

Notes	.
SE-03	Are available emergency eye wash stations/drench showers unobstructed?
Notes	.
SE-04	Are all emergency eye wash stations/drench showers appropriately tested / inspected / tagged?
Notes	.
SE-05	Is the area equipped with sufficient drench showers and eye wash stations?
Notes	.
SE-06	Are survey meters within calibration date (yellow sticker)?
Notes	.
SE-07	Is soap available at hand washing sinks?
Notes	.
SE-08	Are disinfectants (such as bleach, wescodyne, Lysol, etc.) available?
Notes	.
SE-09	Are bench tops being decontaminated with appropriate cleaner or disinfectants following work involving microbial agents?
Notes	.
Laboratory/Shop Protocol	
LS-01	Are chemical containers labeled with the identity of the material?
Notes	.
LS-02	Are chemicals stored appropriately when not in use?
Notes	.
LS-03	If chemicals are stored on the floor, are they within approved secondary containers for lab storage?
Notes	.
LS-04	Are all personnel in the lab/shop area observing the required protocol of not eating and/or drinking in the area?
Notes	.
LS-10	Is personal protective equipment (PPE) available in the workplace suitable for the hazards?
Notes	.
LS-12	Is PPE (personal protective equipment) stored and maintained in generally good condition and readily available?
Notes	.
LS-13	Is there a mechanism for personnel to re-supply or request supplemental PPE (personal protective equipment) for additional hazards?
Notes	.
LS-11	Are laboratory/shop personnel wearing eye protection, lab coats, gloves and other appropriate personal protective equipment (PPE)?
Notes	.

LS-14	Is respiratory protection stored and maintained in good condition (NIOSH certified)?
Notes	.
LS-15	Are compressed gas cylinders properly secured and labeled?
Notes	.
LS-16	Is access to visible electrical panels unobstructed?
Notes	.
LS-18	Are doors to and from laboratories / shops kept closed when required?
Notes	.
LS-19	Is guarding installed on equipment / machinery at all points of operation (pinch, cutting, or crushing)?
Notes	.
LS-20	Are all electrical conductors on equipment or service enclosed?
Notes	.
LS-22	Are extension cords being used properly (i.e., not daisy chained, not used in place of permanent wiring)?
Notes	.
LS-23	Are portable electric tools and equipment grounded / double insulated?
Notes	.
LS-24	Are portable electric tools and equipment, if used in construction-related activity or a wet-use area, used on a GFCI circuit?
Notes	.
LS-25	Is the bottom slot of the chemical fume hood at least 70 percent unobstructed?
Notes	.
LS-26	Is the fume hood free of large equipment?
Notes	.
LS-27	Has the fume hood been inspected and tagged by IHP within the last year?
Notes	.
LS-28	Is stock radioactive material secure?
Notes	.
LS-29	Is the appearance of the laboratory / shop neat, orderly and clean?
Notes	.
LS-30	If HF is present, are the workers trained for using HF? (Inspectors should spot check training status with people encountered in lab.)
Notes	.
LS-31	If HF is present, is calcium gluconate present and within the expiration date?
Notes	.
Waste	

WA-01	Are radioactive waste inventory cards (solid/liquid container, sink) properly filled out?
Notes	.
WA-02	Is biohazardous waste and non-biohazardous sharps being disposed of according to MIT policy?
Notes	.
WA-03	Is all biohazardous waste tagged and autoclaved?
Notes	.
WA-04	Is autoclave logbook up to date and all treatment of waste properly recorded (including tag numbers)?
Notes	.
Satellite Accumulation Area (SAA)	
SA-01	Is the hazardous waste satellite accumulation area (SAA) clearly labeled?
Notes	.
SA-02	Is the SAA located at or near the point of hazardous waste generation and under the control of a responsible person (generators, PI, EHS coordinator, EHS representative)?
Notes	.
SA-03	Are all hazardous waste containers provided with secondary containment and is the containment intact (containment may be shared for compatible wastes)?
Notes	.
SA-04	Are incompatible hazardous wastes separated and kept in different secondary containers?
Notes	.
SA-05	Is there only one hazardous waste container per waste stream in each SAA?
Notes	.
SA-06	Are the hazardous waste containers in the SAA in good condition?
Notes	.
SA-07	Is the hazardous waste compatible with the containers?
Notes	.
SA-08	Are labels for hazardous waste containers marked with: Hazardous Waste or Waste Oil, the type of waste, the type of hazard, properly dated (if appropriate) and all old labels defaced or removed?
Notes	.
SA-09	Are hazardous waste containers firmly CLOSED except when waste is being added?
Notes	.
SA-10	Are the dates of all containers ready for collection less than 4 days?
Notes	.
SA-11	Have all SAAs been inspected at least weekly?
Notes	.
SA-12	Is all hazardous waste stored within a properly marked SAA?

Notes	.
SA-13	Are spill kits available?
Notes	.
SA-14	Are storage containers provided for silver reclamation?
Notes	.
SA-15	Are storage containers for silver reclamation stored separately from the SAA?
Notes	.
SA-16	Are all hazardous waste and waste oil containers stored such that a leak will not result in material entering a drain, a waterway, or the ground?
Notes	.
Extra Questions - Biosafety	
EB-01	Have Biological Safety Cabinets (BSCs or biosafety cabinets) been tested and certified within the past year?
Notes	.
EB-02	Are the front and back grates of the biosafety cabinet unobstructed?
Notes	.
EB-03	Does the lab have a current Biosafety Manual and Exposure Control Plan (if applicable)?
Notes	.
Extra Questions - Lasers	
EL-01	Are all doors to rooms, where Class 3b or 4 lasers are used, posted with a DANGER signal word sign?
Notes	.
EL-02	Is there a lighted warning sign outside the room to indicate when open beam Class 3b or 4 lasers are in use?
Notes	.
EL-03	Have Class 3b and 4 Lasers in use been registered with RPP?
Notes	.
EL-04	Is protective eyewear available for areas where Class 3b and 4 Lasers are used?
Notes	.
Extra Questions - Cryogenics	
EC-01	Have areas with oxygen detectors and alarms been tested to be sure detectors and alarms are in working order?
Notes	.
EC-02	Do piping, valves, hoses, tanks, etc. that handle cryogenic liquids have pressure relief valves?
Notes	.
EC-03	Do personnel who transfer cryogenic liquids wear appropriate PPE such as loose fitting thermal gloves, lab coats, or other protective clothing, safety glasses and face shields?
Notes	.
Additional Findings	

AF-01	If necessary, please note any findings or corrected findings not directly related to a question in this inspection.
Notes	