

Minutes:

I left the meeting at 9:00. Someone should add notes of discussion after 9:00.

AILG Facilities Committee Meeting Dec 9, 2015 8:00 am in FCI Office W20-020
Attendees: Patrick McCabe, Scott Klemm, Tom Stohlman, Oscar Argueta, Ernie Sabine,
Dennis Collins, David Lawrence, Tom Holtey, Peter Cooper (by phone).

Next Meeting January 13, 2016

Minutes of 11/18 were revised and accepted.

FSILG Office collects contacts for winter break. FCI gets a copy.

SLI Dashboard as edited by Tom Holtey discussed:
add explanation of delay in getting inspection recorded on dashboard;
discussed order of display;
add links to House manager's manual;
possibly add post-inspection report (Cambridge Inspectors report available but not
Boston's);
possibly add Food Handler's Permit (Cambridge).

SLI Program Specification will be reviewed at next meeting.

Need other discussion items after 9:00..

Peter Cooper
Scribe

After 9:00 we focused on BSF inspections and how these should be done. Specifically it was discussed if two inspections per year per house might make sense.

The following comments came from this discussion:

A couple of Items before year's end:

- 1) I've attached the Safety Checklist I give to Houses prior to my pre-inspection.
- 2) I've attached a spreadsheet of my hours over the last 6+ years. The top section shows running totals. The middle section shows actual hours. The bottom is a graph of the running totals. 2015-2016 is skewed because it assumes I have no hours for the rest of the year.

A typical year (2013-2014 was the year from hell and I was reimbursed for the overtime)

shows a lot of work in the fall and the spring. I am contracted for 600 hours, an average of 50 hours/month. I think it is fair to say that normally I have a surplus of 130 or so hours by the end of the year.

My current contract pays \$40,000/year ($\$40,000/600=\$66.67/\text{Hour}$).

Right now I do 28 pre-inspections reports in the Fall and 27 in the Spring. There are a total of 37 reportable buildings in the system. Doing everyone in the Fall and Spring would add $37*2-(28+27)=19$ more inspection reports to my schedule. My records show they take around 4 hours to generate, so that's $19*4=76$ extra hours or so.

Tom Stohlman

In fact, the SLI spec already allows for an extra BSF inspection for everyone whose Fire Department and Inspectional Services inspections share the same pre-inspection date. From section 5.2:

"The inspection package includes four inspections between July 1st and June 30th for \$500. The four included inspections can be used for required or optional inspections."

So the only change would be whether the extra inspection is initiated by the House or by the BSF.

David Lawrence