

MIT AILG, Inc. Board Meeting Minutes
Thursday, July 24th, 2014 at 6:30PM

Board Members attending: Steve Baker, Akil Middleton, Alice Leung, Eric Cigan and Anya Kattaf.
Also attending: Scott Klemm, Bob Ferrara, Stan Wulf, Adam McCready, Jacob Oppenheimer, Herman Marshall, Tom Stohman, Tom Holtey and John Covert.

The board meeting commenced at 6:30 pm.

I. Review Minutes of last Board Meeting and Annual Meeting – Eric. The Board reviewed and moved, seconded, and passed (MSP) to adopt the May 15th board meeting (as presented, with revisions proposed by Herman) as well as the June 11th annual meeting minutes (as presented).

II. Election of Officers – Steve. Elections were held and the following officers were all elected by affirmation:

Chair: Steve Baker	Vice-chair: Alice Leung
Treasurer: Anya Kattaf	Secretary: Eric Cigan

III. Review of 2014 Income Statement and FY2015 Budget – Anya. Anya presented the final FY2014 income statement. The AILG ended the fiscal year with a loss of \$12,301.03 vs. a projected loss of \$3,600 and year-end net assets of approximately \$30,000. The primary driver of the budget shortfall of \$8,701.03 was the AILG's contribution to preparation of assembly occupancy plans (\$7,400) as well as higher than anticipated annual meeting costs.

Discussion of the FY2015 budget followed, with the board recommending that the IT committee should review other options for IT web services.

III. FSILG office update – Bob and Adam

- **FSILG director search:** following initial interview two finalists were interviewed but neither was offered the position. MIT will restart the process with a more directed search. FSILG is proceeding into the fall term based on current office staffing of Bob and Jacob supplemented with Ian Miller on staff, Ellie Singer to assist and Adam McCready to continue subject to his availability.
- **Wireless network** - Bob discussed progress: the plan is that all houses will be on fiber except for ET, ZBT and Pika, with comparable network capabilities to on-campus buildings. The discussion covered the installation process of installing as well as the first-year and recurring costs for fiber for FSILGs. Installation will get underway in October and should be complete by the end of November.
- **Relationship agreement:** Adam addressed the status of the document and its implementation. . The plan is to compose a draft and work with a review team including students and staff. Implementation is not expected the end of the 2014 or potentially the end of the 2014-15 academic year.
- **Other issues:** FSILG is hosting meetings for house managers and new-member educators on August 26th to cover best practices and MIT's expectations. Also the official changeover date from RA program to new GRA program is August 11th.

IV. Update on Boston ISD issues – Tom Stohman, Steve Baker

- **Summer housing in FSILGs:** Tom reported that summer tenants of FSILGs have been complaining to ISD rather than house managers. One house had visit from BFD, then same house had visit from alternative Back Bay inspector. Some confusion over two different inspectors from ISD that don't seem to communicate.
- **ISD topics:** Work continues on securing Certificates of Inspection (CIs) for FSILGs: we have received nine, and await three more. Board discussed the issue of lofts at the other FSILGs, and the issues that the ISD inspector has with them. Houses have not been cited, but this could become an issue when they go for lodging license. Tom will continue working with the remaining FSILGs. Concern is that lodging licenses could become invalid if there is not a current CI, or that this will come up when they go to renew lodging license. Work continues on roof decks: the approval process is going slowly.
- **Social Event Policy Committee:** The committee was established following efforts to obtain assembly occupancy numbers for Boston FSILGs since September and a request from the City of Boston that MIT develop its own policy. The policy will cover three classes of events: events without alcohol, events with alcohol and events of more than 200 people. There was a discussion of progress, capacity figures and guidelines. The expectation is that it will go to the Chancellor and Dean of Student Life by August 1st, and should subsequently be available to AILG board.

V. MITIMCo Lease Negotiations – Anya. Anya gave an update on the status of meetings with MITIMCo, which impact five FSILGs. Progress has been slow and the board discussed how to escalate the matter for more timely resolution. Several attendees volunteered to make contacts with MIT administration to accelerate the process.

VI. Update on Greek Village discussion – Bob, Steve. They recently held a meeting on the topic that included a number of executive stakeholders including Steven DeFalco and Jim Champy (exec comm of MIT Corp). Additional meetings were held with provost, chancellor, etc. The 484 Foundation volunteered to contribute funds in support of planning effort.

VII. Review of issues of specific concern to Student Councils – no students present. There was discussion of a new form grade report form starting Fall term, under which students would need to sign consent release.

VII. New Business – Steve. The Board held a live vote to confirm the prior email approval on June 16, 2014 of the Facilities Committee's recommendations for roof deck occupancies at Alpha Phi, Number 6, Kappa Sigma, DKE, ADP/WILG, ZBT, TDC and PBE. (Specific occupancy capacities were provided to the Board in an email from Peter Cooper dated June 13, 2014.) The measure was moved, seconded, and passed unanimously.

IV. Committee Reports.

- **Accreditation – Herman Marshall** - Herman will continue as committee chair. Committee is developing a new rubric for reviews starting in September. John Covert is making contacts to schedule fall reviews, and Dean Colombo has been invited to sit in on a couple reviews.
- **Facilities – Peter Cooper** - Peter will continue as committee chair. Committee's web page is undergoing work, and further work on the SLI Dashboard is needed.
- **Finance – Bob** – Committee is inactive. The board moved, seconded and passed a vote designating Ernie Sabine as the new Finance chair.
- **Insurance** – Stan Wulf – Stan will continue as committee chair. No report.
- **IT – Bob** – Ash Dyer will continue as chair. Committee continues work on wireless network. There was discussion of the dormant domain mitailg.org, and it was decided to discontinue it.
- Education committee – Committee is inactive and will be dormant until it can be staffed.

XI. Announcements

IRDF 50th committee (Bob) wants to give extra toolkits to board members. A balance of \$20K remaining from FSILG sponsorships for the 50th anniversary was contributed to IRDF.

Next plenary meeting will be Sept 17th with other meetings for 2014-15 planned for November 12th, February 11th and April 8th.

Next AILG board meeting will be September 4th, preceded by dinner at 6pm. Other meetings for 2014-15 are planned for October 2nd, November 6th, December 4th, February 5th and April 3rd.

The meeting was adjourned at 8:47pm.