

## Space Administrators

If you can't determine who is the space administrator, contact the EHS Safety Program x2-3477 [safety@mit.edu](mailto:safety@mit.edu)

These areas are **off limits** in **all** buildings

- Stairways
- Roof
- Elevators

These areas are **off limits** outside

- Art sculptures
- Outside wall of any building

Location Building # and Floor	Space Administrator's Contact information
1 & 2 corridors	<a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
3—3 <sup>rd</sup> & 4 <sup>th</sup> floor parallel to Infinite Corridor	Jim Harrington <a href="mailto:lordjim@mit.edu">lordjim@mit.edu</a>
4—corridors	<a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
5-4 <sup>th</sup> floor	Jim Harrington <a href="mailto:lordjim@mit.edu">lordjim@mit.edu</a>
6 —corridors	<a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
Lobby 7 is <b>Off limits</b> This includes the balconies on all floors and the cornice	
7—3 <sup>rd</sup> floor 7--4 <sup>th</sup> floor Dome area	Jim Harrington <a href="mailto:lordjim@mit.edu">lordjim@mit.edu</a>
8 & 9-1 <sup>st</sup> , 2 <sup>nd</sup> floors	<a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
9-1 <sup>st</sup> floor lobby, 3rd, 4 <sup>th</sup> , 5th and 6 <sup>th</sup> floors	Jim Harrington <a href="mailto:lordjim@mit.edu">lordjim@mit.edu</a>
Lobby 10 “Dollar bill” lounge	<a href="mailto:campus-activities@mit.edu">campus-activities@mit.edu</a> Note: Nothing can be posted on the walls that are war memorials Account number is required
10—Infinite corridor 1 <sup>st</sup> & 2 <sup>nd</sup> floors	<a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
10--3 <sup>rd</sup> & 4 <sup>th</sup> floor parallel to Infinite Corridor	Jim Harrington <a href="mailto:lordjim@mit.edu">lordjim@mit.edu</a>
<b>Killian Court</b>	The professor or sponsor should first send the proposal to the Grounds Services Dept <a href="mailto:Grounds-staff@MIT.EDU">Grounds-staff@MIT.EDU</a> , who will check with Kirk Kolenbrander in the President's Office. Approval must be obtained from both and it may be contingent upon addressing the safety and liability issues.. Note that this may not be available between April and mid June. No part of the project may be stuck into the ground because this may damage the irrigation system.
Courtyard between Buildings 10, 11 & 13: President's Garden	<a href="mailto:Grounds-staff@MIT.EDU">Grounds-staff@MIT.EDU</a> Note that the project must be respectful of the quiet nature of the garden.

11, 12 corridors	<a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
Lobby 13	<a href="mailto:campus-activities@mit.edu">campus-activities@mit.edu</a>
14	Greg Raposa and the Manager of the nearest Library
14 courtyard	<a href="mailto:Grounds-staff@MIT.EDU">Grounds-staff@MIT.EDU</a>
16/ 56 lobbies & corridors	<a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
18	Scott Wade <a href="mailto:swade@mit.edu">swade@mit.edu</a>
24, 26, 31—corridors	<a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
32 Stata Student Street, lobbies, and other public areas inside Amphitheatre and terrace	Lianne Scott <a href="mailto:campus-activities@mit.edu">campus-activities@mit.edu</a> <a href="http://web.mit.edu/buildings/statacenter/">http://web.mit.edu/buildings/statacenter/</a> Account number is required Exhibits that are near the Technology Child Care Center must be safe for children.
33, 34, 35, 36, 37, 38 corridors	<a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
39, 41, 42 are <b>off limits</b>	
44—corridors	<a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
46	Send to Meg Himmel <a href="mailto:mhimmel@mit.edu">mhimmel@mit.edu</a> and Gerry Desmond <a href="mailto:gdesmond@mit.edu">gdesmond@mit.edu</a>
48—corridors	<a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
50 Walker Memorial	<a href="mailto:campus-activities@mit.edu">campus-activities@mit.edu</a> Account number is required
51 sailing pavilion	Fran Charles, <a href="mailto:fcharles@mit.edu">fcharles@mit.edu</a>
54	Scott Wade <a href="mailto:swade@mit.edu">swade@mit.edu</a>
57 Alumni pool	Melissa Bochiaro, <a href="mailto:melboch@mit.edu">melboch@mit.edu</a>
66—corridors	<a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
68 lobbies and bridge	John Fucillo <a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
E15 Media Lab	Greg Tucker <a href="mailto:glt@media.mit.edu">glt@media.mit.edu</a>
E17, E18, E19—corridors and lobbies	<a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
E25 Atrium	Barbara Engel <a href="mailto:bengel@mit.edu">bengel@mit.edu</a> Atrium is primarily for use by E23 & E25 occupants. Reservations requested well in advance.
Courtyard next to E25	Grounds <a href="mailto:grounds-staff@MIT.EDU">grounds-staff@MIT.EDU</a> To avoid a conflict with an event in the E25 Atrium, contact Barbara Engel <a href="mailto:bengel@mit.edu">bengel@mit.edu</a> No part of the project may be stuck into the ground because this may damage underground utilities.
E40, E51, E52—corridors and lobbies Faculty Club and Refresher Course	Sloan Facilities Manager (x3-8355) and <a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>  Campus Dining Simon Nasser <a href="mailto:snasser@mit.edu">snasser@mit.edu</a>
N9	Scott Wade <a href="mailto:swade@mit.edu">swade@mit.edu</a>
N42	<a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
N51 courtyard, 1 <sup>st</sup> and 3 <sup>rd</sup> floors	Jim Harrington <a href="mailto:lordjim@mit.edu">lordjim@mit.edu</a>
N52 1 <sup>st</sup> and 2 <sup>nd</sup> floor Museum is <b>off limits</b>	
N52 3 <sup>rd</sup> floor	Jim Harrington <a href="mailto:lordjim@mit.edu">lordjim@mit.edu</a>
<b>West Campus</b>	<b>(All Housing buildings are listed at the end)</b>

Athletic facilities and fields	Sandy Lett, <a href="mailto:slett@mit.edu">slett@mit.edu</a>
Campus Activities Complex	<a href="mailto:campus-activities@mit.edu">campus-activities@mit.edu</a> <a href="http://web.mit.edu/campus-activities/www/">http://web.mit.edu/campus-activities/www/</a> (W20-500, x3-3913) Account number is required
W8 Boathouse	Tony Kilbridge, <a href="mailto:coachk@mit.edu">coachk@mit.edu</a>
W11	<a href="mailto:campus-activities@mit.edu">campus-activities@mit.edu</a> Account number is required
W15 Chapel is <b>off limits</b>	
W15 Chapel Mote and garden area	<a href="mailto:campus-activities@mit.edu">campus-activities@mit.edu</a> and <a href="mailto:Grounds-staff@MIT.EDU">Grounds-staff@MIT.EDU</a>
W16 Kresge Auditorium	<a href="mailto:campus-activities@mit.edu">campus-activities@mit.edu</a> Account number is required
W20 Student Center	<a href="mailto:campus-activities@mit.edu">campus-activities@mit.edu</a> Account number is required
Kresge Oval Plaza and Lawn The lawn near Mass Ave and around Kresge	<a href="mailto:campus-activities@mit.edu">campus-activities@mit.edu</a> and <a href="mailto:Grounds-staff@MIT.EDU">Grounds-staff@MIT.EDU</a> Account number is required
W31 Dupont, W32, W33 Rockwell, W34 Johnson, W35 Z Center, W53 Tennis Bubble	Sandy Lett <a href="mailto:slett@mit.edu">slett@mit.edu</a>
Briggs Field, Astro turf, track	Sandy Lett, <a href="mailto:slett@mit.edu">slett@mit.edu</a>
W59 ROTC	Lisa Morin 324-1710 <a href="mailto:cust-coach@mit.edu">cust-coach@mit.edu</a>
W91, W92 are <b>off limits</b>	
<b>CLASSROOMS</b>	The course instructor or administrative person for the class has to reserve the space for the student. The process is described on their website. <a href="mailto:schedules@mit.edu">schedules@mit.edu</a> <a href="http://web.mit.edu/registrar/www/schedules/">http://web.mit.edu/registrar/www/schedules/</a>
<b>ATHENA CLUSTERS</b>	Brian Murphy < <a href="mailto:bmurphy@MIT.EDU">bmurphy@MIT.EDU</a> >
<b>HOUSING</b>	
Space <b>inside</b> the dormitory: Contact the House Manager	Area <b>outside</b> the dorm: Contact both the House Manager and Grounds Services <a href="mailto:Grounds-staff@MIT.EDU">Grounds-staff@MIT.EDU</a>
<u>ASHDOWN HOUSE</u> (NW35)	Denise Lanfranchi x3-2963 <a href="mailto:dlan@mit.edu">dlan@mit.edu</a>
<u>BAKER HOUSE</u> (W7)	Jon Nolan x3-3675 <a href="mailto:jnolan@mit.edu">jnolan@mit.edu</a>
<u>BEXLEY HALL</u> (W13)	Jon Nolan x3-3675 <a href="mailto:jnolan@mit.edu">jnolan@mit.edu</a>
<u>BURTON/CONNER</u> (W51)	Ken Donaghey x3-3263 <a href="mailto:kenadon@mit.edu">kenadon@mit.edu</a>
<u>EAST CAMPUS</u> (62-64)	Joe Graham x3-2863 <a href="mailto:joeg@mit.edu">joeg@mit.edu</a>
<u>EASTGATE APT</u> (E55)	Carla Bengtson x3-7463 <a href="mailto:carlab@mit.edu">carlab@mit.edu</a>
<u>EDGERTON HOUSE</u> (NW10)	Trudy Morris x3-4954 <a href="mailto:rainbow@mit.edu">rainbow@mit.edu</a>
<u>GREEN HALL</u> (W5)	Jon Nolan x3-3675 <a href="mailto:jnolan@mit.edu">jnolan@mit.edu</a>
<u>MACGREGOR HOUSE</u> (W61)	Bob Ramsay x3-1463 <a href="mailto:bramsay@mit.edu">bramsay@mit.edu</a>
<u>MCCORMICK HALL</u> (W4)	Colleen Honohan x3-5963 <a href="mailto:chonohan@mit.edu">chonohan@mit.edu</a>
<u>NEW HOUSE</u> (W70)	Curtis Soo Hoo, Jr. x3-6563 <a href="mailto:curts@mit.edu">curts@mit.edu</a>
<u>NEXT HOUSE</u> (500 Mem Dr or W71)	Julie Gagnon x3-8763 <a href="mailto:juliem@mit.edu">juliem@mit.edu</a>
<u>RANDOM HALL</u> (NW61)	Jason Doucette x3-3863 <a href="mailto:mpd1118@mit.edu">mpd1118@mit.edu</a>
<u>SENIOR HOUSE</u> (E2)	Ken Wolff x3-3190 <a href="mailto:kwolff@mit.edu">kwolff@mit.edu</a>

SIDNEY PACIFIC (NW86)	Jack Ahern x3-0553 <a href="mailto:jacka@mit.edu">jacka@mit.edu</a>
SIMMONS HALL W79	Rui Borges X3-2065 <a href="mailto:rborges@mit.edu">rborges@mit.edu</a>
TANG HALL (W84)	Michael Collins x3-5146 <a href="mailto:collinsm@mit.edu">collinsm@mit.edu</a>
WAREHOUSE (NW30)	Nika Hollingsworth x3-0400 <a href="mailto:nika_h@mit.edu">nika_h@mit.edu</a>
WESTGATE APT (W85)	Michael Collins x3-5146 <a href="mailto:collinsm@mit.edu">collinsm@mit.edu</a>