Dear President Hockfield,

I would like to invite your students to apply to participate in a paid internship with my office in the Pentagon during the summer of 2010. The office Industrial Policy is responsible for oversight of the Department’s industrial base. My office ensures defense industrial base sufficiency, reviews proposed mergers and acquisitions (domestic and foreign) and analyzes the financial performance of defense firms.

Interns will be integrated into the office and work closely with the permanent staff on various projects. They may have the opportunity to visit corporate and industrial facilities, attend Congressional hearings and participate in various professional development events.

We have provided your career development office with materials describing this program, including application instructions. We are seeking highly motivated students as the selection process will be extremely competitive. Last year, over 250 students applied for the Industrial Policy Summer Intern Positions. Rising juniors and seniors and first year graduate students studying business, engineering, law, political science, or a related discipline would be particularly suitable candidates. Applicants will be subject to a background investigation and U.S. citizenship is required. Applications should be sent by email to industrial_policy@osd.mil or faxed to my office (703) 607-4126 by March 15, 2010. Follow-up materials or telephone interviews may be requested from a narrowed pool of candidates.

If you would like to further discuss this program or explore other ways we can provide your students work-related experiences with the Department of Defense, please contact Jody Tran-Le in my office at (703) 607-4064. General information about my office, including published reports, can be found at http://www.acq.osd.mil/ip/. Thank you for working with me to create this mutually beneficial opportunity.

Sincerely,

Brett Lambert
Director, Industrial Policy
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3330 Defense Pentagon, RM 3B854
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