

MIT Office of Sponsored Programs Grant & Contract Administration Team

The Grant and Contract Administration Team at OSP is organized to support research through one primary point of contact. Each department, lab or center at the Institute is assigned an OSP representative (a contract administrator). This individual is responsible for services to the department for the entire life-cycle of the project including proposal review and submission, award negotiation and set up, award management and award close out.

The Team also includes several individuals who specialize in negotiating the more complex agreements with non-federal sponsors (contract specialists). These individuals are brought in to assist the contract administrator with the negotiation or to handle the negotiation process entirely, depending upon the circumstances.

Sponsor Liaisons (those at the level of Senior Contract Administrators, Managers or Director) have special expertise in the policies and procedures of a particular sponsor of MIT research. Liaisons perform several functions related to their particular agency including approving proposals; leading or participating in negotiations, approving all awards; signing awards up to their dollar limit; and liaising with sponsors to resolve issues related to the administration of the sponsor's funding.

The Team Grant & Contract is managed by 5 members of the OSP Senior Leadership Team - Patricia Greer, Stephen Michaels, William Barrett, Michael Corcoran and Colleen Leslie.

Patricia Greer Deputy Director	William Barrett Assistant Director	Michael Corcoran Assistant Director	Stephen Michaels Associate Director	Colleen Leslie Assistant Director
Kara DeNutte Manager	Laureen Horton Manager	Kim Mann Senior Contract Administrator	Lucie Piazza Senior Contract Specialist	
Lisa Lowy Contract Administrator	Priscilla Caissie Contract and Fellowship Administrator	Mary McGonagle Senior Contract Administrator	Sarah Dumas Contract Specialist	
Gail Powderly Contract Administrator	Nancy Sahagian Senior Contract Administrator	Stacy McDaid Contract Administrator	Erin Hall Contract Specialist	
Chanell Rome Contract Administrator	Bernadette Valley Senior Contract Administrator	Stacey Sullaway Contract Administrator	TBD Export Control Officer	
Acia Adams-Heath Assistant Contract Administrator	Amy Alajajian Contract Administrator	Ian Cariolo Assistant Contract Administrator	Greg DelSesto Contract Specialist	
	Michele Hudak Contract Administrator			

Sponsor Liaison Assignments

NSF

Kara DeNutte (L)
Laureen Horton
Kim Mann

NIH

William Barrett (L)
Laureen Horton
Bernadette Valley

DOD ASSISTANCE

(ARO/AFOSR/ONR)
Michael Corcoran (L)
Mary McGonagle

DOD CONTRACTS

Michael Corcoran (L)
Laureen Horton
Mary McGonagle

NASA

Michael Corcoran (L)
Kara Denuette

DOE NATIONAL LABS

Mary McGonagle (L)
Michael Corcoran

DOE ASSISTANCE

Mary McGonagle (L)
Michael Corcoran
Kim Mann

NOAA

Laureen Horton (L)
Michael Corcoran

FAA

Michael Corcoran (L)
Kim Mann

FOUNDATIONS

Colleen Leslie (L)
William Barrett
Patricia Greer
Kim Mann

INTERNATIONAL AGMNTS

Patricia Greer (L)
Michelle Christy

INDUSTRY AGMNTS

Steve Michaels (L)
Michelle Christy
Patricia Greer

SPACE TELESCOPE

Kara Denuette (L)
Michael Corcoran

STATE & LOCAL GOV'T

William Barrett (L)
Laureen Horton

OTHER FEDERAL

Michael Corcoran (L)
Kara Denuette

DOD-CDMRP

Michael Corcoran (L)

FELLOWSHIPS

Priscilla Caissie (L)
Kara DeNutte
Kim Mann

(L) Lead