

## MBTA 10-Ride Pass and MIT subsidy

The MBTA 10-Ride Pass for commuter rail riders is intended to help accommodate evolving work schedules, including hybrid schedules. This pass provides 10 single-ride tickets, good for use at any time up to 90 days after purchase. Pass prices vary according to zones of travel, and 10-Ride Pass tickets are only valid on the commuter rail (not for travel on the subway, bus, or commuter ferry).

Benefits-eligible Cambridge-based MIT employees participating in MIT's T-pass subsidy program can purchase up to three 10-Ride Passes per month through Atlas, with MIT subsidizing 60% of the cost. Similar to an MIT-subsidized monthly T-pass, each 10-Ride Pass is priced according to zone, is available for commuter rail zones 1A through 10, and renews monthly.

- *Before* purchasing a 10-Ride Pass through Atlas, install the [MBTA mTicket app](#) on your iOS or Android device using your MIT email to create your account.
- To obtain the subsidy, purchase the 10-Ride Pass through Atlas.
  - Be sure you are signed into Atlas with the same MIT email address you used for the mTicket app.
  - Note that if you haven't installed and enrolled in mTicket on your device *before* the time of purchase, the Atlas system will not be able to complete the transaction.
- You can purchase up to three MIT-subsidized 10-Ride Passes (10 rides per pass, or 30 rides) each month. Note that the MIT-subsidized monthly T-pass is a more cost-effective option if you expect to commute more than 15 days (30 rides) per month.

If you currently have an [MIT-subsidized monthly MBTA pass](#) and you want to switch to the 10-Ride Pass, see below for more information.

### Things to remember about the 10-Ride Pass

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- You must complete your 10-Ride Pass order through Atlas **by the 10<sup>th</sup> of the month before you want to receive the pass**, a deadline that applies to all MIT-subsidized MBTA passes.
  - For example, to order or change a pass for August, you must complete the order/change by July 10th.
- Your order for one or more subsidized 10-Ride Pass(es) will **automatically renew every month** in your account until you cancel, change, or suspend this order – again, similar to the monthly pass.
- Each 10-Ride Pass ticket is **valid for 90 days after purchase**.
  - MIT employees can buy up to three subsidized 10-Ride Passes each month (a maximum of 30 single rides or 15 round trips – essentially 15 days of commuting).
- However, a 10-Ride Pass ticket **expires 2 hours after it is activated**. *Do not activate a 10-Ride Pass ticket until you are ready to use it.*

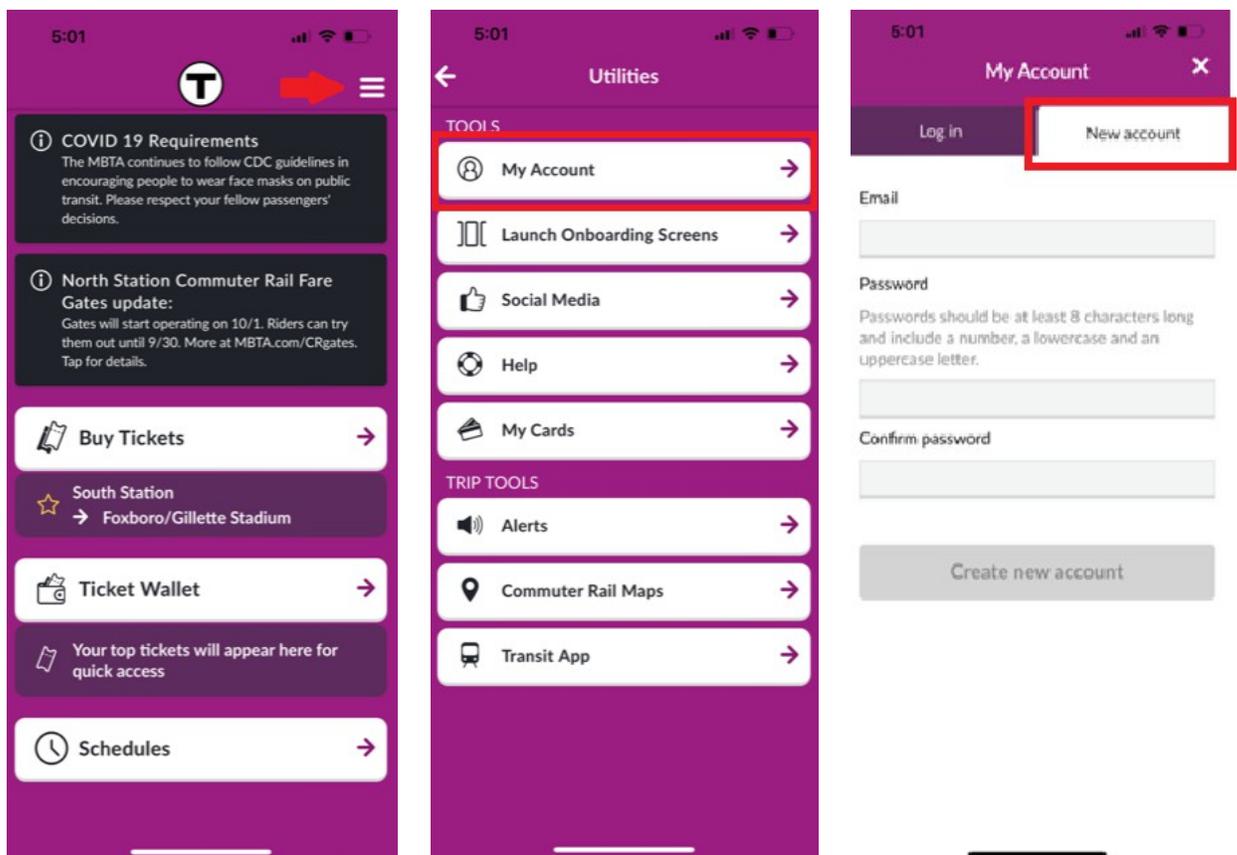


## Parking & Transportation

- The 10-Ride Pass tickets, unlike the monthly T-pass, are valid for **commuter rail only**.
  - MIT-subsidized 10-Ride Pass users have access to free subway and local bus travel through the [Access MIT Pass](#) embedded in their MIT ID card.
  - However, if you have been participating in the MIT-subsidized monthly pass program, the Access MIT chip in your card has been disabled. To restore ID-based access to your free subway and bus benefit, you will need to get a new ID card; see details below.

## Purchasing an MIT-subsidized 10-Ride Pass

- Remember to complete your 10-Ride Pass order on Atlas by the **10<sup>th</sup> of the month before you want to receive the pass**, as mentioned above.
- *Before* placing the order, install the [MBTA mTicket app](#) on your device and/or make sure you have an mTicket account based on your MIT email address.
  - Use the app's main menu to find the My Account screen, where you can sign in or sign up for a new account (see images).
  - The Atlas system can **only** complete the 10-Ride Pass transaction if you have an active mTicket account linked to an MIT email.



## Parking & Transportation

- Next, go to your Commuting Benefits on Atlas: <https://atlas.mit.edu/atlas>
  - On the Atlas top menu, choose About Me.
  - On the About Me page side menu, choose Commuting Benefits, look for the MBTA T-Pass Subsidy section on that page, and choose “Enroll now” (or “Manage account” if you are already enrolled in the subsidy program).
- “Enroll now” brings you to the Monthly T-Pass Subsidy Registration page.
  - Choose the appropriate 10-Ride Pass type from the drop-down menu, based on the zone you need and your preferred number of passes (each pass has 10 single-ride tickets, and you can opt to receive one, two, or three passes per month). The cost of the 10-Ride Pass varies by zone.
- Choose the effective start date; the virtual pass(es) will be delivered by upload to your mTicket app Ticket Wallet.
- If you are already enrolled in the subsidy program, the “Manage account” option will take you to the “T-Pass Details” page of your account, where you can go through the steps to change your pass type.
- No need to print a receipt – the cost of the 10-Ride Pass will be charged to you automatically via a payroll deduction and will reflect the 60% subsidy, similar to an MIT-subsidized monthly pass.
- The virtual 10-Ride Pass tickets will upload to your mTicket app Ticket Wallet on or around the 20<sup>th</sup> of the following month.
  - For example, when you purchase an August pass in advance (by the July 10<sup>th</sup> deadline explained above), the tickets will become visible in your mTicket Wallet around July 20<sup>th</sup>. You will be able to activate the tickets once the next month begins (on or after August 1, in the above example).

## Using a 10-Ride Pass

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- To use a 10-Ride Pass ticket, open the Ticket Wallet in your app, choose a ticket, and activate it. Show the resulting QR activation code on your phone to the commuter rail conductor.
  - Please note that at North Station and any other station where new fare gates have been installed, you need to activate a ticket before using the gate, so you can use the activation code on your phone to get through the fare gate (scan the code to enter or exit the platform).
- Each activated 10-Ride Pass ticket **expires 2 hours after activation**, and unused 10-Ride Pass tickets in your Ticket Wallet expire 90 days after purchase. The MBTA does not issue refunds for unused 10-Ride Pass tickets.

## Access MIT instructions for MBTA monthly pass holders

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If you are switching from an MIT-subsidized monthly MBTA pass to a 10-Ride Pass, you may want to restore your ID-based access to MIT’s bus/subway benefit.

- The Access MIT chip in the MIT ID cards of subsidized monthly T-pass commuters is disabled, because the T-pass includes subway and/or local bus travel. To restore your ID-based access to free subway and/or local bus travel, you will need to get a new MIT ID card (more info at the [Atlas Service Center](#)).

## **Parking & Transportation**

- If you want to return to using a monthly MBTA pass after trying the 10-Ride Pass, you can change your pass type through Atlas as described above. Note that the Parking & Transportation Office will disable the Access MIT chip in your MIT ID card at that point, since subway and local bus travel are included in the monthly pass.
- Remember that the subsidized monthly T-pass is a more cost-effective option for a participant who is likely to need more than three 10-Ride Passes in a single month.

If you have any issues with your mTicket app or with the MBTA 10-Ride Pass, please feel free to reach out to Keolis Customer Service at [customerservice@keoliscs.com](mailto:customerservice@keoliscs.com) or 617-849-9555 for assistance.