Appendix E - FSILG Cooperative, Inc. Estimates (w/o costs)

The FCI proposes to manage certain parts of the IRDF FSILG Network Upgrade project which is beyond its normal member vendor interaction. The following activities, separated by project staging, would be preformed by the FCI to facilitate the successful completion of this project. This management fee would be in addition to any FCI normal vendor discount that would be applicable during regular member vendor interaction.

Project Phase 1a - Site Visit and Scope of existing infrastructure
The FCI will:
- handle all collating, scanning, filing of preliminary plans from the houses
- make available and coordinate the plans for each house in digital format to the vendor
- provide to the vendor current contact info for houses
- serve as the coordinating entity between vendor and houses on site visit days
- provide daily access information to vendor for each house

Project Phase 1b - Post Site Visits and creation of "as is" and "to build" plans
The FCI will:
- provide online access to preliminary / base plans from vendor
- create and implement approval mechanism from house for the base plans
- integrate these into individual IRDF IT Project Grant apps - obtain signatures
- n/c create above spec work specification on a house by house basis
- n/c create above spec work authorization process for each house

Project Phase 1c - Oversight of RFP generation
IST will coordinate the generation of the complete RFP and its distribution to potential vendors.

Project Phase 2 - Construction
The FCI will:
- provide high level coordination between houses and vendor for install windows
- manage tracking of technical sign offs from IST on a per house basis
- be the payment mechanism - approval by IST - FCI release funds to vendor
- n/c handle all above spec sign offs from IST
- n/c handle billing and payment of the above spec work
- IRDF grant processing per house when complete

Post Project Phase
Normal Maintenance would be handled under the warranty period
Post warranty work would be handled as a normal vendor / member contract
Post warranty technical support?