

2006-2007 School of Engineering Calendar

* Indicates dates are tentative for the 2006-2007 academic year.
You will be notified when final dates are established.

September 2006

- 11 Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214
- 20, 21 Wed, Thu Materials Science and Engineering Visiting Committee
- 22 Fri Descriptions of New Faculty Hires for Engineering Council and Deans' Group due in the Dean's Office
- 25 Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214

October 2006

- 2 Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214
- 13 Fri Dean's Office sends out promotion eligibility forms for Assistant to Associate Professor and Associate to Full Professor
- 18, 19 Wed, Thu Civil and Environmental Engineering Visiting Committee
- 23 Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214
- 30 Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214

November 2006

- 2 Thu Assistant to Associate Professor without Tenure (AWOT) Promotion cases due in the Dean's Office from Department Heads: 18 copies, 3-hole punched, double-sided; plus 1 set of 3 recent refereed journal articles for each candidate
- 3 Fri AWOT Promotion cases available to Department Heads in the Dean's Office
- 9 Thu Preliminary votes on AWOT cases due

November 2006 (continued)

- 13** Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214
- *13** Mon FY08 Budget Proposals due in the Dean's Office
- 14, 15** Tue, Wed Engineering Systems Division Visiting Committee
- 16, 17** Thu, Fri **AWOT Promotion Review, Engineering Council – Department Heads**
(selection of Bose Junior Faculty Teaching Award recipient on Friday)
9:30 AM - 4:30 PM, Room 1-214
- *17** Fri SRS Review due in the Dean's Office
- 20** Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214
- *28,29,30** Tue-Thu Dean's Office Individual Planning/Budget meetings with Department Heads
- 29** Wed Associate to Full Professor Promotion cases due in the Dean's Office from
Department Heads: 18 copies, 3-hole punched, double-sided; plus 1 set of
3 recent refereed journal articles for each candidate
- 30** Thu Associate to Full Professor Promotion cases available to Department Heads
in the Dean's Office

December 2006

- 4** Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214
- 7** Thu Preliminary votes on Associate to Full Professor cases due
- 13** Wed **Associate to Full Professor Promotion Review,**
Engineering Council – Department Heads
9:00 AM - 12:00 PM and 2:00 PM – 5:00 PM, Room 1-214
- *13** Wed Major space change requests (including needs for new space) due in the
Dean's Office from Department Heads, Laboratory & Center Directors
- 21** Thu **Dean's Office Holiday Brunch**
9:30 AM - 11:00 AM, Room 1-214

January 2007

- *2 Tue Dean's Office sends out tenure eligibility form
- 16 Tue Dean's Office notifies departments of Presidential Fellowships and solicits SoE graduate fellowship nominations
- *26 Fri Department Heads' sectile ranking of faculty due in the Dean's Office
- 29 Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214
- 29 Mon Tenure cases due in the Dean's Office from Department Heads: 18 copies, 3-hole punched, double-sided; plus 1 set of 3 recent refereed journal articles for each candidate
- 30 Tue Tenure cases available to Department Heads in the Dean's Office

February 2007

- *12 Mon Rank List I and Rank List IR Salary Review Material distributed from the Dean's Office to Department Heads
- 12 Mon **Sectile Ranking Review, Engineering Council – Department Heads**
9:00 AM - 12:00 PM, Room 1-214
Tenure Review, Engineering Council – Department Heads
2:00 PM - 5:00 PM, Room 1-214
- 15,16 Thu, Fri **Tenure Review, Engineering Council – Department Heads**
9:30 AM - 4:30 PM, Room 1-214
Please note: If only 1-½ days are needed, Friday's meeting will be cancelled
- 26 Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214

March 2007

- *1 Thu Rank List I and Rank List IR due in the Dean's Office
- 5 Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214
- *5-9 Mon-Fri Rank List I meetings between Dean and individual Department Heads
- 19 Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214

April 2007

- 2 Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214
- *2 Mon Proposals for Research Support Committee Awards due in the Dean's Office
- *3 Tue Rank List III due in the Dean's Office
- *6 Fri Curriculum Development requests due in the Dean's Office
- 19, 20 Thu, Fri Electrical Engineering and Computer Science Visiting Committee
- 23 Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214
- *25 Wed Rank List IIA due in the Dean's Office
- 30 Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214

May 2007

- 7 Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214
- 8, 9 Tue, Wed Chemical Engineering Visiting Committee
- 10 Thu **School of Engineering Infinite Mile Awards Ceremony**
3:00 PM – 5:00 PM, Room 34-401 (Grier Room)
- *11 Fri Nominations for open Career Development Professorships due
in the Dean's Office
- 14 Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214
- 18 Fri **Engineering Council Dinner**
6:30 PM Reception; 7:30 PM Dinner, Location TBD
- 21 Mon **Engineering Council – Department Heads**
10:00 AM – 12:00 PM, Room 1-214

June 2007

8 Fri Commencement

***13** Wed Report on Outside Professional Activities due in the Dean's Office

July 2007

***27** Fri Reports to the President due