REPORT OF PLAN-TO-FINISH THESIS COMMITTEE MEETING
(To be Completed by the Student and the Thesis Supervisor(s))

Student Name: _______________________________________

Date of Meeting: _______________________________________

Thesis Supervisor(s): ________________________ Present Absent

________________________ Present Absent

Thesis Committee Members*: _______________________ Present Absent

________________________ Present Absent

________________________ Present Absent

________________________ Present Absent

________________________ Present Absent

* If a Thesis Committee Member is from outside the Chemical Engineering Department, please include his/her address, email address, and phone number.

Thesis Title: ____________________________________________________________

__________________________________________________________

Is the Plan-To-Finish Thesis Committee Meeting Report satisfactory? ___Yes ___No

Were safety considerations adequately addressed at this meeting? ___Yes ___No

(Over, Please)
• Please attach a brief statement summarizing discussions during the meeting about your career goals and expectations after completing your PhD.

• Please attach a typed summary of the comments and recommendations made by the Thesis Committee.

• Please attach a copy of the written Plan-to-Finish Thesis Committee Report that you submitted to your Thesis Committee prior to this meeting. The report should describe the remaining research tasks to complete your PhD Thesis, including an estimated time to complete these tasks and an estimated date of graduation, as well as a list of manuscripts submitted, or to be submitted, for publication.

Attendance at Scientific Conferences:

Since my last Thesis Committee Meeting, I have attended the following Scientific Conferences:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Student Signature: ______________________________________________________

Thesis Supervisor(s) Signature(s): __________________________________________

________________________________________________________________________

We concur with the overall evaluation reported above (satisfactory or unsatisfactory).

________________________________________________________________________, Thesis Committee Member

________________________________________________________________________, Thesis Committee Member

________________________________________________________________________, Thesis Committee Member

________________________________________________________________________, Thesis Committee Member

Please return this form (including attached materials) to the Student Office, 66-366. The Student Office will maintain a copy of this form in the student’s file. A copy of this form (including attached summary and statement) will be mailed to the student, the Thesis Supervisor(s), and the other members of the Thesis Committee.