

Office of the Dean for Undergraduate Education

Request for Funding Form

Please return to Amy Clark, DUE Administrative Assistant, 7-133

Name of Organization, Group or Individual:	
ASA recognized?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name of Contact Person:	
Phone:	E-mail:
Amount of funding requested:	MIT Account #:
Describe the purpose of your organization: (attach a separate sheet if needed)	
Describe the activity(ies) for which you are requesting funding: (attach a separate sheet if needed)	
How many MIT students will participate or directly benefit?	
Describe the intended learning outcomes: (attach a separate sheet as needed)	
Please attach a separate sheet with a detailed budget of how the grant money will be used.	Also include the total amount of funds you are seeking overall, the names of other departments/organizations that you have solicited, and how much from each.
Relationship of activity to DUE Strategic Themes: The DUE has 6 Strategic Themes which reflect our priorities and serve as the basis for funding decisions. A description of each theme is found below. Please indicate <u>at least one</u> to which your activity pertains and tell us how.	
Theme	Relationship
Task Force on Undergraduate Commons: Promoting collaborative learning and improving advising, assessment and other key aspects of undergraduate education.	
Information Technology: Collaboration between IT and DUE to develop a next generation student system vision that supports the needs of MIT community.	
Holistic Student Experience: Promoting a holistic approach to education which encourages individual growth and development, engagement with faculty and learning both inside and outside the classroom.	
Global Opportunities: Providing global educational opportunities that enable students to appreciate and learn from other cultures.	
Advancing Teaching and Learning: Focusing on advances in teaching and learning that will result in improved pedagogy and innovations in educational technology.	
Championing Diversity: Ensuring that minority students are well represented at every level of education.	

Please return this form to Amy Clark in 7-133, x3-0246. You will be contacted when a determination has been made.

For Office Use Only: Approved by _____ AMT: _____ Date _____