

# Commuter services updates



Parking Coordinators Meeting  
*Parking & Transportation Office*  
September 2020



# Agenda

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1. Welcome
2. Parking program
3. Garages
4. Shuttles
5. Public transportation
6. Bicycle programs (reimbursement update)
7. Q&A



# Parking



- Current use: approx. 1600 cars/day; 48% of our total capacity.
- **Parking fees waived through December 31, 2020;** will evaluate for spring.
- Anyone with an MIT ID has free access to all gated lots (based on occupancy levels).
- *Note:*
  - Does not include the Medical Lot, E19 Ford Lot, 139 Mass Ave Lot, Childcare Lots, Hermann Garage, or the Kendall garage (tentatively named Hayward Garage) when it opens
  - Off-campus garages can be accessed only by employees assigned to those garages
- Construction parking at E62 (Sloan) was discontinued as of Friday, August 28.
- Parking rates for FY21 will not increase.  
(Note that economy will see a \$2 per use increase when fees resume.)
- Department vehicles will continue to be charged at the FY20 rate of \$2390 per vehicle and will need to be updated by the Parking Coordinator by September 15.

# Parking garages: building access protocols

- Access to buildings connected to garages is limited.
- Signs and barriers direct parkers to enter garages without traveling through the connected buildings.
- Parkers can then enter their building cluster at one of its designated campus access points.
- Stairwell doors are locked and will work with an MIT ID card.  
If you are having problems with garage door access, notify your Covid Access Approver.

<https://adminconnect.mit.edu/people/access-approvers>

# Garages and lots

- **The Kendall garage (tentatively named Hayward Garage)**

Partial opening in the fall of 2020

Out of 1121 spaces, we will eventually have 509 spaces to be prioritized and assigned to residents and staff in the area. Note that this garage will not be included in the open parking policy currently in place on campus.

- **44 / 46 Lots**

Closed due to construction for the new Schwarzman College of Computing

- **Kresge Lot**

TBD, may close first quarter of 2021 for the construction of the MIT Music building

- **West Lot**

TBD, may close fall of 2021 for the construction of the West Campus residence

# Shuttles: expanded schedule started 8/31

- **Tech Shuttles:** Monday–Friday, 6:15 AM–7:45 PM and 8 AM–3 PM
- **Campus SafeRide Shuttle:** Sunday–Saturday, 6 PM–11 PM
- **On-Demand Shuttles:** Sunday–Saturday, 6 PM–2:30 AM
- **Grocery Shuttles:**
  - Costco, Target: Sunday, 11 AM–3:05 PM
  - Trader Joe's, Whole Foods: Sunday & Wednesday, 11:30 AM–4:30 PM
- **EZ Ride Shuttles:** reduced schedule
  - 6:20 AM leaves North Station
  - 7:30 PM leaves Erie



Real-time updates for both MIT and EZ Ride shuttles on the **MIT Mobile app**.



# MIT shuttles – new protocols

- Plastic shields have been installed between the driver and passenger areas on all shuttles.
- Face coverings are required for passengers and drivers; drivers also wear gloves.

## Cleaning

- Shuttles are cleaned once a day using a COVID-approved fogging process along with enhanced cleaning procedures.
- Drivers clean high-touch surfaces at every shift change.

## Protocols indicated by new signage

- Fill seats starting in the back and progressing toward the front.
- Disembark from the front seats first (then progress toward the back).
- Seat decals on aisle seats indicate where no seating is allowed, to create needed distance.



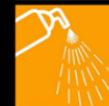
Please respect physical distancing and keep at least 6 feet apart.



When boarding, please fill seats from back to front, then disembark from front to back.



All drivers are wearing PPE.



Every shuttle is cleaned regularly throughout the day.

# MBTA commuter and local lines

- Commuter trains, subway trains, and bus lines are now running on a regular schedule.
- Face coverings are required, and riders should maintain physical distance.
- Visit <http://mbta.com/covid19>

## To cancel your LinkPass or Commuter Rail Pass

- Visit Atlas <https://atlas.mit.edu/> by noon on the 15th of the month before the first month you want to cancel.
- To reactivate a pass, place the order at least one month and one day in advance of the month you need.
- Email Robynn Cruz Walker for assistance at [rcruz@mit.edu](mailto:rcruz@mit.edu).





# Cycling

## Bluebikes

- High contact surfaces are disinfected:  
on bikes (handlebars and seat posts) upon arrival at the depot.  
on vans used to transport vehicles at the start of each shift.
- The 10 busiest stations in the Bluebikes system are being disinfected on a daily basis. (Many of our stations are in the top 10.)
- Associates are wearing gloves and face coverings.
- **To register:** Visit the Bluebikes page on our site (certificate required)  
<https://web-cert.mit.edu/facilities/transportation/bluebikes.html>

## No Bike Auction this year

- Since the campus has been sparsely populated, we do not have bikes to auction off.





# 2020-2021 Bike reimbursement benefit

## Deductions are now taken from the maximum cap, *not* from the total expenses submitted

Under the new procedure, full-time benefits-eligible MIT employees who commute to work by bicycle are eligible to apply for reimbursement of bike expenses **up to a maximum cap of \$300/year**.

That cap is reduced by deductions that come from your use of MIT-subsidized parking or transit programs.

Your final reimbursement amount is either the total of your eligible expenses *or* your adjusted reimbursement cap (after deductions), whichever is lower.

**Reimbursement applications** for 2020 must be uploaded in your Atlas account by January 30, 2021 and will be processed by March 15, 2021.

## Example:

An employee has \$250 in eligible expenses and \$100 in parking/transit deductions.

Cap	\$300
Deductions	- \$100
<b>Adjusted cap</b>	<b>\$200</b>
Expenses	\$250
<b>Reimbursement</b>	<b>\$200</b>

The \$100 in deductions are subtracted from the \$300 maximum cap, for an adjusted cap of \$200.

The total of submitted expenses (\$250) exceeds the adjusted cap; therefore the reimbursement will be the adjusted cap amount of \$200.



# Q&A

**Commuter Connections website**  
<http://mit.edu/facilities/transportation/>

[mitparking@mit.edu](mailto:mitparking@mit.edu)

617-258-6510  
(after hours 617-253-2997)

