Current date, 2006

Name
Address
City, State Zip

Dear Mr. Name:

I write to send my most sincere thanks for your recent pledges to the Class of 1956 Career Development Professorship and the Class of 1956 Student Life Fund in honor of your Fiftieth Reunion. You and your classmates have been most generous in creating these important endowments, and I am indeed appreciative. Career development professorships are critical in allowing promising junior faculty to seize on new ideas and push for research breakthroughs. Stellar faculty in turn attract the finest students to MIT, and the newly created Student Life Fund will augment our excellent programs in the areas of leadership development, community service, and residential life. Together, your gifts help to ensure that MIT remains an innovative leader in higher education, and I am grateful that you share our dedication to that goal.

The Institute thrives today because of the support of its alumni and friends. Looking ahead, we have much to achieve in the coming years, and I am confident that we will approach each new challenge with our trademark intelligence and vigor. In that spirit, I greatly appreciate your friendship and your thoughtful generosity, and I send you my heartiest congratulations on the occasion of your Fiftieth Reunion.

With my thanks and best wishes,

Sincerely yours,

Susan Hockfield

SH/jdr