

technocycle / ewaste		DOs <ul style="list-style-type: none">» CDs, VHS tapes» External drives, cables» Floppy disks, Zip disks» Mice, keyboards» PDAs, phones, Blackberries» CRTs, CPUs» Fax machines, copiers» Laptops, printers» Microwaves» Televisions, stereos» VCRs, DVD players» Toner cartridges	DON'Ts <ul style="list-style-type: none">» Do not abandon electronics HOW TOs <ul style="list-style-type: none">» Request pickup of eWaste or large amounts of TechnoCycle through Atlas¹» TechnoCycle bins are located in Distributed Mail Centers (DMCs)» Place toner cartridges in their box and next to Technocycle bins» Erase data from your hard drive³ and deactivate hardware⁴ before recycling them	Why Recycle? <p>When you dispose of materials properly, you support the environment and keep MIT on the path of sustainability.</p>
batteries		DOs <ul style="list-style-type: none">» All batteries	DON'Ts <ul style="list-style-type: none">» State and federal laws prohibit the disposal of mercury-containing batteries in the trash	HOW TOs <ul style="list-style-type: none">» Tape battery terminals» Battery disposal bins are located in DMCs, all residence halls, 32-first floor, NE49-2100, E19-107, 56-068, N52-496, and W20-basement
light bulbs		DOs <ul style="list-style-type: none">» All light bulbs that contain mercury: Fluorescent, Compact Fluorescent (CFL), and Ultraviolet (UV)	DON'Ts <ul style="list-style-type: none">» Incandescent and Light Emitting Diodes (LED) light bulbs (contain no mercury)» State and federal laws prohibit the disposal of mercury-containing light bulbs in the trash	HOW TOs <ul style="list-style-type: none">» To replace light bulbs or to request a light bulb pickup, submit a request through Atlas¹
packing materials		DOs <ul style="list-style-type: none">» Corrugated and un-corrugated cardboard boxes» Large chipboard» Paperboard boxes» Plastic bags, shrink wrap, bubble wrap, and clean plastic wrap	DON'Ts <ul style="list-style-type: none">» Wax-coated boxes» Frozen food boxes» Boxes that have been soaked by food waste» Styrofoam shipping products—packing peanuts may be mailed to “Mail Services Packing Peanuts Reuse Program, WW15”	HOW TOs <ul style="list-style-type: none">» Flatten boxes and put with daily recycling» Plastic bags, shrink wrap, bubble wrap, and clean plastic wrap can be placed in plastic bag bins in 32-first floor or mailed to “Plastic Bags, WW15”» Request a special pickup through Atlas¹
lab specific		DOs <ul style="list-style-type: none">» Clean aluminum foil» Glass and plastic chemical bottles» Metal cans used in shipping» Pipette tip boxes and components (#1 thru 7)» Cardboard» White goods (refrigerators, air conditioners, large pieces of lab equipment)» All light bulbs that contain mercury: Fluorescent, Compact Fluorescent (CFL), and Ultraviolet (UV)	DON'Ts <ul style="list-style-type: none">» Pyrex, ceramic items, and broken glass» Ice packs—contact vendor about their take-back program» Pipette tip boxes and components (without #1-7) should be reused through a vendor take-back program	HOW TOs <ul style="list-style-type: none">» Glass and plastic chemical bottles should be rinsed and odor-free. Deface the label, remove the cap and place in recycling bin.» Decontaminate pipette items by spraying with ethanol solution» White goods—follow the EHS Deactivating and Decommissioning Equipment SOP and work with the MIT Property Office before scheduling a pickup¹» Place light bulbs in the SAA and request removal using the Hazardous Waste pickup form²

¹ Campus tab in Atlas: <https://atlas.mit.edu/atlas>

² EHS Hazardous Waste Pickup Form: ehs.mit.edu/site/content/chemical-waste-collection-form

³ IS&T’s recommendations for erasing data: ist.mit.edu/media-sanitizing

⁴ Items with an MIT sticker must be deactivated by the Property Office: 617-258-8475



recycling

The DOs, DON'Ts and HOW TOs at MIT

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Design: Melody Craven
Content: MIT Department of Facilities
MIT Environment, Health & Safety Office (EHS)

Massachusetts Institute of Technology



MIT Department of FACILITIES

For more information:
web.mit.edu/facilities
recycling@mit.edu



Food Waste
/ Organics

Single Stream
Recycling

Trash