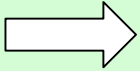


Project-based CI Subject Request Form

For use in your final term at MIT



Please see the reverse side for instructions before completing this form.

Student Information (Please Print)

<i>Last Name</i>		<i>First Name</i>		<i>M.I.</i>	<i>MIT ID</i>
<i>Course #</i>	<i>Year (1,2,3, or 4)</i>	<i>Telephone</i>		<i>Email Address</i>	
<i>Mailing Address Street Number and Name</i>		<i>City</i>	<i>State</i>	<i>Zip</i>	

Academic Advisor Information (Please Print)

<i>Name of Academic Advisor</i>	<i>Telephone</i>	<i>Room</i>	<i>Email Address</i>
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I am requesting CI credit for a Project-based CI subject: *Please list the project-based subject number along with the semester taken.*

<i>Project-based Subject</i>	<i>Semester taken</i>
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<i>Signature of Student</i>	<i>Date</i>
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Additional CI subjects taken: *For our records, we would like to know which CI subjects you have taken. Please list all of the CI-H and CI-M subjects you have completed (and are taking in your final semester).*

For Office Use Only – Do Not Write Below This Line

<i>CR Date Stamp</i>	<i>Audit Adjustment Request Date</i>
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PROJECT-BASED CI SUBJECT REQUEST FORM

USE THIS FORM TO...

- Request CI credit for a project-based CI subject

A project-based CI subject may be used toward your degree, if needed. This means that if at the time that you apply for graduation, you have completed all of your Institute and departmental Requirements except the Communication Requirement, and you have successfully completed three total CI classes (either two CI-H and one CI-M or one CI-H and two CI-M), then a successfully completed CI subject will count as your fourth CI subject for graduation.

THE PROJECT-BASED CI SUBJECT REQUEST PROCESS

1. Complete the form.
2. Make two copies of the original form: one for yourself and one for your academic advisor.
3. Submit the completed original form to Room 12-126.

Forms are only accepted when the student is in his/her final semester. PLEASE DO NOT SUBMIT THIS FORM BEFORE YOUR FINAL SEMESTER AT MIT.

Students will be notified when their degree audit has been updated.

DO NOT USE THIS FORM TO...

- petition the Subcommittee on the Communication Requirement to defer completion of a CI subject;
- substitute a CI-M from a department outside of your major to count as a CI-M for your major;
- receive CI credit for a subject taken before it was designated as a CI-H or CI-M subject;
- or if, as a double degree or double major candidate, you wish to use one major's CI-M to count as a CI-M for both majors.

Please use the Communication Requirement Petition Form for the requests above.

The petition form can be found at: <http://web.mit.edu/commreq>

CONTACT INFORMATION

Office of the Communication Requirement

Room 12-126

commreq@mit.edu

617.253.2313

<http://web.mit.edu/commreq>