

Appendix E - FSILG Cooperative, Inc. Estimates (w/o costs)

The FCI proposes to manage certain parts of the IRDF FSILG Network Upgrade project which is beyond its normal member vendor interaction. The following activities, separated by project staging, would be performed by the FCI to facilitate the successful completion of this project. This management fee would be in addition to any FCI normal vendor discount that would be applicable during regular member vendor interaction.

Project Phase 1a - Site Visit and Scope of existing infrastructure

The FCI will:

- handle all collating, scanning, filing of preliminary plans from the houses
- make available and coordinate the plans for each house in digital format to the vendor
- provide to the vendor current contact info for houses
- serve as the coordinating entity between vendor and houses on site visit days
- provide daily access information to vendor for each house

Project Phase 1b - Post Site Visits and creation of "as is" and "to build" plans

The FCI will:

- provide online access to preliminary / base plans from vendor
- create and implement approval mechanism from house for the base plans
- integrate these into individual IRDF IT Project Grant apps - obtain signatures
- n/c create above spec work specification on a house by house basis
- n/c create above spec work authorization process for each house

Project Phase 1c - Oversight of RFP generation

- n/c IST will coordinate the generation of the complete RFP and its distribution to potential vendors.

Project Phase 2 - Construction

The FCI will:

- provide high level coordination between houses and vendor for install windows
- manage tracking of technical sign offs from IST on a per house basis
- be the payment mechanism - approval by IST - FCI release funds to vendor
- n/c handle all above spec sign offs from IST
- n/c handle billing and payment of the above spec work
- IRDF grant processing per house when complete

Post Project Phase

- Normal Maintenance would be handled under the warranty period
- Post warranty work would be handle as a normal vendor / member contract
- Post warranty technical support?