

MIT Faculty Report on Outside Professional Activities and Interests -- June 2008 through May 2009

Department _____

Name _____

**MIT's policy on faculty outside professional activities includes the following general guidelines:
Full-time members of the faculty may devote an average of about one day per week to outside professional activities during the academic year (which comprises 39 weeks) and when receiving compensation during the summer.**

During the current reporting period, were you on sabbatical or other leave?

No Yes, on leave during Fall Spring

During the current reporting period, did you receive summer compensation through MIT?

No Yes, compensation was received for months

I. COMPENSATED: List all compensated outside professional activity (do not include the amount of compensation), such as:

- consulting for a company or other entity, including service as an expert witness
- part-time employment in a company or other entity (including the government)
- membership on a corporate, technical, scientific or advisory board
- speaking at corporate or other conferences or seminars
- providing commissioned papers, reports, or editing services
- teaching outside MIT, at universities or companies, in degree or non-degree programs
- teaching in MIT's executive, professional, international or other special or summer programs that provide supplemental compensation

Company or Other Entity	Nature of Work or Relationship	Number of Days	
		summer 6/1/08-8/31/08	academic year 9/1/08-5/31/09

Total _____

IV. INVOLVEMENT OF STUDENTS OR SUBORDINATE EMPLOYEES:

List the names of any MIT students or subordinate employees who have been involved in any of your outside professional activities and describe the nature of their work, the amount of time involved, and your relationship with each student (e.g. thesis supervisor, supervisor of the student as an RA or TA, etc.) or subordinate (post-doc, support staff, etc.).

Name of Student	Nature of Work	No. of Days	Relationship with Student

Total _____

Name of Subordinate	Nature of Work	No. of Days	Relationship with Subordinate

Total _____

V. POTENTIAL CONFLICT OF INTEREST OR COMMITMENT:

It is the policy of the Institute that its faculty have the obligation to avoid financial or other conflicts of interest and to ensure that their activities and interests do not conflict with their obligations to the Institute or its welfare. In view of the Institute's policy on conflict of interest and commitment, do any of the activities or relationships described in this report have the potential for, or the appearance of, a conflict of interest or commitment? If so, please describe the conflict and indicate whether you have discussed with your department head how it would be managed.

VI. CERTIFICATION:

I agree to abide by MIT's policies on Full-time Service, Conflict of Interest and Outside Professional Activities (as stated in MIT Policies and Procedures sections 4.3, 4.4, 4.5)

<http://web.mit.edu/policies/4/4.3.html>

<http://web.mit.edu/policies/4/4.4.html>

<http://web.mit.edu/policies/4/4.5.html>

I supply this information for confidential review by my department head and other officials designated by MIT's administration.

I understand that this information may not be released by MIT except for limited purposes required by law, regulation or contract.

I agree to discuss with my department head any situations that raise concerns about potential conflicts of interest or commitment before engaging in such activity.

I certify that the information I have provided on this form is complete and correct to the best of my knowledge.

Signature

Date

Reminder: Investigators who have filed conflict of interest disclosures for research projects through the Office of Sponsored Programs (e.g. for NSF and NIH) must renew their disclosures annually through the OSP/COEUS electronic system. A separate communication on this process will be forthcoming from OSP.