

Job Title: Business Analyst
Location: Boston, MA
Relocation: No
Instructions: To apply, send an e-mail with cover letter and resume to jobs@enernoc.com with "Business Analyst" in the subject line.

Travel: No
Job Type: Full Time

Position Description:

EnerNOC has an immediate need for a software **Business Analyst**. This position will play a vital role in defining future releases of our flagship product built by the Software Engineering team. The Business Analyst will increase the efficiency and utility of PowerTrak for our internal and external users by developing business requirements and functional specs for the software engineering team to implement. This position will interface with Software Engineering, Research & Development, Operations, Marketing, Sales as well as external users and prospects to gather new requirements. The Business Analyst will also work to become a product expert through testing new releases and training users on new features.

A successful candidate will have a passion for the alternative energy industry, understand different SDLC methodologies (especially agile), and have a proven record of writing clear and concise specifications. This position is strategic to EnerNOC's business and will provide insight into load curtailment, distributed generation, building maintenance and control systems, and demand response execution as well as the software engineering lifecycle, a 24x7 operations center, and a top notch field sales and operations group.

Key Responsibilities:

- Write business and functional requirements for future releases of EnerNOC's PowerTrak software, especially regarding Energy Management
- Develop use cases with which to communicate business needs to software development team
- Train Operations personnel on use of software
- Assist in product support for Operations, Sales, and Marketing, as necessary
- Conduct trainings

Required Qualifications/Skills/Education:

- BA/BS in Business Administration, Operations Research, Statistics, Mathematics, Economics, Computer Science, Engineering, or other related fields
- One to three (3) years experience in consulting, business process re-engineering, software development, or other relevant experience
- Outstanding written and verbal communication skills. Must utilize these skills to communicate effectively across all groups in the organization
- Broad understanding of the business considerations when implementing new business systems
- Strong teamwork and negotiation skills. Demonstrated ability to help teams reach a consensus

- Ability to apply creativity and objectivity to design and suggest solutions to real business problems
- Self-motivation with the ability to work in a fast paced, forward moving environment
- Ability to work with business users and software development personnel in a team environment
- Desire to learn new technologies and business details

Desired Skills/Qualifications:

- Experience with software development life cycle
- Experience with energy management and associated technology
- Experience defining and supporting homegrown application software packages
- Passion for energy management and environmental conservation

Other Requirements and Characteristics (Not position specific):

- Typically, the employee may sit comfortably to perform the work. However, there may be some walking; standing; bending; carrying of light items such as papers, books, small parts; driving an automobile, etc. No special physical demands are required to perform the work.
- Risks found in the typical office setting, which is adequately lighted, heated and ventilated, e.g., safe use of office equipment, avoiding trips and falls, observing fire regulations, etc.