# Pre-meeting thought joggers

| Media | Consider what media you use today for communications - voice, video, text/IM, application sharing, screen sharing, etc.  
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|       | ➢ How and when do you use it – and how might you use it differently if it were easily available?  
|       | ➢ How do you decide what media would be most appropriate?  
|       | ➢ What might you want to bring to a communications session – video clips, drawings, documents, etc.?  
|       | ➢ What might you want to take away from a session – recordings, notes, marked up documents, etc.?  
|       | ➢ How does real-time, synchronous communications integrate with asynchronous communications – electronic mail, voice mail, etc.?  
| Devices | What are the devices do you use for communications – phones, cell phones, tablets and PDAs, desktop and laptop computers, video conferencing units, etc.  
|         | ➢ What other devices might adapted for communications – cars, rooms, refrigerators, wristwatches, iPods, etc.?  
|         | ➢ What applications do you use today – and what applications are missing?  
|         | ➢ How might these devices and applications cooperate in making communication and collaboration remarkably easier, more effective, and more enjoyable?  

Pre-meeting notes:
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- **Mobility**
  - How do you find people that you want to communicate with – and how do they find you?
  - What tools do you use to locate people – buddy lists with presence information, cell phones, calendar sharing, etc.?
  - Who do you want to be able locate and contact you?
  - What information about you do you want to make available – location, availability, current activity, mood, etc.?

- **Identities**
  - How do people address you – phone numbers, email addresses and mailing lists, IM accounts, etc.
  - What are the benefits of having multiple identities, how do you use them?
  - What significance do they convey about you?

- **Etc.**
  - What are other things that the group should consider.
  - How could changes in the way we communicate and collaborate dramatically change our lives?
  - How might the practices of education, research, and community be significantly improved?

**Pre-meeting notes:**