



**Massachusetts Institute of Technology**

Medical Department  
77 Massachusetts Avenue  
E23-023  
Cambridge, MA 02139

**REQUEST FOR AMENDMENT OF PROTECTED HEALTH INFORMATION**

\_\_\_\_\_/\_\_\_\_\_  
Patient's Name (Former name)

Date of Birth \_\_\_\_\_ Social Security or MIT ID Number \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip code

Patient Telephone Number: \_\_\_\_\_

Date and time of encounter: \_\_\_\_\_

Encounter type: \_\_\_\_\_

Please explain how the entry is incorrect or incomplete: \_\_\_\_\_

What should the entry say to be more accurate or complete? \_\_\_\_\_

Please specify any persons who may have received the protected information about you and who need the correction(s)/amendment(s), if accepted:

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Name Street City State Zip code

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Name Street City State Zip code

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Name Street City State Zip code

\_\_\_\_\_  
Signature of Patient or Personal Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Patient's Personal Representative (please print)

\_\_\_\_\_  
Relationship to Patient