

## Reference Name

<b>Working Title</b>	
<b>Proposed by</b>	Name and contact info
<b>Key Research Question / Hypothesis</b>	What single over-arching question will this research try to answer?
<b>Team Profile</b>	Number of students
<b>Project Description</b>	A short paragraph on what the project will accomplish – an abstract.
<b>Data Type &amp; Sources</b>	Where will the data come from and what will it look like?
<b>Potential Methodology</b>	<ul style="list-style-type: none"> <li>• Will this project involve modeling (simulation, econometric, optimization, network, system dynamics,...)?</li> <li>• Will this project involve field work? (survey [many observations, structured responses], interview [few observations, semi-structured responses with more depth than a survey], case study [focused observation, unstructured response, open ended])</li> <li>• Will this project involve conceptualizing? (Delphi [very few observations, panel of experts, undefined], Synthesis [creating a new framework from existing literature])</li> </ul>
<b>Sponsor Contact</b>	If a sponsoring company is involved, who is the primary contact? Name and contact info.
<b>Communication Plan</b>	What are the expectations throughout the project regarding availability and communication (site visits, phone calls, etc.).
<b>Is</b>	<ul style="list-style-type: none"> <li>• Detailed listing of everything that this project IS going to cover, explore, etc. This is a good place to list critical assumptions and set expectations.</li> </ul>
<b>Is Not</b>	<ul style="list-style-type: none"> <li>• Detailed listing of everything that this project IS NOT going to cover, explore, etc. This is a good place to list critical assumptions and focus the project.</li> </ul>