

AILG Facilities Committee meeting March 9, 2016 8 am in FCI Office W20-020.

Attendees: Patrick McCabe, Scott Klemm, Bob Ferrara, Tom Stohlman, Tom Holtey, Ernie Sabine, Dennis Collins, Oscar Arguetta, Peter Cooper (by phone).

Next Meeting April 20, 2016 (listed on website).

Budget submittal discussed, which is mostly payment to Building Safety Facilitator. We had intended to establish the pattern of incremental increases each year rather than a big increase after several years, however, since our budget request is late it was moved, seconded and voted to ask no increase this time. We will set the expectation with the Board for increases each year going forward.

No resolution on PKT expired Boston roof deck certificate. Scott will check Boston records when he is at City Hall for other business this week.

We should have Brad in FSILG Office send a roof deck reminder to all houses. Peter will forward latest Roof Deck Occupancy Capacities spreadsheet (10/28/2015) for Brad's reference.

Tom Stohlman will communicate deck approval process to undergrads during his pre-inspections. Theta Chi is working on a deck submittal.

A sample summer license agreement may be available (7 pages). Bob F. will ask lawyer's permission to distribute.

A future project will be to develop a standard resident/tenant license agreement including summer operation.

Undergraduate risk Manager will be added to SLI Contact list.