IX. Discussion of Assembly Occupancy, Sleeping Lofts, and Roof Deck Usage - Tom Stohlman, Anya Kattaf, Steve Baker**

**Assembly Occupancy (Tom, Steve):** An additional architect, Michael Kim '82 (LCA) has been retained to accelerate the pace of conducting and completing assembly occupancy studies of FSILG houses. Michael has already begun walk-throughs.

Tom Stohlman announced that the assembly occupancy studies for the first nine of the Boston FSILG houses had been rejected by Boston ISD, primarily due to formatting and the need for

some further details. He will be revisiting some houses to obtain additional information and resubmitting the studies to ISD.

***Sleeping lofts (Anya):*** Bunks must be free-standing, must not interfere with sprinklers or egress, and must have safety railings in accordance with Consumer Product Safety Commission regulations. Old lofts that have been built with sprinklers above and below will be grandfathered. Contact Tom if there are questions.

***Roof decks (Tom):*** Tom has distributed a primer on how to get roof decks recertified for residential use. With possible exception of PBE, no roof decks would be eligible for assembly purposes. The instructions will be posted on the AILG web site ([ailg.mit.edu](http://ailg.mit.edu)). Cambridge and Brookline chapters will need to meet these assembly, roof deck, and sleeping loft requirements.

## **X. Announcements**

Next AILG Board meeting Thursday, 12/5 at 6:00 in Hulsizer Room (Ashdown)

AILG Holiday Party on 12/5 starting at 6:30 pm in Thirsty Ear Pub (Ashdown)

Next AILG Plenary meeting on 2/13

The meeting adjourned at 9:05 AM.