

Suggested Language For Letter From On-Campus Employer

(Typed or written on official school or department letterhead, and containing the employer's original signature)

To whom it may concern:

This is evidence of on-campus employment

for: _____

(Name-F-1 student)

Nature of student's job (e.g., wait staff, library aide, research assistant, etc.):

Start Date: _____ Number of
Hours/Work: _____

Employer contact information:

(Employer Identification Number (EIN))

(Employer Telephone Number)

(Student's Immediate Supervisor)

Employer Signature (Original):