

SUBJECT: Criteria for Evaluating Educational Project Grants

Dear Applicant,

Thank you for submitting an application for an Educational Project Grant.

In making its recommendations to the Institute, the IRDF Grant Advisory Board will weigh each of these criteria in evaluating each IRDF Educational Project Grant request:

1. Past contributions by alumni to the IRDF fund.
2. Past project grants awarded to the FSILG.
3. Fundraising efforts and IRDF publicity by the FSILG.
4. Community involvement of the FSILG.
5. Overall benefit to the MIT community.
6. Financial needs of the FSILG.

The Board strongly encourages applicants to submit information on their behalf that addresses these criteria to ensure their application is as strong and informative as it can be. Please remember there is a limited pool of funds available.

- For Criteria #1, the Grant Committee will have a record of house alumni contributions to the IRDF..
- For Criteria #2, the Grant Committee also keeps a running record of historical grant records. with the FSILG Cooperative Inc. to ensure completeness of record.
- For Criteria #3-6, a narrative is requested that details specifics for each applicant.

Based on these criteria and the amount of available funds, project grants may be fully funded, partially funded, deferred, or rejected in MIT's discretion. Partially funded and deferred requests will be automatically reconsidered for the following fiscal year if the applicant desires. The IRDF Grant Advisory Committee may recommend 1) reduced contribution expectations for newer FSILGs with small alumni bases and 2) a cap on a project or limit the percent of reimbursement for the project.

Applicants must be in good standing to be eligible for project grant funds.

We look forward to reviewing your completed application.

Thank you,

Lisa Tatterson '99, Tom Holtey '62, and Bob Ferrara '67
IRDF Grant Advisory Committee Members

CC:

Kevin Milligan, IRDF Administration, MIT Office of the Vice President for Finance
Scott Klemm, Executive Director, FSILG Cooperative, Inc.
David Latham '61, Stephen Stuntz '67, Susan Woodmansee '97, IRDF Board of
Allocation