IT Governance Committee Meeting – DRAFT minutes
March 7, 2011 3:30 – 5:00PM
4-202

Attendees:
Martin Schmidt
Marilyn Smith
M. Frans Kaashoek
Armand Doucette
Dan Hastings
Israel Ruiz

Agenda:

1. Determine Investment Allocation Decisions for FY2012
   ▪ Software Development Budget Allocation
   ▪ Digital MIT Funding Allocation
   ▪ Other

2. Next Meeting: April meeting: 4/11 Monday 3:30 – 5pm 4-202
   ▪ ASPCC Roadmap
     o Technical Tracks
     o TBD Business Track
   ▪ Review planned Mobility projects for remainder of 2011 calendar year
   ▪ Topics for Discussion through FY2011

Decisions:

▪ Allocate the FY2012 $9.5M Software Development funding the same way as the FY2011 Budget Allocation
▪ Hold on release of Digital MIT Funding

Next Steps/Action Items:

▪ Send note to IT Governance Committee soliciting topics for a 3 hour summer meeting - Marilyn Smith
▪ Develop a resource/project planning grid (projects down the side, resources across the top) – Marilyn Smith & Bart Dahlstrom
▪ SSSC to explore where they might accelerate projects using Digital MIT funding – Dan Hastings
▪ Provide Armand Doucette information on scheduling package
▪ Agenda for next meeting
   o ASPCC Projects, Resources, and Roadmap
• Digital MIT Funding Allocation
• Review planned Mobility projects for remainder of 2011 calendar year

Discussion Highlights:

• Software Development Funding Sources:
  o $9.5M IS&T Software Development
  o $9.5M Digital MIT
  o Funding from Provost for SMART
• Schedule a summer meeting for 2 to 3 hours to concentrate on one topic/issue, if there is a pressing issue to discuss.
• IS&T is utilizing EPI-USE and Edgerock contractors to supplement staff, primarily for development. We are beginning a pilot to use some contractors for maintenance activities
• Roadmaps should determine funding requirements, but all roadmaps are not in place as of yet
• SSSC and ASPCC should prioritize projects and allocate funds to projects
• Anticipate spending the $11.2M in Software Development funding allocated to IS&T for FY2011, will update the forecast at end of Q3.
• Prioritization of ASPCC projects is challenging because there are multiple areas (HR, Finance, Procurement, Data Reporting and RAFT) all competing for the same key business and IS&T resources.
• Interest expressed in Webex and Cisco TelePresence