



## PARKING CITATION APPEAL FORM

**Mailing address:**

**Vehicle Information:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
License Plate #

\_\_\_\_\_  
Street

\_\_\_\_\_  
Vehicle type

\_\_\_\_\_  
City

\_\_\_\_\_  
MIT Permit #

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Parking citation #

\_\_\_\_\_  
Telephone #

\_\_\_\_\_  
Violation date

I hereby appeal the above numbered citation issued on MIT property after carefully considering all of the facts relating to the citation. I believe I have fair and just reason to appeal and obtain a cancellation of the citation.

Appeals of citations must be made **IN WRITING within 30 DAYS** of issuance of the citation.

Reason(s) for appeal: (please write legibly)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

**APPEAL GRANTED:**     YES     NO

Basis: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Fine amount due: \$\_\_\_\_\_

Failure to return citation or non-payment of fines may result in towing and/or loss of parking privileges.