IT Governance Committee Meeting Minutes
April 11, 2011 3:30 – 5:00PM
4-202

Attendees:
Martin Schmidt
Marilyn Smith
M. Frans Kaashoek
Claude Canizares
Armand Doucette
Dan Hastings
Israel Ruiz
David Segaloff

Agenda:
1. Determine Investment Allocation Decisions for FY2012
2. Approve 3/7 meeting minutes
3. ASPCC Update on Roadmap and Planned Projects
4. Discuss Investment Allocation Decision Criteria for FY2012
   - Digital MIT Funding Allocation
5. IPv4 Update
6. Related Committees – Updates
   - IS&T Student Technology Advisory Board
   - Research Computing IT
7. Review planned Mobility projects for remainder of 2011 calendar year
8. Review May meeting agenda
   - May meeting: 5/11 Monday 3:30 – 5pm 4-202
     o Review ASPCC Roadmap
     o Decision on Digital MIT Funding Allocation
     o Review IS&T FY2011 Expenses & FY2012 Budget
     o Review IS&T FY2012 Operational plan
     o Approve FY2012 TNSC Capital Plan
     o Discuss possible summer meeting topics
9. Roadmap Update

Decisions:
• Approved 3/7 meeting minutes
• Approved Prioritization Criteria for Project Approval and Execution for Digital MIT Funding
• Specified that IS&T should not develop the Transportation@MIT mobile application at this time
Next Steps/Action Items:

- Decide who should be invited to attend the May 11th meeting for the Administrative Systems Roadmap presentation – Marilyn and Israel (Done)
- Arrange TelePresence Conference for Bart Dahlstrom to participate from Barcelona – Dave (Done)
- Members of IT Governance to bring 1 or 2 projects to the May 11th meeting that meet the Prioritization Criteria for Project Approval and Execution: (In Process)
  - Improving or expanding service to wide segments of the community (e.g., MIT travelers, MIT AOs, MIT faculty, etc)
  - Reducing cost/pain in selected areas or processes (e.g., Global activities support, research administration, procurement, etc.)
  - Builds on priority areas connected to ITGC/ASPCC/SSSC/MITCET/…
  - Advances or has the ability to demonstrate principles endorsed by the Task Force/IT Governance Committee
  - Overall readiness
  - Enhancing Compliance
- IS&T is tasked to:
  - Track the assignment of IPv4 addresses – Mark Silis (Ongoing)
  - Monitor IPv4 activity external to MIT – Dave (Ongoing)
- Marilyn to send the notes from her meeting with Gerry McCartney Chief Information Officer, Vice President for Information Technology and the Olga Oesterle England Professor of Information Technology at Purdue to Claude and the Governance Committee (Done)
- Revisit the Mobile Roadmap in FY2012, and it should include an iPad Strategy
- Ask the various Governance committees (ASPCC, SSSC, MITCET, etc.) what mobility problems they would like IS&T to solve – Steve Buckley

Discussion Highlights:
- ASPCC Update on Roadmap and Planned Projects
  - Will present the Administrative Systems Roadmap at the May 11th meeting
- Discuss Investment Allocation Decision Criteria for FY2012
  - Digital MIT Funding Allocation
    - Reviewed and agreed to Project Prioritization Criteria
- IPv4 Update
  - Small group got together and drafted a memo to the Provost recommending that we not take any action regarding IPv4 at this time.
  - Group agreed to not take any action and requested IS&T:
    - Track IPv4 address assignments
    - Monitor IPv4 activity external to MIT
- Related Committees – Updates
  - IS&T Student Technology Advisory Board
    - Group has been meeting every two weeks
• Marilyn, Eamon Kearns and Mary Callahan will be reviewing IT Governance and the Education Systems Roadmap at the 4/14 meeting
  o Research Computing IT
    ▪ Discussions taking place with a potential chair for the committee
    ▪ Marilyn talked with Gerry McCartney Chief Information Officer, Vice President for Information Technology and the Olga Oesterle England Professor of Information Technology at Purdue and she will send the notes from the meeting to Claude and the Governance Committee
• Review planned Mobility projects for remainder of 2011 calendar year
  o IS&T is focusing on mobility project that benefit students
  o Discussed the Transportation@MIT request and agreed to not develop this application at this time.
  o IS&T will revisit the roadmap next year and will work on an iPad strategy
  o Ask various Governance committees (ASPCC, SSSC, MITCET, etc.) what mobility problems they would like to solve
• Roadmap Update
  o Reviewed the list of IS&T Roadmaps and which ones have come to the governance committee